

ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING
Proposed Minutes
Wednesday July 23, 2014

Location: Encino Community Center Auditorium, 4935 Balboa Blvd. Encino

1. – Call to Order, Pledge of Allegiance, Roll Call, Excused Absences, Determination of a Quorum, Sign-in Sheet, Public Speaker Cards, Code of Civility, & Appoint Parliamentarian:

The meeting was called to order at 7:12 PM and the pledge of allegiance was led by LAPD Officer Alex Tomori. Sherman Gamson was appointed as the Parliamentarian.

A sign in sheet was circulated and a quorum was established based on the attendance of 15 board members & 2 voting Alternates. The following Board members were present: Todd Rubinstein, Kathy-Moghimi-Patterson, Varant Majarian, Sherman Gamson, Anni Keusseyan, Shelley Rivlin, Debra George, Eliot Cohen, Kenneth Silk, Jason Gross, Mel Roberts, David Hudgins, Gerald Silver, and Mark Levinson.

Also were present the following Alternates: Sharon Brewer, Carly DeHaven, Debbie Watson, Norma Landau, Melissa Loeffler.

2. - Approval of the June 25, 2014 General Meeting Minutes (Motion required, unless no objections):

A motion was moved by Sherman Gamson to table the approval of the minutes for next month's General Board meeting for discussion and was 2nd by Gerald Silver. Motion passed.

3. - Reports from City/State/Fed Officials:

a. LAPD / LAFD - Senior Lead Officers (SLOs) & Captains: Bruce Oakley, Senior Lead Officer was present and gave an update about the crime rate, GTA (grand theft auto) and property crime rate was decreased by 4.9 % from last week. This was good news for the Encino residents. But he mentioned that there was some increase in the reported residential burglaries. He also gave a brief update about the tragic house party from couple of weeks ago in a house on Genesta.

b. LA City Council Offices (CD5) Field Deputies & Reps: Noah Mulstein from Council Member Paul Koretz office was present and gave an update on the Old Fire Station lease. He said that Mr. Koretz is still in discussion with Mr. Zimmerman, the school board and with the members of the non-profit organization about possibilities of having shared parking. He said their office is still in discussion of the term of the lease and municipality divisions etc... and as of yet the lease was not signed. Noah also gave an update on the property next to the Fire Station that the demolition was done and they will start digging soon.

c. State Assembly or Senate Offices Field Deputies & Reps: LA City Attorney Bill Larson was present and he gave an update on few properties in Encino that have some issues and that the City of Los Angeles Attorney's office is taking legal actions. The

following are the reported addresses: 18050 Martha Street, 18010 Martha Street and 5800 Lassaine Avenue. The Trial dates already set for their cases.

d. Federal Congresspersons Field Deputies & Reps: None

e. Valley Alliance of Neighborhood Councils (VANC) / Los Angeles Neighborhood Council Coalition (LANCC): Glenn Bailey gave an update about the VANC and LANCC, and encouraged the board members to attend some of their meetings and learn more about their activities. He also mentioned about an upcoming event on August 7, organized by BONC which will take place at the CBS studios. More information can be found at the Empower LA website.

Lydia, from Congress Neighborhood Council was present and gave update about the Budget Advocate meeting on August 16, she said each NC should be presented by 2 representatives and encouraged members to participate.

4. – Officer's Reports:

a) President's Report: Todd reiterated the following important points:

- i. Hours of Operations at Encino Community Center remains 9:00 am to 9:00 pm. And that the general meeting should end by 9:00 pm.
- ii. ENC Committee Chairs need to call Tracie & ENC staff to ensure the necessary permits are issued to hold their meetings.
- iii. Biz cards pricing authorize up to \$300 for 20 sets of 250 at \$10 per set. Todd asked to let him know if anyone was interested to get business cards printed with their names.
- iv. Todd has mentioned again that the ENC board members can have individual emails created for them with the ENC email address. Interested individuals should contact Todd or the ENC office.

b) Vice-President's Report: Kathy gave an update on Committees and their scheduled meetings. She said the Committee Chairs are doing good jobs and asked everyone to continue.

- i. **Committee Participation by Stakeholders and Committee Meetings – Airport, Outreach, Public Safety, and By-Laws should meet at least once a quarter:** Kathy said By Laws and Outreach Committees need to meet soon. She also mentioned that, to check with Tracie to reserve a room and not just assume that the room will be available for your meeting.
- ii. **Update: Board Seats, Vacancies, and Candidates to fill positions:** Kathy mentioned that a new application was received from Raquel Marshall-Cianci for the PLU alternate vacancy. Raquel's application was approved by all the members, except 1 Abstention. Then, Kathy appointed Raquel as the Chair for Outreach & Volunteer Committee. There was no objection from the board. Raquel was present at the meeting, she accepted the appointment, and she introduced herself and spoke briefly about herself.

- c) **Treasurer's Report:** None
- d) **Secretary's Report:** None
- e) **Sergeant-at-Arm's Report:** Board members' Ethics and Funding training compliance.
 - i. DONE website and links at: <http://empowerla.org> (Ethics and Funding Buttons)
 - ii. Ethics Training link: <http://ethics.lacity.org/education/ethics2007/?audience=done>
 - iii. Funding Training at: <http://empowerla.org/funding/>

Sherman mentioned that all members need to take their Ethics and Training. And asked everyone to check the site listed above to make sure that they're current in their training.

5. – Guest Speaker: Amber Meshack, Neighborhood Empowerment Advocate, Valley Division, and Department of Neighborhood Empowerment (DONE)
Amber was not present.

6. – Committee Reports: (New and Old Business):

- a. **Education – Update from Chair if needed:** None
- b. **Parks – Update from Chair if needed:** None
- c. **Planning & Land Use (PLU) – information on other projects:**
 - i. 5015-5041 Balboa - 42U - Demolition
- d. **Traffic/Transportation:** None
- e. **Public Safety – Update on budget/CERT:** None
- f. **Airport Committee – Update from Chair if needed:** None
- g. **Outreach Committee – Update from Chair if needed:** None

7. – Committee or General Action items (New Business):

- a. **Finance Committee: Motion(s) passed in the Finance Committee Meeting held on Tuesday May 27th, 2014:**
 - i. **Approval of Monthly Expense reports (June 2014):** The Treasurer was not present. It was decided to discuss the expense reports at the next month's board meeting.
 - ii. **Authorize up to \$500 to help sponsor VANC Candidate Forum for LA County Supervisor 3rd District Candidates on Oct 9, 2014**
It was discussed the VANC candidate forum event and a decision was made to support it. A motion to authorize up to \$500 was moved by Todd, and 2nd by Jerry Silver. Motion passed unanimously.
- b. **Planning & Land Use (PLU) - No Committee Action has been taken on the item below:**
 - i. **Lakeside Cafe - 16817 Ventura Blvd - Case# ZA-2014-2226-CUB - Application for "sale of full line of alcoholic beverages in conjunction with restaurant." Manny Diaz, Principal Planner, F.E. Design and Consulting.**

Adi Macabian, Partner/Owner of the restaurant was present at meeting, along with Manny Diaz, Principal Planner of the restaurant. They both talked about the history of the restaurant, about their business hours etc... They requested that ENC consider their Liquor License application.

Also, there were many stakeholders that spoke in favor of the Café and requested that ENC considers the restaurant's application. Kathy moved a motion and 2nd by Shelley for Lakeside Café at 16817 Ventura Blvd. Case # ZA-2014-2226-CUB to approve the application for 'sale of full line of alcoholic beverages'. Motion passed by 10 Yes, 0 No, 1 A and 3 members not qualified to vote.

- c. WaterLA Motion: Jessica Sanchez of Water LA spoke at May 28th General Board Meeting about the project. Water LA is a special project that establishes a partnership with residents to capture, conserve and reuse water in Los Angeles. She asked for the board approval of motion in support of project that will be sent to Mayor Garcetti. (see attached 2pg Flyer and Motion) For more details visit WaterLA.org

It was decided that ENC will support this project. Todd moved a motion to support, 2nd by Kathy. Motion passed by 8 yes, 3 No, 0 A and 3 members not qualified to vote.

8. – Committee Consent Items: (Items approved unanimously without abstentions in Committee):

- a. Executive Committee - Motion(s) passed in the Executive Committee Meeting held on Wednesday, June 11th 2014 and carried over from June 24, 2014 General Board Meeting:
 - i. Reimburse Todd Rubinstein \$96.85 for the purchase of refreshments, ice, cups, water, and drinks for three 2014 ENC General Board Meetings; i.e., March 26 - \$37.50, April 23 - \$18.18, and May 28 - \$41.17. Motion by Kathy passed 3-0-1.

Kathy moved a motion to approve to reimburse Todd \$96.85, 2nd by Jerry. Motion passed by 10 A, 0 No, 1 A and 3 members not qualified to vote.
 - ii. Refer to ByLaws Committee - Motion for Reconsideration by Sherman Gamson (& Todd Rubinstein) that passed at May 28 General Board Meeting re Standing Rules procedure to notify Stakeholders of PLU projects and impact of vote. This referral would be for a rewrite and further clarification of PLU procedures. Motion to Reconsider passed at June 25, 2014 General Meeting (10-5-1). Not reconsidered as quorum was lost at approx 9:10 pm

It was unanimously decided, to send this item back to By Laws committee for further discussion and reconsideration.

9. – Public Comments: [Non-Agenda Items]:

- Congressional Candidate Mark Reed was present and spoke.
- Jennifer Carr, Attorney at Law, representing the Shell gas station next to the Lakeside Café was present and she spoke.

10. - Board Member Comments:

- Board member Shelley Rivlin spoke about few public schools.
- Board member Debra George spoke about the upcoming free events.

11. - Future Meetings:

- The next ENC Executive Committee Meeting: **Wednesday, August 13, 2014**
- The next ENC General Board Meeting: **Wednesday, August 27, 2014**
- VANC Monthly Meeting: - **Thurs, Aug 14, 2014**
- VANC Candidate Forum - LA County Supervisor 3rd District Race: **Oct 9, 2014**

12. – Adjournment:

- Adjournment of general meeting at 9:00 pm

Meeting minutes submitted by Anni Keusseyan, Secretary