



Officers
TODD RUBINSTEIN
President

**KATHY MOGHIMI-
PATTERSON**
Vice President

ANNI KEUSSEYAN
Secretary

GEORGE JAWLAKIAN
Treasurer

SHERMAN GAMSON
Sergeant at Arms

NOTICE AND AGENDA
EXECUTIVE COMMITTEE MEETING
Wednesday June 11, 2014 -7:00 PM

Location: Encino Community Center - 4935 Balboa Blvd. Encino
Back Craft Room

1. **Call to Order, Roll Call, Determination of a Quorum, Code of Civility, & Reminder of Exec Committee Protocol for those in attendance.**
2. **Approval of the Wednesday, May 14, 2014 Executive Committee Meeting Minutes (Motion required, unless no objections)**
3. **Officer's Reports:**
 - a. President's Report –
 - i. Reimburse Todd Rubinstein up to \$89 expenses incurred for drinks, refreshments, and cups at March 28, April 25, & May 28 General Board Meetings.
 - ii. Update on \$125 reimburse to Encino Community Center for Elections by DONE.
 - iii. Update on \$125 to VANC for Mixer
 - b. Vice-President's Report - Committee Chairs and membership
 - c. Treasurer's Report - ENC Account Updates:
 - i. Expense Reports – for Feb, Mar, & Apr 2014
 - ii. P-Card update / ENC Funds and Accounts /
 - d. Secretary's Report - Minutes & Digital Recorder purchase
 - e. Sergeant-at-Arm's Report - Updates on Ethics and Funding training mandates
4. **New Business:**
 - a. ENC Budget Draft FY 2014/2015 from Finance Committee 5/27/14
 - b. Motion for Reconsideration by – Sherman Gamson: regarding “Recommended Standing Rule Procedures to notify Applicants that present projects to the Encino NC for consideration” that passed (16-1-1) at 5/28/14 General Council Meeting (item 8c).
 - a. White Paper from Budget Advocates – CIS & council file is 14-0600
 - b. Business Cards for boardmembers - authorize up to \$300
 - c. Food for General Meeting - - authorize up to \$250
 - d. Speakers for Next Board Meetings - Steve Soboroff, Brett McReynolds - 405 Project & Hayvenhurst Burbank widening, or Ramnik D. Mungra, P.E. & Michael Hunt, Street and Stormwater Division | Project Manager Bureau of Engineering | Department of Public Works
5. **Old Business:**
 - a. Appoint of Liaison to DONE – VP Kathy Moghimi-Patterson
 - b. Water LA Project Motion - Presented by Jessica Sanchez at May 28, 2014 Meeting

6. Board Seats & Vacancies – Members and Alternates

- a. Diana Menzer is currently the Apartment and Condo Alternate, but she would like to switch to Planning and Land Use Alternate.
- b. JP Marshall either the planning and land use alternate or the at large rep alternate

7. PLU Issues & Updates:

- a. 4367 Hayvenhurst Ave Lot Split – Case No. AA-2012-2754-PMLA
- b. 5340 Louise Ave Lot split – Case No. AA 2014-687 PMLA
- c. Liquor License - 17737 Ventura Blvd - Case ZA-2013-4180 (PLU 3/18/14 support) - ENC's PLU committee moved to support the application Sweeney's Ale House, with the condition that the closing hours of 2:00 am be limited to Friday and Saturday – Vote 8-0-1

8. Public Comments: [Non-Agenda Items] Within the “Board’s” jurisdiction are limited to TWO MINUTES (2) per speaker. This is a NON-DISCUSSION PERIOD.

9. Future Meetings:

- a. The next General Board Meeting: **Wed, June 25, 2014**
- b. The next Executive Committee Meeting: **Wed, July 9, 2014**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials’ and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

The ENC Executive Committee meetings are usually held on the 2nd Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd (Back Craft room behind the stage) starting at 7:00pm.** For further information – Please go to: www.encinonc.org

PUBLIC INPUT AT ENC EXECUTIVE COMMITTEE MEETINGS - An opportunity for the public to address the Committee will be provided during “Public Comment section”. **The Executive Committee may or may not take any action or discuss matters addressed in “Public Comments.”** Members of the public (or ENC boardmembers or Alternates) who wish to be recognized on any item will have time during public comment section of this Meeting. However, the Executive Committee may refer such matters to the appropriate Council Committees for further consideration.

*** Public comments are limited to TWO (2) minutes per speaker.**

TO BE FURTHER NOTED TO ALL IN ATTENDANCE:

Posting of your personal information to the ENC or any public organization and can be released upon a request to the ENC according to the CA Public Records Act. You are not required to post your personal information unless you choose to do so.

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at www.EncinoNC.org.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, www.encinonc.org, may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at enc@socal.rr.com or info@encinonc.org .

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Amber Meshack, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail amber.meshack@lacity.org.