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## **ENC Executive Board Meeting March 20, 2012 APPROVED MINUTES**

1. Call to Order at 1:03. Roll Call: Mr. Krokover, Ms. Rivlin, Ms. Kelson, Mr. Kaufman, Mr. Silver and Ms. Brewer, Ms. Barseghian, Ms. Rosen. Cheryl Melnick. Amy Zidell. Determination of a Quorum of 5.

2. Approval of the Executive Minutes – February 14, 2012

President's Report: (Mr. Krokover) – Sepulveda Basin was not included in CD 5 or ENC boundary. Pushing for \$30,000 annual NC budget. Sent emails to Bud Ovom and Michel Logrand confirming attendance.

4. Report from Vice-President on Committees (Ms. Kelson) – Education has not officially requested funds.

5. Report from Treasurer (Mr. Kaufman) – Reviewed handout of February 2012 expenses. Tentatively we may set aside funds for election. Last election cost \$11,500. Mr. Krokover suggested we earmark \$11,500 funds for election. On monthly basis we spend a little less than \$2000 on average. Finance committee meeting prior to general meeting will address request from OneGeneration for \$1000. Ms. Barseghian discussed WV LAPD Boosters' request to her and Outreach for \$2500 for surveillance camera project. If we earmark funds for upcoming expenses until end of year, we do not have extra funds.

6. Proposed Guest Speaker(s) – Bud Ovrom and Michael Logrande City of Los Angeles Departments of Building & Safety & Planning. Code enforcement personnel will come with Bud, no RSVP from Michael yet. Board needs to prepare intelligent questions.

7. Discussion on the March 20, 2012 General Council Agenda Board Business – Possible Committee Reports (To be presented)

- By Laws – Thanks for Kathy and Jerry for process
- Education -
- Finance -
- Outreach – Looking for volunteers at Gelson information table.
- Planning and Land Use – Ms. Rosen would like to meet with developers to discuss plans and not need to have a full committee meeting. however that is violation of Brown Act. EPOA and HOE can have meetings that are not under ENC agenda and their org's rep can present at PLU/ENC. Development at 17720 Magnolia to be presented. Did PLU approve 52 units at 4949 Balboa regardless of whether it was for condos or apts?
- Public Safety – Meets tomorrow to determine location of CERT and need for \$150 funding. If it is at 1<sup>st</sup> Presbyterian. How to email blast info re: Chamber disaster prep symposium March 27. Mobiletrec presentation proposed for April agenda.
- Parks -
- Traffic & Transportation – Motions to be on agenda
- VNY Airport

- Updated status -- Save Los Encino Historical Park. If San Fernando Valley Museum is in Los Encinos, Ricky Gelb will match \$150, 000.
- NC Election's & NC Funding – Status update regarding 2012. Rob Glushon has all records from last NC round. Ms. Kelson believes that historically we ran elections efficiently with mail-in ballot. Mr. Krokover will form a motion on timing of elections for the general board consideration. City council members are divided on funding of up to \$30,000 or no funding for NCs.
- Resignation of Jean Strauber
- Discussion of the California Public Records Act and how it affects the NC.
- Discussion and update on the Amended By-laws and Standing Rules (See above)
- Monthly Food Expense Allowance Mr. Kaufman request not to exceed \$500, possibly for Panera.
- Other items for Council consideration (General)

8. Public Comments on non-agenda items within the Board's jurisdiction

9. Board Member Comments on subject matters within the Board's jurisdiction: Ms. Kelson shared complimentary letter from constituent. Other NCs have meetings without food and do not encourage outside participations. Request for civility at meetings. Mr. Silver spoke to the need for technical support for Board members as needed. We can only pay for tech support on NC owned equipment.

10. Next Executive Committee meeting: Tuesday, April 17, 2012

Adjourned at 2:30.

Respectfully submitted,

Shelley Rivlin, Secretary

The Encino Neighborhood Council (ENC) is a certified Neighborhood Council of the City of Los Angeles which advises City and other Governmental Officials on issues or concerns that are affecting the community of Encino.

The ENC is made up of elected persons who live, work or otherwise are involved in the community of Encino.

The ENC also makes appropriations of City Funds for Community Projects and needs.

The ENC GENERAL meetings are usually on the 4<sup>th</sup> Wednesday of each month at the:

**Encino Community Center, 4935 Balboa Blvd at 7:00pm.**

For further information – Please go to: [www.encinocouncil.org](http://www.encinocouncil.org)

**PUBLIC INPUT AT ENC MEETINGS** - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room.

The Council will also provide an opportunity for the public to speak on any **[Non-Agenda Items\*]** during **"Public Comment"**. **The Council may not take any action or discuss matters addressed in "Public Comments"**. However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

**\* Public comments are limited to 2 minutes per speaker.**

**\* ENC COUNCIL DISCUSSION AND TIME LIMITS** – ENC Councilmember's requesting to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to five (3) minutes to discuss the item. Councilmember's may speak up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the **"Previous Question"** may be introduced by any member during a Council debate.

If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

**VOTING AND DISPOSITION OF ITEMS** - Most motions require a majority vote of the Councilmember's present and voting will be by hand vote unless otherwise decided by the Council.

Unless requested for further consideration by an ENC Councilmember, any item which has been forwarded to the Council by a unanimous committee vote shall be approved as a "Consent Item" without further discussion.

**Posting of your personal information to the ENC or any public organization can be released upon request under the Public Records Act. You are not required to post your information unless you choose to.**

**As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request.**

**To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Tom Soong, at (323) 359-2579, toll-free at (866) LA HELPS, or e-mail [thomas.soong@lacity.org](mailto:thomas.soong@lacity.org)**