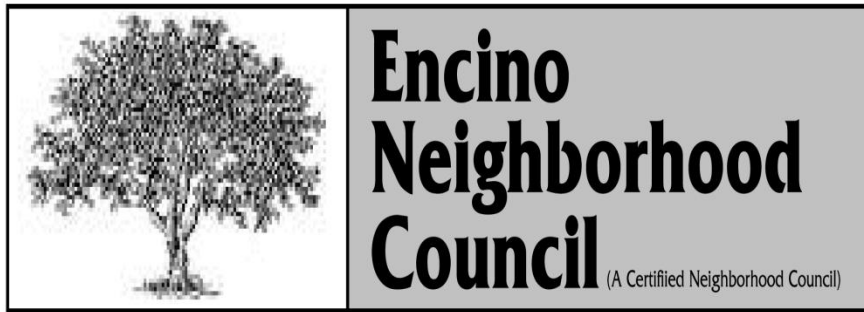


CITY OF
LOS ANGELES



Officers

GLENN BAILEY
President

TODD RUBINSTEIN
Vice President

KEN SILK
Secretary

JOHN ARNSTEIN
Treasurer

KATHY MOGHIMI-
PATTERSON
Sergeant at Arms

**NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
EXECUTIVE COMMITTEE MEETING
Wednesday, November 13, 2013 – 7:00 p.m.**

Encino Community Center Back Craft Room, 4935 Balboa Avenue, Encino

MOTION, DISCUSSION, AND VOTE MAY BE TAKEN ON ITEMS 2-12, 16-17

1. Call to Order; Roll Call (Voting Members Listed Above); Determination of Quorum (3 minimum)
2. Review and Approve Minutes of Previous Executive Committee Meeting – October 9, 2013
3. Special Items
 - a. Purchase Card Expenses Erroneously Charged To ENC During Fiscal Years 2012-13 and 2013-14
 - b. 2014 NC Election Update: Vote By Mail; Location; Election Procedures Stipulation Worksheet; Independent Election Administrator (IEA) for Region 3
 - c. MOTION: Recommend approval of ENC Outreach Survey as required by DONE
4. Review Possible Agenda Items for Wednesday, December 4, 2013 ENC Board Meeting Including Requests For Agenda Items Submitted By ENC Committees, Board Members, and Stakeholders
 - a. Items Carried Over From October 23, 2013 Board Meeting
 - b. Items Referred to ENC Committees
 - c. Recommendations from ENC Committees: Bylaws; Parks; Planning and Land Use; Election?
 - d. Appointment of Various NC Liaisons and Alternates (see below)
 - e. Board Recommendations on Next Eight NC Plan Review Motions Being Considered By BONC
 - f. Citywide Issues (see below)
 - g. Refreshments – California Pizza Kitchen?
5. Review Possible Agenda Items for Wednesday, January 22, 2014 ENC Board Meeting
 - a. Possible Speakers – City Controller Ron Galperin
 - b. Recommendations from ENC Committees
 - c. Refreshments
6. President's Report – Glenn Bailey Report including, but not limited to, the following items:
 - a. Board Vacancies: Resignation(s) Received; Application(s) Received
 - b. Prior Board Meeting(s) Actions and Community Impact Statements Filed– Update
 - c. Logs of Incoming Correspondence: Planning, Financial, and All Other
 - d. Update on Citywide Issues: Mural Ordinance (CF 11-0923); \$3 Billion Street Repair Bond - 24 recommendations (CF 13-1300-S1); City Council Motion Defining Stakeholders (CF 13-0859); City Council Motion Concerning NC Board Members Training Programs (CF 11-1017-S1)
 - e. MOTION: Recommend appointing Jason Ackerman as ENC's Transportation Liaison and Laurie Kelson as the Transportation Alternate

- f. MOTION: Recommend appointment of ENC Public Works Liaison and Alternate
- g. MOTION: Recommend appointment of ENC Public Safety Liaison and Alternate
- h. MOTION: Recommend co-sponsoring and funding Valley Alliance of NCs (VANC) Holiday Mixer December 12, 2013 and/or 11th Anniversary Mixer April 10, 2014 for an amount not to exceed \$250
- 7. Vice-President's Report – Todd Rubinstein Report including, but not limited to, the following items:
 - a. ENC Committees: Agendas; Minutes; Website Postings
 - b. Committee(s) That Have Not Met Quarterly Per ENC Bylaws
- 8. Secretary's Report – Ken Silk Report including, but not limited to, the following items:
 - a. Board Member Attendance and Any Vacancies Due To Absences (Representatives and Alternates)
- 9. Treasurer's Report – John Arnstein Report including, but not limited to, the following items:
 - a. Monthly Expenditure Report for October 2013: Purchasing Card Transactions, Demand Warrants, Auto-Deductions, and Bank Statement
 - b. Update on Neighborhood Purpose Grants (NPG) Applications Submitted (FY 2012-13): San Fernando Valley Audubon Society \$4,000 Not Paid (See Item 3a above)
 - c. Requests For Funding Received/Pending – Reimburse Glenn Bailey \$18 For Two PO Box Keys
- 10. Sergeant at Arms Report – Kathy Moghimi-Patterson Report including, but not limited to, the following:
 - a. Mandatory Ethics and Funding Training Compliance By ENC Board Members
- 11. Continuing Business From Previous Board/Executive Committee Meetings
 - a. ENC Office Hours and Operations (including use of mailbox at Encino Woman's Club building and possible expense authorization to copy additional keys)
 - b. ENC Post Office Box Access – MOTION: To purchase additional Post Office Box keys at \$9 each
- 12. ENC Committee Reports and Items For Possible Referral To Committee Or Consideration By ENC Board
 - a. Encino Community Issues: Community Plan Designation of Area West of Densmore Avenue
 - b. Citywide Issues (Including Current EmpowerLA Newsletter "Council File Hot Sheet")
- 13. Upcoming NC Meetings and Events
 - a. Valley Alliance of NCs: Next meeting Thursday, November 14, 2013, 6:30 pm
 - b. Los Angeles NC Coalition: Next meeting Saturday, December 7, 2013, 10:00 am
 - c. PlanCheckNC: Next meeting Saturday, December 14, 2013, 10:00 am
 - d. Board of Neighborhood Commissioners (BONC): Next meeting Monday, Nov. 18, 2013, 1:00 pm
 - e. City Council Education and Neighborhoods Committee: Next meeting Tuesday, Nov. 19, 1:00 pm
- 14. Public Forum: Comment On Non-Agenda Items (up to two minutes per speaker; no discussion)
- 15. Board Member Comments and Announcements (up to one minute per member; no discussion)
- 16. Next ENC Executive Committee Meeting: Wednesday, January 8, 2014, 7:00 p.m. (December 11, 2013 meeting cancelled)
- 17. Adjournment (by 9:15 p.m.)

The public is requested to fill out a "**Speaker Card**" to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the Public Forum period. Public comment is limited to ten minutes maximum. No individual speaker will be allowed more than two minutes, unless presiding officer of the Committee decides differently. The agenda is posted for public review at the Encino Chamber of Commerce (viewable all hours), Encino Community Center, Balboa Sports Center, Encino-Tarzana Branch Library, and The Coffee Bean & Tea Leaf store (17301-1 Ventura Bl). Report(s) related to an agenda item will be available for review at www.EncinoNC.com. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting by contacting the ENC Office at 818-971-6996 or by emailing ENC@socal.rr.com.