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Vice President

Karie Purcell
Secretary

PATRICIA BATES
Treasurer

LEE BLUMENFELD
Sergeant at Arms

NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING Tuesday February 18th, 2020 @ 6:30pm

**Encino Woman's Club Room – Kitchen
4935 Balboa Blvd., Encino CA 91316**

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Time may be adjusted at the Chair's discretion. Public is asked to fill out a speaker card and hand it to the Committee Chair prior to the public comment period. Public comment on agenda items will be heard when the item is up for discussion.

Call to Order. Roll call; determination of quorum.

Approval of November 2019 Executive Committee minutes: <https://www.encinonc.org/docs/34483343-5576.pdf>

Public Comment on Non-Agenda Items (10 minutes) – limit to 2 minutes per speaker, time may be adjusted at the Chair's discretion.

Motion, Discussion, and Vote may be taken on all items

1. Officer's Reports:

A. President's Report (Exec Committee) 5min

1. Presentation at ENC General Board meeting – Ron Galperin – LA City Controller
- 2.

B. Vice-President's Report (Exec Committee) 5min

1. Update on committees
2. Update on Bylaws

C. Secretary's Report (Exec Committee) 5min

1. Review of General Board meeting minutes and Vote Count sheets – January 2020
2. Review and approve January 2020 Executive Committee minutes

D. Treasurer's Report & Finance Committee (10min)

1. November 2019 & January 2020 Monthly Expenditure Reports (MER)
2. NPG Request – Los Encinos

E. Sergeant-at-Arm's Report (Exec Committee) 2min - Roster, Ethics, Funding & Code of Conduct

2. New Business Executive Committee (1 hour): Next coding starts at EXE-20-02-0104

- A. Community Center Employee Overtime at ENC General Board Meetings:** Board meetings generally run late, not because of too many agenda items, but board members are taking too much time discussing items. Some board members show that they have not read the agenda prior to the meeting and waste time going over the agenda, reading the items while attempting to speak on the agenda item. We only have the room until 9pm and the CC is generous with their employee's time. We should not take advantage of an hourly employee's time. The additional hour costs the Community Center \$30. Should the ENC cover the costs when our meetings run late?
- B. Voting on extending meetings past 9pm –** For better time management at General Board meetings, should the ENC vote to complete the meeting and incur the hourly fee for the Community Center's employee or vote to end the meeting and defer all unheard items to the following meeting?
- C. Removal of Kris Krishna after censure vote –** At the January ENC General Board meeting a board member petition was introduced to censure Kris Krishna. In order to remove a board member must first be censured and removed the following meeting.
- D. Senior Symposium 2020:** Deferred from Outreach Committee meeting due to lack of quorum. We received the invoice for the Senior Symposium – the cost for the ENC is \$750 and that includes the booth and it also will provide the lunch portion for the event. **MOTION; EXE-20-02-0104:** The ENC's Executive Committee requests that the ENC approve \$750 for the 2020 Senior Symposium, on May 16th 2020 at One Generation Senior Center, 18255 Victory Blvd., Reseda, 91335.
- E. Board member comments during General Board meetings –** Discussion and possible action on board members: 1) mitigating the time board members take when making comments, 2) lack of courtesy to those in attendance and other board members, 3) lack of general knowledge about past meetings and the current agenda.
- F. Latest board member complaints received:** Discussion
- G. McDonald's Ribbon Cutting:** The McDonald's in Encino, 15700 Ventura Blvd., is having a ribbon cutting for their renovated store on Feb. 19th 2020 from 5pm – 7pm. Did anyone RSVP?

- H. **Review dates of the Exec Committee meetings so they do not conflict with other committee meetings, specifically the PLU Committee.** Conflicting dates are: April 14th & July 14th. What days/dates should we reschedule the Exec Committee meetings for April and July 2020?
- I. **Menu system to use NC funds for core infrastructure improvements. Discussion and possible action:** The NC can request from the City Controller for a menu system to use NC funds for core infrastructure improvements from other City Departments. Examples to include are: tree planting, small sidewalk repair, etc.... Should the ENC make this request?
- J. **Recap by Pat Bates on DONE's plans for the Homeless Liaison Program**

3. Review General Board Meeting Draft Agenda – change in order for the February 2020 General Board meeting.

4. Board Member Comment on Non Agenda Items

5. Adjournment by 8:30pm

Next Executive Committee meeting March 17th, 2020

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, Encino Community Center

· www.encinonc.org

· You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at

<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

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PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at [\(818\) 971-6996](tel:8189716996) or email via president@encinonc.org

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RECONSIDERATION AND GRIEVANCE PROCESS - For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org **SERVICIOS DE TRADUCCION:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal."