



Officers
ALEX GARAY
President

VICTORIA MILLER
Vice President

Karie Purcell
Secretary

PATRICIA BATES
Treasurer

Sergeant at Arms

NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
EXECUTIVE COMMITTEE MEETING
MINUTES

Tuesday January 19th, 2020 @ 6:30pm

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88533165398>

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Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the video feature please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 2 minutes per speaker. Time may be modified at the Chair's discretion.

Call to Order. Roll call; determination of quorum.

- **Meeting called to order at 6:32pm**

Approval of December 2020 Executive Committee minutes (posted on the ENC website).

- **Minutes were approved, 4-0-0.**

Public Comment on Non-Agenda Items (10 minutes) – limit to 2 minutes per speaker, time may be adjusted at the Chair's discretion.

- **1st comment was election related.**
- **Glenn B., shared concerns that DONE did not properly do their job, the agenda was not uploaded to the ENS. Glenn will follow up.**
- **Public comment period closed.**

1. Officer's Reports:

A. President's Report (Exec Committee) 5min

1. Welcome 2021

- **Alex made brief comments.**

B. Vice-President's Report (Exec Committee) 5min

1. Update on committees – Parks & Environment, Public Safety, Education and others.

- **Update on committees was provided. A request for the mission statement for the homelessness committee should be on the website. There are 2 inactive committees, Public Safety & Education but there is interest from candidates.**
- **Bylaws should meet again for the Standing Rules**
- **Comment from Heather M., asking about starting a social and racial injustice committee, inquired about the steps needed.**
- **This would take support from the community. If there's interest then we could put it on the agenda to take a vote for such a committee**
- **There was a brief discussion regarding the Bylaws and Standing Rules with respects to adding new committees.**

C. Secretary's Report (Exec Committee) 5min

1. Review of General Board meeting minutes and Vote Count sheets – December 2020.

- **Minutes were not reviewed, will place on the General Board meeting agenda without a vote.**

D. Treasurer's Report & Finance Committee (10min)

1. December 2020 Monthly Expenditure Reports (MER)

- **The treasurer shared her screen and displayed the MER. Only Feb, March and April left for funding items. May want to have a finance committee meeting so they can determine where to spend the budget. Currently only a**

couple of board members are looking at ways to spend funds. Station 83 wants new landscaping, could be a good use of NC funds.

- Karie P. brought up using funds for tablets for school kids.
- Free WIFI or Hot Spots was brought up for the Community Center.
- Question about encumbering funds and rollover funds was brought up
- NPGs for acquisition of books for the Encino/Tarzana Library was brought up and requested to have it on the Finance Committee meeting.

E. Review Board Member Trainings (Exec Committee) 2min -

Motion, Discussion, and Vote may be taken on all items

2. New Business Executive Committee (1 hour): Next coding starts at EXE-20-12-0130

A. Erik Yoo on the PLU Committee – Erik Yoo, the ENC’s At-Large Alt. has requested to be on the PLU Committee, however a conflict between the Committee Chair and VP has arisen. The Committee Chair denied the request to have Erik Yoo on the committee. Per the ENC’s Bylaws, when a conflict arises it will be discussed by the Executive Committee and a recommendation will be brought forth to the board for consideration. **Discussion and possible action.**

- **The President introduced the motion.**
- **A discussion about opposing ideas took place**
- **Heather M. shared her support for Erik and also brought up mutual respect at meetings by board members.**
- **Glenn B. asked if Erik would like to be a voting member or alternate and asked if the openings were announced.**
- **Victoria M. responded to both questions**
- **Alex G. introduced the following motion: The ENC’s Executive Committee recommends that the board support having Erik Yoo as a voting member on the PLU Committee. Alex moved, Karie 2nds. Passed 4-0-0**

B. Bench and Tree in for Encino Covid deaths – The ENC’s Outreach Committee discussed having a tree planted to recognize all those in Encino that have passed from Covid. In addition they discussed the purchase of a bench to be placed next to the tree with a plaque of remembrance. At the time the cost of the bench was not known and the request has been brought to the Exec Committee. The cost of the bench is \$915 for a 6ft bench with engraving on three boards (38 characters per board). The shipping estimate is \$251, there was no mention of tax. The vendor is: www.theparkcatalog.com, see supporting documents for images of the bench and quote: Bench & Bench 2. We hope the City would waive all fees and provide the tree. Tree considerations are; a Weeping Willow or a California Oak. See supporting documents: [BENCH1](#) & [BENCH 2](#). **MOTION; EXE-21-01-0001: The ENC’s Executive Committee recommends that the board support the purchase of an engraved bench from The Park Catalog to honor Encino residents that have passed due to Covid-19 and further recommend that the City provide a Weeping Willow or California Oak to be placed next to the bench at Encino Park. Engraving will read: In memory of all**

the Encino residents lost to Covid-19. From the Encino Neighborhood Council. The ENC's Exec Committee further requests up to \$1500 to cover the cost of the bench, engraving, shipping and any applicable taxes.

- **A brief discussion took place.**
 - **Glenn B. asked if the bench was approved by RAP – they have specific requirements for their benches. The item was tabled until further information from RAP could be obtained.**
- C. **Funding Lunch for Fire Station 83 and Encino Hospital** – Our frontline workers at Encino Hospital and First Responders at Fire Station 83 are overworked and dealing with a high volume of Covid calls. At the onset of the pandemic the ENC provided lunch for the hospital workers. With the surge in new cases and deaths, should the ENC provide lunch for frontline workers at Encino Hospital and first responders at Fire Station 83? **Possible motion: EXE-21-01-0002: The ENC's Executive Committee recommends that the ENC support providing lunch to the frontline workers at Encino Hospital and first responders at Fire Station 83 at a cost of \$1,000 (\$500 for the hospital & \$500 for the fire station).**
- **Alex G. introduced the motion**
 - **Karie B. moved to approve**
 - **A question about specific vendors was asked for the motion. The motion was amended to: The ENC's Executive Committee recommends that the ENC support providing lunch to the frontline workers at Encino Hospital and first responders at Fire Station 83 at a cost of \$1,000 (\$500 for the hospital & \$500 for the fire station) from Fresh Bros, Mulberry Pizza or similar. Passed: 4-0-0**
- D. **CF 20-1536** – Requested to add to the agenda by Lee B. at the last ENC General Board meeting. Please read supporting document: [CF 20-1536](#) & view the presentation from Adel Hagekhalil; [PRESENTATION](#). Should the ENC take a favorable position on the council file with the following possible motion: **EXE-21-01-0003: The ENC board SUPPORTS the motion that the Bureau of Street Services be instructed to continue the public engagement process while the Sidewalk and Transit Amenities Program (STAP) request for proposals (RFP) process is underway, provide a public report on the proposals received in response to the RFP and report to the City Council within 60 days of receiving proposals.**
- **After discussion it was decided to have the Traffic and Transportation Committee review the requested motion to present to the General Board.**
- E. **LA District Attorney new policies and LAPD layoffs.** – Requested by Evan O. At the last ENC General Board meeting, Evan O., an ENC Board Member requested to invite the new District Attorney, along with members of the LAPD for a discussion on new policies and LAPD layoffs. The policies made by the new DA have raised questions among the community. Is this topic too broad to have as an agenda item? Should the ENC consider hosting a town hall with the new DA to discuss his new policies and field questions from the community? **Discussion and possible action.**
- **After discussion, it was decided that hosting a presentation such as this at a General Board meeting would take the entire meeting. Outreach will look at scheduling this.**
 - **An attendee made comments**
- F. **CF 17-0413** – The City introduced council file CF 17-0413 and is now an ordinance, see supporting document: [CF 17-0413 Ordinance](#). Should the ENC file a CIS on the new ordinance? **Discussion and possible action.**

- **Rather than file a CIS, this will be mentioned during the President's Report**

G. CF 20-0429 – Mask enforcement. City Council File, CF 20-0429 to impose fines to those not wearing masks. Please see the following supporting documents: [CF 20-0429 Report](#), [20-0429 Official Action](#), [20-0429 Amendment 1](#) and [20-0429 Amendment 2](#). Should the ENC file a CIS in support of CF 20-0429 with the possible following motion: **EXE-21-01-0004: The ENC SUPPORTS the official action and amendments made to instruct all departments with Administrative Citation Enforcement (ACE) Program authority to prioritize the issuance of citations to persons not wearing a mask in public and report back in 30 days with status updates.**

- **It was decided to have Chris mention this during his report.**

H. General Board Meeting Dates, 2021 – Are the following dates acceptable for the ENC's 2021 General Board meetings: 1/27, 2/24, 3/24, 4/28, 5/26, 6/23, 7/28, 8/25, 9/22, 10/27, 12/8 (no meeting in November). Discussion and possible motion: **EXE-21-01-0005: The ENC's Executive Committee recommends to adopt the following dates for the ENC's 2021 General Board meeting: 1/27, 2/24, 3/24, 4/28, 5/26, 6/23, 7/28, 8/25, 9/22, 10/27, 12/8 (no meeting in November).**

- **The dates were approved**

I. AB 71 – A new legislation that may add a corporate tax to raise funds to address homelessness. Please refer to the following site for the bill's language: [AB 71](#) - **Should the ENC take a position on the Assembly Bill and provide a recommendation to the Board to either support or oppose the bill and inform our Councilmember of the ENC's position? Discussion and possible action.**

- **Pat Bates described the legislation.**

- **After discussion, it was decided that it's too early to weigh in on this bill as it will go through several changes before it goes out of committee. We will keep a close eye on any movement on the bill.**

J. Request to add Encino to the Tree Inventory Schedule by March 2021. Currently Encino is not on the schedule to be added although we have made this request in the past. Since the ENC has previously made this request, we can address this administratively to send a reminder to the City of our request. **Discussion and possible action.**

- **After discussion, it was clarified that Encino is on the schedule but there is a process to the scheduling. An inquiry as to when we will be scheduled. The President will mention during his report.**

K. Tree replacement – While the tree inventory is being conducted, that concurrently StreetsLA backfill missing/removed trees. The ENC will work with representatives from StreetsLA & CD 5 to help fund through ENC Community Improvement Funds, possibly up to \$3000 if CD 5 agrees to matching contributions to help in the effort. The trees should be planted between October thru March. **Discussion and possible motion: EXE-21-01-0006: The ENC's Executive Committee recommends that the ENC support requesting that while the tree inventory is being conducted, that concurrently, StreetsLA backfill missing/removed trees. The ENC sill work with representatives from StreetsLA & CD5 to fund, through Community Improvement Funds, up to \$3000 with matching contributions from CD5. All trees to be planted between October 2021 thru March 2022. Letters to be sent to CM Koretz, AdelHagekhalil, GM of BOSS.**

- **With the tree inventory not happening until June or July, we would not be able to do anything with our current funds. This item will be reviewed by the Parks and Environment Committee.**

3. Review General Board Meeting Draft Agenda

- **Agenda not available but it will be the motions from this meeting and three from the homelessness committee meeting.**

4. Board Member Comment on Non Agenda Items

- **No comments**

5. Adjournment by 8:30pm – Meeting adjourned at 8:31pm

Next Executive Committee meeting: February 16th, 2021