



**CITY OF
LOS ANGELES**

ENCINO NEIGHBORHOOD COUNCIL

(A CERTIFIED NEIGHBORHOOD COUNCIL)

**MAIL: P. O. BOX 260439
ENCINO, CA 91426-0439
OFFICE: 4933 BALBOA BLVD.
WWW.ENCINOCOUNCIL.ORG**

**ROB GLUSHON
PRESIDENT**

**LAURIE KELSON
VICE-PRESIDENT**

**JESSE WOODS
TREASURER**

**SHELLEY RIVLIN
SECRETARY**

**GERALD A. SILVER
SERGEANT-AT-ARMS**

Approved Minutes EXECUTIVE COMMITTEE MEETING

**7:00 P.M. TUESDAY, JANUARY 12, 2010
ENCINO WOMEN'S CLUBS
4824 PASO ROBLES, ENCINO**

1. Call to Order at 7:00 by Ms. Kelson, Roll Call Present: Mr. Glushon, Ms. Kelson, Mr. Woods, Mr. Baar, at large, Ms. Rivlin, Mr. Bailey, Ms. Brewer Mr. Gary Hersch. Determination of a Quorum of 5.
2. Approval of February 2009 Minutes – misprint
3. President's Report
4. Report from Vice-President on Committees and 405 Improvement Project (Kelson). Affects many people coming and going from our community. Dax is forwarding information to keep us current.
5. Report from Treasurer (Woods) –We've exceeded credit card quarterly \$6250 allotment in order to meet approved expenses in a timely manner. The treasurer brings these expenditures to ENC in his monthly report. Presently budget has balance of \$31000 including unconfirmed rollover funds.
6. Report from Secretary on Updated ENC Roster and Council Vacancies
7. Report re: ENC Elections – need to publicize and recruit candidates. Next newsletter should have city clerk's phone number. Forms will be available Feb. 26 when filing opens. Approve procedures at January meeting. Mr. Baar to prepare report of outreach plan as part of Jan. agenda. Notice could be sent through many organizational email lists and local school PTA groups. No funding support from City Council. Community NCs could share an ad for candidates and election. Chair requested that Mr. Baily ask Sandra Mendoza to send proposed procedures in pdf for ENC board to review them prior to meeting requested him to refer Bylaws committee. Need to recruit volunteers to assist neighboring elections.
8. Discussion of 1-27-10 Council Agenda
 - A. Guest Speaker: City Councilmember Paul Koretz
 - B. Board Business - Committee Reports
 1. By Laws
 2. Education
 3. Finance
 4. Outreach
 5. Planning and Land Use
 6. Public Safety - none
 7. Recreation, Parks & Open Space
 8. Traffic & Transportation
 9. VNY Airport - none
 10. 12th Council District Service Committee Report – none
 11. Fed Up With Hunger food pantry
 - C. Other items for Council consideration
 1. Information on 2010 Neighborhood Council Elections
 2. Motion to fund request by parents at Encino Elementary School of \$500 towards safety workshop with a total cost of \$2,400 as a result of a predator incident at the school.
 3. Ms. Kelson moved, 2nd by Mr. Baar to appropriate not to exceed \$500 for food for January 27th meeting with Uncle Chin. Passed unanimously by voice vote.

9. Public Comments on non-agenda items within the Board's jurisdiction –
10. Board Member Comments on subject matters within the Board's jurisdiction. Clarification of Office Depot copying procedures with central business office, pick up option at local retail store. Dax's schedule.
11. Next Executive Committee meeting: Tuesday, February 9, 2010

Adjourned at 8:25 p.m.

Respectfully submitted,
Shelley Rivlin, secretary