



**CITY OF
LOS ANGELES**

ENCINO NEIGHBORHOOD COUNCIL

(A CERTIFIED NEIGHBORHOOD COUNCIL)

**MAIL: P. O. BOX 260439
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OFFICE: 4933 BALBOA BLVD.
WWW.ENCINOCOUNCIL.ORG**

OFFICERS

**LOUIS KROKOVER
PRESIDENT**

**LAURIE KELSON
VICE-PRESIDENT**

**MIKE KAUFMAN
TREASURER**

**SHELLEY RIVLIN
SECRETARY**

**GERALD A. SILVER
SERGEANT AT ARMS**

Approved Minutes EXECUTIVE COMMITTEE & GENERAL MEETING TUESDAY, July 19, 2011 - 1:00 PM ENCINO WOMENS CLUB 4924 Paso Robles Avenue, Encino, CA.

1. Call to Order at 1:05 , Roll Call,: Ms. Rivlin, Ms. Kelson, Mr. Krokover, Mr. Silver, Mr. Kaufman and Sharon Brewer , Mr. Faramarz Nabavi , Ms. Rosen, and Rob Adams (web corner).
Determination of a Quorum of 5.
2. Approval of the Executive June 2011 Minutes
3. President's Report: (Mr. Krokover) - Effect of 405 shutdown on local business. Theresa will take minutes of meetings when Sec'y Rivlin is absent.
Assemblyman Blumenthal coming to 7/27 meeting to present budget and mobile billboards. Theresa will post signs to reserve parking for Pavley and Blumenthal. Thanks to Kathy M - Patterson for her work with the re-districting commission.
4. Report from Vice-President (Ms. Kelson) below
5. Report from Treasurer - Budget and Funding for 2011/2011 (Mr. Kaufman) - Credit card expenses working. Dispersed Preliminary 2011 - 2012 budget prepared for General Board approval which is based on last year's expenditures. Moved by Mr. Kaufman, 2nd by Ms. Kelson to group all postage expenses in one Operations category. Unanimous passage. Preliminary June Expenses presented. Added monthly summaries to report. Communications equipment did not appear yet. Mr. Soong suggested we apply to this year's budget. Mr. Krokover moved, 2nd by Mr. Kaufman that all expenditures not posted by June 15 be applied to new budget as of July 1. Unanimous passage.
6. Web site up-date Theresa Ann Houlberg – Office Staff and Rob Adams: Status of dissemination of information through web-blast. .% cent per address. Theresa provided mailer reports. General meeting agenda only should be sent to 1040 bulk blast. We will do a double email blast before and after weekend prior to a general meeting. Send to one of 5 and blanket community to disperse mailing of 500 flyers for Parks issue.
Setting appointment policy has helped Theresa.
7. Discussion on the JULY 27, 2011 General Council Agenda

- Board Business - Committee Reports (To be presented)
- By Laws -
- Education – Meeting with Steve Zimmer, LAUSD
- Finance -
- Outreach –
- Planning and Land Use -
- Public Safety -
- Parks - Tracy Field replacing Lee Marks who is transferred to Woodland Hills. Al Stonehouse will address use of Paddle Boat on Lake Balboa.
- Traffic & Transportation – Debrief 405 closure and follow up.,
- VNY Airport - Meeting tonight
- 12th Council District Service Committee Report
- Guest Speakers for the General Meeting – California State Senator Fran Pavley, Assemblyman Rob Blumenthal, & Michael Crosby for the Friends of the Los Encinos Historical Park.
- Status on the Face Book / Twitter posting (Shelley Rivlin)
- Email protocol and ethics regarding Brown Act
- Office, office staffing (Louis Krokover, Laurie Kelson & Lee Marks)
- Status on the Amended By-Laws and Standing rules
- Motion supported from Councilmember Koretz’ office – “The Community Center approached us about doing movies in the park Sept. 10. Would be a great opportunity to meet and interact with constituents, have a speaker and a booth. So far our office will sponsor and they are respectfully requesting the NC to be a sponsor as well at the \$500 level.” Lee Marks reported on the event.
Jeffrey Ebenstein -- Office of Councilmember Paul Koretz
- Monthly News Letter (Email & Regular Mail Posting’s) – How best to notify the community
- Monthly Food Expense Allowance – Moved by Mr. Kaufman, 2nd by Mr. Krokover not to exceed \$500 for Capriottis.
- Other items for Council consideration (General)

8. Public Comments on non-agenda items within the Board’s jurisdiction

9. Board Member Comments on subject matters within the Board’s jurisdiction.

10. Next Executive Committee meeting: Tuesday, August 16, 2011 at 10:30 a.m.

Adjourned at 2:35

Respectfully submitted,

Shelley Rivlin

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials’ and the Community on issues or concerns that are affecting OUR community of ENCINO.

The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO.

The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by the general board.

The ENC meetings are usually held on the 4th Wednesday of each month at the:
Encino Community Center, 4935 Balboa Blvd starting at 7:00pm.

For further information – Please go to: www.encinocouncil.org or www.encinonc.com

PUBLIC INPUT AT ENC MEETINGS - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room. **Posting of your personal information to the ENC or any public organization can be released upon request under the Public Records Act. You are not required to post your information unless you choose to.**

The Council will also provide an opportunity for the public to speak on any **[Non-Agenda Items*]** during **“Public Comment”**. **The Council may not take any action or discuss matters addressed in “Public Comments”**. However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

*** Public comments are limited to TWO (2) minutes per speaker.**

*** ENC COUNCIL DISCUSSION AND TIME LIMITS** – ENC Councilmember’s requesting to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to THREE (3) minutes to discuss the item. Councilmember’s may speak up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the **“Previous Question”** may be introduced by any member during a Council debate.

If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

VOTING AND DISPOSITION OF ITEMS - Most motions require a majority vote of the Councilmember’s present and voting will be by hand vote unless otherwise decided by the Council.

Unless requested for further consideration by an ENC Councilmember, any item which has been forwarded to the Council by a unanimous committee vote shall be approved as a “Consent Item” without further discussion.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities.

Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request.

To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Tom Soong, at (323) 359-2579, toll-free at (866) LA HELPS, or e-mail tsoong@mailbox.lacity.org



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