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ENCINO NEIGHBORHOOD COUNCIL

OUTREACH COMMITTEE MEETING MINUTES

Monday, November 6th, 2017

Present: Alex Garay*, Carol Levin*, Jim Esterle*, Chris Huckins*, Gail Reysa

Call to Order 6:30pm, Determination of quorum.

1. **Approve Minutes from October 2017 Outreach Committee** – minutes were not ready.
2. **Updates on Old Business:**
 - A. Utility Boxes – No new updates on the boxes other than we will most likely not use the company that made a presentation to us – they are very unorganized.
 - B. Encino Family Festival Recap – The event was well attended, popcorn and glow sticks were huge hits. We needed more ENC reps to commit their time at the booth.
 - C. Streaming of October ENC meeting – with the equipment we have it went well. We had more views than anticipated and we will look into purchasing better equipment for streaming our meetings.
 - D. Neighborhood Council Workshops – Jim will work with Gibson on rolling out a board member education for new members as well as current members on what our NC can and cannot do.
3. **New Business/Motions:**
 - A. **ENC Year End Meeting** – After a couple of meetings with Gurmet at CM Koretz's office we have the plan and list of panel members all set. Coffee will come from Coffee Bean or Starbucks as a donation. The cakes will be ordered from Ralphs and Buca will be the food vendor. We will start setting up around 5pm and the food will be delivered by 6pm.

B. **ENC 15 year Recap** – The entire board will be emailed asking for accomplishments, either in the areas that they represent or from Committees. A short presentation will be put together to show during the hour long meet and greet presuming that accomplishments are sent.

4. Next Outreach Meeting will be January 8th, 2018