



#### Officers

TODD RUBINSTEIN  
President

KATHY MOGHIMI-  
PATTERSON  
Vice President

ANNI KEUSSEYAN  
Secretary

AL MASS  
Treasurer

SHERMAN GAMSON  
Sergeant at Arms

## NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL

### Executive Committee Meeting

[www.encinonc.org](http://www.encinonc.org)

**Wednesday, February 10, 2016 – 7:00 p.m.**  
**Encino Community Center**  
**Back Craft Room or Auditorium**  
**4935 Balboa Blvd, Encino Ca 91316**

1. **Call to Order, Roll Call, Determination of a Quorum, Code of Civility, & Reminder of Exec Committee Protocol for those in attendance.**
2. **Approval of the January 13, 2016 Executive Committee Meeting Minutes. (Motion required, unless no objections)**
3. **Officer's Reports:**
  - a. President's Report – Best practices - Running meetings, DONE or BONC reps, & protocol.
    - (1) Civic University 2.0, LA City Clerk NC Elections Press Release.
  - b. Vice-President's Report - Committee Chairs and membership
  - c. Treasurer's Report - ENC Funding and Checking Account Updates:
    - (1) ENC Funds and Expenses - Update on Budget 2015/2016 and balances, Dec 2015 & Jan 2016 MERs.
    - (2) Update on DONE's 12/2/2015 decision to ensure expenses are allocated to FY 2014/2015 by meeting with Councilman Koretz (Sept 24<sup>th</sup>) on FY 2014/2015 Sweep, FSR, etc.
  - d. Secretary's Report - Updates
  - e. Sergeant-at-Arm's Report - Updates on Ethics and funding training mandates for Board members and Alternates.
4. **New Business:**
  - a. Food & items for 2/24/16 General Meeting - authorize up to \$250 for food and other items.
  - b. ENC Facebook Page and issue of timeline deletions regarding Parks Committee Cancellation.
  - c. Proposed 7-Eleven at 15445 Ventura Blvd. ZA Hearing Tuesday, Feb 2, 2016 - Jason Ackerman unauthorized presentation on ENC behalf.
  - d. Nationbuilder (CityZen) - Software platform for leaders. More Social media, database, etc. Cost?
  - e. Potential Speakers for Next Board Meetings – Steve Soboroff, LA City Police Commission; Congressman Sherman; Assemblymember Matt Dababneh; State Senator Fran Pavley; Seleta Reynolds, New General Mgr, LADOT; VICA Speaker; Glenn Pomeroy, President CEA (Cal EQ Auth); Candidates for CA District 27 Senate Seat; Greater L.A. County Vector Control District

**5. Old Business:**

- a. Update - Ad Hoc Elections 2016 Committee Meeting 1/18/16, updates, expenses & elections web tools.

**6. Board Seats & Vacancies – Members and Alternates**

- a. Vacancies – Volunteer Rep, Area 4 & Alternates / Area 6 Alternate / various other positions.

**7. Committee Reports & Discussion: If any Chair people attend**

**8. Public Comments: [Non-Agenda Items]** Within the “Board’s” jurisdiction are limited to TWO MINUTES (2) per speaker. This is a NON-DISCUSSION PERIOD.

**9. Future Meetings:**

- a. Next ENC General Board Meeting: **Wed, February 24, 2016**
- b. Next ENC Executive Committee Meeting: **Wed, March 9, 2016**
- c. VANC Monthly Meeting: - **Thurs, February 11, 2016** (*Generally 2nd Thurs of month*)
- d. LANCC Meeting: - **Sat, February 6, 2016 at 10:00am** (West LA Municipal Building)
- e. BONC Meeting: - **Mon, February 18, 2016 at 1:00pm** (Los Angeles City Hall)

**10. Encino NC 2016 Elections – Sunday, April 17, 2016**

- a. Voter Registration Portal - <http://empowerla.org/vrp/>
- b. Candidate Registration Portal - <http://empowerla.org/nccr/>
- c. 2016 Encino NC Election Portal - <https://empowerla.org/elections/region3/enc16/>

**11. Community Events/News:**

- a. Garden plots are available at the Sepulveda Garden Center - \$120 per year per plot. Call (818) 784-5180 for more information.

**12. Adjournment: 8:30 PM**

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The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials, and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the ENC General Board.

The ENC Executive Committee meetings are usually held on the 2nd Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd (Auditorium or Back Craft room behind the stage) starting at 7:00pm**

**PUBLIC INPUT AT ENC EXECUTIVE COMMITTEE MEETINGS** - An opportunity for the public or other Board members not on The ENC Executive Committee to address the Committee will be provided during “Public Comment section”. **The Executive Committee may or may not take any action or discuss matters addressed in “Public Comments.”** Members of the public (or ENC boardmembers or Alternates) who wish to be recognized on any item will have time during public comment section of this Meeting. However, the Executive Committee may refer such matters to the appropriate Council Committees for further consideration.

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at [www.EncinoNC.org](http://www.EncinoNC.org) as well. In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, [www.encinonc.org](http://www.encinonc.org), may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at [enc@social.rr.com](mailto:enc@social.rr.com) or [info@encinonc.org](mailto:info@encinonc.org).

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Dept of Neighborhood Empowerment (DONE), at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail [ncsupport@lacity.org](mailto:ncsupport@lacity.org).

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