

CITY OF
LOS ANGELES



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PATTERSON
Sergeant at Arms

ENCINO NEIGHBORHOOD COUNCIL

Executive Committee Meeting

APPROVED MINUTES

Wednesday, September 11, 2013

Location: Encino Community Center, Back Craft Room, 4935 Balboa Blvd., Encino

Present: All Executive Committee Members: John Arnstein, Glenn Bailey, Kathy Moghimi-Patterson, Todd Rubinstein and Kenneth Silk.

Also Present: Alternate Sharon Brewer.

1 CALL TO ORDER The meeting was called to order at 7:06 P.M. by President Glenn Bailey.

2 APPROVAL OF MINUTES The Minutes of the last Executive Committee Meeting held on August 14, 2013 were presented and a motion to approve the Minutes was adopted by a vote of 4 Yes 0 No and 1 Abstention.

3 PRESENTATION BY TRACIE FIELD, DIRECTOR OF ENCINO COMMUNITY CENTER
3A FULL COST RECOVERY OVERVIEW Tracie stated the Encino Community Center is one of ten recreation centers placed in the Los Angeles cost recovery program under which revenues need to be sufficient to pay for staff expenses. She stated that the Center had or was planning to cut hours and staffing hours. She further stated that starting in Spring 2014 the Center would probably have to close at night unless it received payments of \$20 an hour to cover staff pay. She also stated that this would mean when the Council or a committee meet for two to three hours at night the Council would have to pay a total of \$60. There was a consensus that it would be advisable to make such payment since meeting at other locations would raise problems such as accessibility and/or would cost more. Tracie mentioned possible advertising regarding other events at the Center as a means of raising funds for the Center.

3B DADDY DAUGHTER PROM FEBRUARY 2014 Tracie referred to a need for more funds then ENC contributed last year. She stated it would be helpful for planning to know as soon as possible if additional funds would be available.

3C HALLOWEEN CARNIVAL Tracie asked for help in publicizing the event.

4. POSSIBLE AGENDA ITEMS FOR SEPTEMBER 25, 2013 BOARD MEETING

4A Items carried over from August meeting- None except Strategic Plan (discussed below)

4B Possible speakers- Zev Yaroslavsky if available.

4C ENC Committee Recommendations-Regarding Mural Ordinance (see 6D)

4D Motion regarding Strategic Plan. It was noted that pursuant to authorization at the August Board meeting a revised draft of a Strategic Plan for 2014 was sent to the City. A motion to recommend that the ENC Board approve the revised Strategic Plan was made by John Arnstein, seconded by Kathy Moghimi-Patterson and adopted by vote of 5 Yes 0 No and 0 Abstention.

4E Motion regarding November-December meeting. Glenn reported that the room would be available on December 4th. A motion to recommend that the Board agree that instead of a November and a December meeting on the fourth Wednesday there will be one meeting for both months which will be held on Wednesday, December 4, 2013 was made by Kathy Moghimi-Patterson, seconded by Todd Rubinstein and was adopted by vote of 4 Yes 0 No and 1 Abstention.

4F Request regarding Public Works Liaison and Alternate. Glenn reported that Board of Public Works Chairman Kevin James was setting up a program for representatives of each Neighborhood Council to meet to discuss issues under the purview of Public Works such as street conditions and lighting. Accordingly, the ENC should designate a liaison and an alternate. However, Glenn stated he was not aware of any regular meeting date. Kathy expressed interest being an Alternate.

4G Citywide Issues- Update on City Council action including regarding definition of stakeholder and proposed street repair bond.

4H Refreshments- Consensus to order refreshments from Poquito Mas.

4I Neighborhood Council elections- Glenn noted the expected work of the ENC Ad Hoc 2014 Election Committee during the upcoming months.

5 POSSIBLE AGENDA ITEMS FOR OCTOBER 23, 2013 BOARD MEETING

5A Speaker- Decision regarding Zev Yaroslavsky for September or October pending

5B 45th Assembly District Forum- Inviting the two candidates who as a result of Sept. 17th election make the November 19th runoff for the vacant 45th Assembly District seat. Glenn suggested more distribution of notice of the event that for the City Candidate Forum in April.

5C Election of ENC Board Officers There was a consensus to wait until the October meeting to have an election for officers.

5D Refreshments There was a consensus to have pizza from Green Olive.

5.5 FUTURE SPEAKERS There was a discussion of speakers at future meeting including Mayor Garcetti and Controller Galperin (January 2014). It was suggested that it would be advisable to coordinate with one or more other Valley Neighborhood Councils who meet on the same night to invite the Mayor or Controller so they could speak at more than one NC meeting.

6 PRESIDENT'S REPORT BY GLENN BAILEY

6A Board Positions Glenn noted that since the August Board meeting there have been no new resignations and there are no pending applications. However, he noted that as a result of any removal of Board members (see Par.8) there would be new vacancies.

6B Community Impact Statements Glenn referred to the need to file one for the Sepulveda Basin Plan.

6C Logs of Incoming Correspondence. Glenn stated he had asked Theresa to provide this.

6D Update on Citywide Issues. Glenn referred to the mural ordinance and the “opt-in” alternative, the pendency of discussion on the street bond, and an expected September 23rd vote on a new definition of stakeholders.

6E Neighborhood Council Elections. Glenn referred to the expected City Council adoption of a measure regarding this and the work that should be done by ENC Ad Hoc 2014 Election Committee.

6F UCLA Program Glenn referred to a request from UCLA about having students work with Neighborhood Councils. Kathy Moghimi-Patterson stated she would help on this matter.

7. VICE PRESIDENT’S REPORT Todd Rubinstein noted that the Education, Outreach and Public Safety committees had not complied with the requirements regarding frequency of meeting. It was also suggested that the Education Committee be urged to meet shortly to discuss grant applications. There was also a suggestion that a Finance Committee meeting consider a possible grant to the Encino-Tarzana library. There was also discussion regarding the work of the Ad Hoc 2014 Elections Committee.

8. SECRETARY’S REPORT

8A Members with two or three absences. Ken mentioned members who as a result of the August board meeting have now missed two or three meetings and stated he would send an email message to them as he previously has done when a member has missed two or three meetings.

8B Removal of members with four absences. Ken reported that as a result of the August meeting members Diane Rosen (Area 5 Representative) and Alicia Herring (Area 4 Representative) have missed at least four regularly scheduled meetings within a period of less than nine months. It was noted that the Article V Section 7 of the Bylaws provide for automatic removal for any member who misses four regularly scheduled meetings during any 12 month period and there is no provision for an excused absence. Ken also reported that he had sent message to the members after they missed two and then three meetings referring to said Bylaw provision. Following discussion there was a consensus that the Executive Committee had a duty pursuant to the Bylaws to recognize the vacancy of said members and that Ken should send email messages to said members giving notice of the vacancy. It was recognized that the removal would cause vacancies in their offices and that the October meeting would be the first date to consider applications for the vacancies. It was also recognized that the former members could seek to apply for their former positions and would be considered along with any other applicants.

8C Alternates. There was discussion regarding Alternates who have missed meetings. It was recognized that there is ambiguity in the current Bylaws regarding whether alternates can be removed for absences.

There was a consensus that the Bylaws committee should consider amending the Bylaws to expressly provide for removal of Alternates for absences and Ken suggested that the provision might only include absences when their member was also absent and the Alternate could have been seated at the meeting and counted for determination of a quorum.

8D Roster. Glenn noted the need to inform DONE promptly of any changes in the Board and asked Ken to remind him of any change so that he could make sure Theresa submits the requisite form.

9 TREASURER'S REPORT John Arnstein referred to a corrected July Financial Report, the August Financial Report and the Office Equipment Inventory and it was agreed that the documents would be sent to members before the September board meeting. John also referred to the difficulty he was having in obtaining payment regarding the SFV Audubon Society grant.

10. SERGEANT AT ARMS REPORT There was discussion of the requirement that only members who have completed the requisite ethics and funding training can vote and that a form needs to be completed for each meeting regarding members' compliance. It was also noted that a list of members complying was now available on the web at EmpowerLA.org/ENC. Kathy Moghimi-Patterson stated she would check this and complete the required form.

11 CONTUING BUSINESS Kathy referred to discussion at the PLU meeting regarding Old Fire Station #83 and there was discussion of a possible Town Hall on the issue.

12. COMMITTEE REPORTS AND REFERRAL

12A PLU It was reported that the PLU discussed the Curtis School but there was no motion for the Board to consider.

12B PARKS Glenn referred to a request for a lacrosse field at Balboa Sports Center and referred this to the Parks Committee.

12C TRAFFIC Glenn referred to a request for bathrooms along the Orange Line Busway, including the Balboa and Woodley stations, and referred this to the Traffic/Transportation Committee.

13 UPCOMING NC MEETINGS The written agenda referred to the following
September 12- Valley Alliance of NC's
September 17-City Council Education and Neighborhoods Committee meeting
September 28-Congress of Neighborhoods
October 5- L.A. NC Coalition

14 PUBLIC COMMENT- None

15 ADDITIONAL BOARD COMMENT- None

16. NEXT MEETING Agenda referred to October 9, 2013 as date of next Executive Committee meeting

17 ADJOURNMENT The meeting adjourned at 9:22 P.M.

Submitted by Kenneth Silk, Secretary