



**CITY OF
LOS ANGELES**

ENCINO NEIGHBORHOOD COUNCIL

(A CERTIFIED NEIGHBORHOOD COUNCIL)

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OFFICERS

**ROB GLUSHON
PRESIDENT**

**LAURIE KELSON
VICE-PRESIDENT**

**JESSE WOODS
TREASURER**

**SHELLEY RIVLIN
SECRETARY**

**GERALD A. SILVER
SERGEANT AT ARMS**

EXECUTIVE COMMITTEE MEETING

7:00 P.M. TUESDAY, SEPTEMBER 9, 2008

Proposed Minutes

1. Call to Order 7:15, Roll Call: Present: Executive Board members Mr. Glushon, Mr. Woods, Ms. Kelson, Mr. Silver, Ms. Rivlin, At-Large Board members Ms. Rosen, Mr. Noce. Absent at-large reps – Mr. Slade and Mr. Keosian. Also present – Ms. Brewer and Mr. Taylor Hayden. Determination of a Quorum with 7 votes.
 - 2.2. Approval of August, 2008 Minutes – postponed to next mtg.
 3. President's Report - Letter addressing Enc. Commons Sign asks that nothing be approved without input from ENC. RE: special meeting 9/03, communication with Denise Sapple (Weiss) and timely notification of relevant issues to ENC.
 4. Reports from Vice-President on Committees (Kelson) – Sign-ups continue and several committees have planned meetings. Information on rosters is for ENC use only.
 5. Report from Treasurer (Woods) – Approximately \$93,000. We have not received notification of audits for '07 and '08. Year's allocation came through and noted. Cash Reimbursements from ENC require signed cash voucher. All requisitions and requests have to go through Finance committee, except projects receiving exec board and/or general board approval.
 6. Report from Secretary on Council Vacancies: David Novi accepts PLU alternate position and Jeff Katofsky is alternate rep for Business 1. Bus 2 possible alt, K. Stark is out of town. Send follow up e-mail to Mike Baar and cc Laurie Kelson regarding 9/24 attendance.
 7. Discussion of 9-24-08 Council Agenda and Orientation – (approval of 6/25 minutes needs to be on agenda with approval of August minutes)
 - A. Confirmation of attendees and meals - 50 meals guaranteed
 - B.
 - B. Orientation – Mr. Silver will provide overviews of Brown and Robert's rules – 10 minutes. Tom Soong –10 minutes on info from DONE and Ethics training, Mr. Glushon - 10 minutes to go over suggestions and protocol to make meetings run smoothly. Ms. Kelson– 5 minutes to discuss committees and stress the way in which our work is done. Handouts. Total 45 minutes , allowing 15 for questions. Dinner served at 6:30. Orientation 7:15 – 8:00.
- C. Board Business
- Committee Reports
1. By Laws
 2. Education – project application

3. Elections
 4. Finance – report from committee meeting
 5. Outreach – ideas to increase attendance at meetings
 6. Planning and Land Use – 5015-5041 Balboa Track map, and related entitlements,
 7. Public Safety
 8. Recreation, Parks & Open Space
 9. Traffic & Transportation – several streets with up zoning of speed limits
 10. VNY Airport
 11. Ad Hoc Committee on Encino Commons Signage – will meet before Oct. 22 meeting
 12. Oak -kay Committee (regarding site of Louise Avenue former historic oak tree) – approval of letter of support
 13. 12 th Council District Service Committee Report
- D. Other items for Council consideration

1. Recommendation re: Appropriation not to exceed \$500 to defray costs of stagecoach rental at Stagecoach Day event on October 19, 2008. Moved by Woods, 2nd Rosen. Carries unanimously. Outreach to receive further appropriation not to exceed costs for food and other items for ENC community picnic on Stagecoach date. Moved by Woods, 2nd Diane. Carries to be on 9/24agenda.
2. DWP MOU
3. Financial disclosure for NC members.

8. Discussion of speakers and topics for ENC Meeting in October, 2008
Encino Commons Sign is an issue on agenda to be included in October newsletter with all stakeholders invited to address the issue. Laura Chick scheduled for December 3 meeting, Jane Usher (city planning) for October mtg. Collection of contact info on attendees at meetings. Peter Hudnut, silver water polo medal invited.

9. Public Comments on non-agenda items within the Board's jurisdiction - none

10. Board Member Comments on subject matters within the Board's jurisdiction. Woods – Diana from Chamber regarding mutual issues of Com Center, ENC and ECC. Call for a meeting with all 3 groups to enhance our cohesiveness ie, public safety, Kelson – Sepulveda Blvd. Project recommending traffic control 7 –9 am N end allowing 2 lanes South-bound, detour N at Skirball.

11. Next Executive Committee meeting: Tuesday, October 14, 2008

Adjourn 8:30

Respectfully Submitted,
Shelley Rivlin