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## **ENCINO NEIGHBORHOOD COUNCIL OUTREACH COMMITTEE MEETING**

**Wednesday, April 12, 2017 @ 6:30pm**

**Encino Women's Club Kitchen  
4924 Paso Robles Ave. Encino, CA, 91316**

**Voting Members – ENC Members:**

**Alex Garay (Co-Chair)\*, Jim Esterle (Co-Chair)\*, Carol Levin\*, Debra George\***

**Voting Members – Stakeholders:**

**Gail Reysa**

**Alternate Committee Members:**

**Victoria Miller\*,**

\* Indicates ENC Board Member or Alternate, no more than 5 Encino Neighborhood Council Board-Members or Alternates may be seated at a time to vote during a committee meeting

Motion, Discussion, and Vote may be taken on all items

1. **Call to Order. Roll call; determination of quorum.**
  
2. **Approve minutes from March Outreach Committee meeting.**
  
3. **Farmer's Market:**
  - A. Pick Date for booth at the Encino Farmer's Market, is July 9<sup>th</sup> the date we would like?
    - I. ENC has approved \$150 for a booth at the Farmer's Market.
    - II. Select Date for Farmer's Market Booth.
    - III. Assign representation for booth.
    - IV. Specific Hand Outs for booth, what do we need/want?

4. **Community Meet and Greets at Encino Community Center or Encino Park:**
  - A. Would the Outreach Committee like to host meet and greets at either the Community Center or at Encino Park? Invite food trucks and have a few vendors or tables with information. A good way to draw in Encino residents with minimum expenses. Reseda NC hosts similar events.
5. **Town Hall Meetings (Mayor, Sherman or Koretz):**
  - A. Discuss setting up a town hall with either the Mayor, Congressman Sherman or Koretz to discuss important issues facing our community (homelessness, sanctuary city, traffic, etc...)
  - B. Ways to promote town hall.
6. **Community Picnic/Get Together at the Park:** 104 Encino residents have shown interest in attending a “Meet Your Neighbors” day at possibly Balboa Park. Are we interested in hosting the event? Minimal expenses to the ENC. Permit fees for park and any Outreach Materials. Tentative date for the “Get Together” is June 11<sup>th</sup>. Miriam Davis from Encino procured the list and is also interested in joining the Outreach Committee.
7. **Increase Outreach Committee Participation:** We need more participation at Outreach Meetings from active board members. What can we do to increase? Ideas?
8. **Bus Bench Advertising:** Update on status of adverts.
9. **Utility Box Painting:** Update on progress
10. **America’s Healthy Kids** – Update on progress with Lake Balboa NC
11. **Printing Materials Update:**
  - A. “We Support the Encino Neighborhood Council” decals – update.
  - B. New tri-fold handouts – update.
12. **Public Comments on Non-Agenda Items:**

Limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Committee Chair.
13. **Adjournment by 8:00pm**

**Next Outreach Committee meeting: TBD**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Community Center [www.encinonc.org](http://www.encinonc.org) You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Debra George, Board President, at (818) 971-6996 or email via [enc@socal.rr.com](mailto:enc@socal.rr.com)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debra George, Board President, at (818) 971-6996 or email via [enc@socal.rr.com](mailto:enc@socal.rr.com).

#### RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

#### SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Debra George, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico [enc@socal.rr.com](mailto:enc@socal.rr.com) para avisar al Concejo Vecinal.