

CITY OF
LOS ANGELES



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TODD RUBINSTEIN
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KATHY MOGHIMI-
PATTERSON
Vice President

ANNI KEUSSEYAN
Secretary

GEORGE JAWLAKIAN
Treasurer

SHERMAN GAMSON
Sergeant at Arms

APPROVED MINUTES

ENCINO NEIGHBORHOOD COUNCIL Executive Committee

Meeting Wednesday, January 8, 2014
Location: Encino Community Center,
Back Craft Room, 4935 Balboa Blvd., Encino

Present: There was a quorum consisting of all of the Executive Committee members: John Arnstein, Glenn Bailey, Kathy Moghimi-Patterson, Kenneth Silk, and Todd Rubinstein. Also present were Board Alternate Member Sharon Brewer and DONE Staff NEA Thomas Soong. Stephen Box was present before the meeting and referred to the LAPD Public Safety Town Hall (see Item 14) and Tracie Fieldwas present for a portion of the meeting and referred to the ending time of ENC meetings (see Item 3 d).

1 CALL TO ORDER The meeting was called to order by President Glenn Bailey at 7:37 P.M.

2 APPROVAL OF MINUTES The Minutes of the last Executive Committee held on November 13, 2013(which minutes contained an approval of the minutes of the prior October 9, 2013 meeting) were distributed and a motion was made, seconded and adopted to approve the Minutes by vote of 5 Yes and 0 No.

3. SPECIAL ITEMS

3A ELECTION UPDATE Glenn reported that the Election Committee was working on the location and time of the election. Glenn stated the election might be in the Community Center dance room and that he showed the room to Stephen Box who stated he thought the room would be sufficient. Glenn mentioned to John about paying for the ENC's share of the Daily News ad set to run on January 16th.

3B MAILING ADDRESS CHANGE Glenn reported that the mailing address change to that of the Encino Woman's Club was submitted to DONE, that

Theresa has one or two keys to the Post Office Box which will be closed at the end of January.

3C COMMUNITY IMPACT STATEMENT It was agreed that the new requirements for filing ENC Community Impact Statements would be effective as of January 22, 2014, the date of the next Board meeting.

3D MEETING HOURS

-COMMENT BY TRACIEFIELD RE COMMUNITY CENTER AUDITORIUM

Tracie asked the ENC to conclude meetings by 9:15 P.M. and to vacate the Auditorium no later than 9:30 P.M. and be out by 9:00 after the new Fiscal Year.

4. REVIEW OF POSSIBLE AGENDA ITEMS FOR JAN. 22, 2014 BOARD MEETING (See Item 15 re transmittal)

4A ITEMS CARRIED OVER FROM DECEMBER BOARD MEETING No such items were noted.

4B RECOMMENDATIONS FROM ENC COMMITTEES No such recommendations were noted other than from the Election Committee. Said committee recommended an authorization to change the election hours to 11:00 A.M. –5:00 P.M., subject to ability to use the auditorium and obtain any requisite DONE 2 approval for the change. The Committee also made a recommendation regarding expenditure for expense of the Rally in the Valley which was included in the motion referred to in Item 6f. It was also noted the Committee may make other recommendations at its January 18th meeting.

4C GUEST SPEAKER & OUTREACH It was noted that City Controller Ron Galperin would be the guest speaker and that flyers were made. Members were urged to distribute the flyers so there would be good attendance. Kathy offered to help in publicizing this and trying to determine the areas Ron would be speaking about. It was suggested a flyer be distributed at the Rally in the Valley.

4D IEA TONY WILKINSON the IEA is expected to be present before he has to leave for another meeting. He will introduce himself, report on the election and may verify candidate applications. **4E RECOGNITION OF SOCCER TEAM** It was noted that recognition was sought by, and will be given to, the Balboa Extra Boys Under 1

4 Soccer Team, the 2013 Section 10 League Champions.

4F REFRESHMENTS There was agreement to have refreshments from the California Pizza Kitchen and Kathy offered to help arrange for this. A motion was made by Kathy Moghimi-Patterson, seconded by John Arnstein and adopted unanimously that up to \$300 could be expended for refreshments.

4G BUDGET ADVOCATES

Ken noted there may be a recommendation by Budget Advocates relating to the DWP.

4H APPOINTMENT OF PUBLIC WORKS ALTERNATE (See Item 6e)

5. FEBRUARY 26, 2014 MEETING AGENDA-CANDIDATE FORUM

5A CANDIDATE FORUM There was agreement to have the Candidate Forum at the meeting for the ENC candidates to introduce themselves and speak.

5B GUEST SPEAKER No speaker was suggested.

6. PRESIDENT'S REPORT

6A BOARD VACANCIES Glenn reported there were no new vacancies and that the Board could not fill any vacancies within 90 days of the election.

6B PRIOR BOARD MEETING UPDATE. See Item 3 C above.

6C LOGS Glenn reported that Talar received some mailed items.

6D CITY WIDE ISSUES It was reported that the Mayor signed the new ordinance defining community interest stakeholders and it would be effective on January 26, 2014.

6E ENC PUBLIC WORKS LIAISON AND ALTERNATE Jason and Kathy have been appointed respectively.

6F RALLY IN THE VALLEY There was discussion of the Rally in the Valley on January 17th and of Expenses. A motion was made, seconded and adopted 5-0-0 to recommend expenditure of up to \$150 for ENC's share of facility expense and for outreach. Glenn stated it would be up to the Election Committee to provide for any staffing of the ENC table at the Rally.

6G NEW OUTREACH TOOLS Glenn reported on the outreach tools of Nextdoor.com and Nation Builder.

7. VICE PRESIDENT'S REPORT Todd Rubinstein reported he was checking agenda and postings. Outreach and Airport Committees did not meet during the past quarter

8. SECRETARY'S REPORT Ken Silk reported on attendance and it was agreed that members should be urged to attend the next two Board meetings before the election.

9. TREASURER'S REPORT John Arnstein distributed the Expenditure Report for December 2013, which showed a \$1,500 in outstanding commitments (which John stated pertained to the Daddy-Daughter event) and a budget balance of \$29,250.37. There was a discussion of expenditures relating to the election and in particular to expending approximately \$5,000-\$6,000 on mailings. A motion was made, seconded and adopted 5-0-0 to recommend reimbursement of Glenn Bailey \$8.04 to duplicate four keys for the mailbox at the Encino Woman's Club.

10. SERGEANT AT ARMS REPORT Kathy Moghimi-Patterson reported there were no new developments.

11. CONTINUING BUSINESS FROM PRIOR MEETINGS None referred to

12 ENC COMMITTEE REPORTS None referred to

13 UPCOMING NC MEETINGS REFERRED TO IN AGENDA January 9 Valley Alliance of NCs at 6:30 P.M. January 11 Plan Check NC meeting at 10:00 A.M. January 21 City Council Education & Neighborhoods Committee at 1:00 P.M. February 1 L.A.N.C. Coalition at 10:00 A.M.

14. PUBLIC SAFETY TOWN HALL Prior to the start of the meeting Stephen Box distributed a flyer about and referred to a State of the Valley Public Safety Town Hall on Wednesday, January 29th at 6:00P.M. at the Van Nuys City Hall.

15 TRANSMITTAL OF BOARD MEETING AGENDA There was discussion of the date of transmittal of the agenda and it was agreed the agenda for a Board meeting should be transmitted on the Friday prior to the meeting.

16. NEXT MEETING The agenda noted that the next Executive Committee meeting Wednesday, February 12, 2014 at 7:00P.M.

17 ADJOURNMENT The meeting adjourned at 8:48 P.M.
Submitted by Kenneth Silk, Secretary