

CITY OF
LOS ANGELES



Officers

TODD RUBINSTEIN
President

KATHY MOGHIMI-
PATTERSON
Vice President

ANNI KEUSSEYAN
Secretary

GEORGE JAWLAKIAN
Treasurer

SHERMAN GAMSON
Sergeant at Arms

**NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
BOARD MEETING**

**Wednesday, September 17, 2014 – 7:00 p.m.
Encino Community Center Auditorium, 4935 Balboa Avenue, Encino**

Email your comments and or questions to: enc@socal.rr.com

Food from Jersey Mike's & Refreshments will be served starting at 6:30 PM

MEMBERS OF THE PUBLIC WHO WISH TO ASK A QUESTION OR SPEAK UNDER PUBLIC COMMENTS ARE REQUESTED TO FILL OUT A FORM AND PROVIDE IT TO THE COUNCIL.

MOTION(S), DISCUSSION(S), AND A VOTE MAY BE TAKEN ON ALL ITEMS POSTED ON THE AGENDA

At the discretion of the President this agenda may be modified as to time slots for agenda items or speakers to accommodate changes at that time

NOTICE TO ALL IN ATTENDANCE: Speaker cards are available at the back of the meeting room and any personal information contained therein could be released upon a timely and valid request pursuant to the CA Public Records Act.

1. **Call to Order, Pledge of Allegiance, Roll Call, Excused Absences, Determination of a Quorum, Sign-in Sheet, Public Speaker Cards, Code of Civility, & Appoint Parliamentarian**
2. **Approval of the Aug 27, 2014 General Meeting Minutes (Motion required, unless no objections)**
3. **Reports from City/State/Fed Officials:**
 - a. LAPD / LAFD - Senior Lead Officers (SLOs) & Captains
 - b. LA City Council Offices (CD5) - Field Deputies & Reps
 - c. State Assembly or State Senate Offices - Field Deputies & Reps
 - d. Federal Congresspersons - Field Deputies & Reps
 - e. Valley Alliance of Neighborhood Councils (VANC) / Los Angeles Neighborhood Council Coalition (LANCC)
 - f. Board of Neighborhood Commissioners (BONC) / Dept of Neighborhood Empowerment (DONE)
4. **Guest Speaker (10 min): BOBBY SHRIVER**, Candidate for LA County Supervisor, 3rd District currently being held by Zev Yaroslavsky.
5. **Guest Speaker (10 min ea): JEFFREY PRANG & JOHN MORRIS**, Candidates for LA County Assessor.
6. **Officer's Reports:**
 - a. President's Report (2 min):

- i. Hours of Operations at Encino Community Center - 9:00am - 9:00pm. New Director Jackie
 - ii. ENC General Board Meetings in November & December 2014 to Wednesday, December 4, 2014.
- b. Vice-President's Report (2 min):
 - i. Committee Participation by Stakeholders and Committee Meetings - Airport, Outreach, Public Safety, and By-Laws should meet at least once a quarter
 - ii. Update: Board Seats, Vacancies, and Candidates to fill positions. Stakeholders – ENC Website - http://encinonc.org/home_elections.php
 - 1. Public Safety Chair Appointment - Warren Holden Co-Chair
- c. Treasurer's Report (2 min):
 - i. Union Bank Account update - ENC Funds remaining - FY 2013/2014
 - ii. Monthly Expense reports (**June, July, & Aug 2014** - Last MER of FY 2013/2014)
- d. Secretary's Report (2 min): - Voting on funding matters - were ineligible board members removed from General Board Voting.
- e. Sergeant-at-Arm's Report (2 min): Update Boardmembers' ethics and funding training compliance.
 - i. DONE website and links at: <http://empowerla.org> (Ethics and Funding Buttons)
 - ii. Ethics Training link (NEW): <http://www.fppc.ca.gov/index.php?id=477>
 - iii. Funding Training at: <http://empowerla.org/funding/>

7. Committee Reports: (New and Old Business)

- a. Education - Update from Meeting with LAUSD Board Members, etc.
- b. Parks - Update from Chair if needed
- c. Planning & Land Use (PLU) - Information about other projects, etc.
- d. Traffic / Transportation – Burbank / Hayvenhurst, etc.
- e. Public Safety - Update on budget / Disaster Preparedness
- f. Airport Committee - Update from Chair if needed
- g. Outreach Committee – Goals, Strategy, Desires, and New ENC Marketing effort.

8. Committee or General Action Items: (New & Old Business):

- a. Open Officer Position | Board vote to fill position - Treasurer
- b. **Funding or Expense Matters:**
 - i. Approval of Monthly Expense reports (MER) – June, July, & Aug 2014 reports.
 - ii. Time-Warner proposal for business class internet service switch to avoid future problems with residential class authorization and access to company when new officers are seated.
 - iii. Authorize up to \$46.00 recurring expense for unlimited email distribution through Vertical Response versus "Pay as you Go", which puts monthly expenditure at approximately \$75.00 for 5,800 emails at \$0.013 cost per email.
- c. **Voting on Items and requirements for DONE Budget Package 2014:**
 - i. Neighborhood Council Self-Assessment for Fiscal Year 2013-2014
 - ii. Neighborhood Council Strategic Plan for Fiscal Year 2014-2015
 - iii. Neighborhood Council Outreach Survey for Fiscal Year 2014-2015
 - iv. Neighborhood Council Budget for Fiscal Year 2014-2015
- d. **Finance Committee** - Budget 2014-2015 Reallocation: Motion passed at Finance Committee Meeting Wed, Sept 3, 2014 reallocating budget for Education and Public Safety Committees
 - i. Reduce TAC Temp Staff line item in 100 Operations from \$17,900 to \$14,900 and adding a new line item MIS Public Safety Committee Assets & Equipment \$1,500 and move remaining \$1,500 from 100 Operations to 400 Neighborhood Purpose Grants (NPG) leaving 100 Operations subtotal with \$18,400 from \$19,000.
 - ii. Alter 200 Outreach by reducing PLU Planning and Land Use, etc. from \$3,000 to \$1,500 and using the \$1,500 from PLU to a new line item MAT Public Safety Outreach Budget. The subtotal of 200 Outreach stays the same at \$9,100.

- iii. With the \$1,500 moved to 400 NPG, a new line item GRT Education Committee Public School Grants is created for \$5,000. The existing general line item GRT Neighborhood Purpose Grants at \$6,000 is reduced to \$2,500. Thus, the entire subtotal for 400 NPG is now \$7500 increased from \$6,000.
 - iv. The entire budget stays the same at \$37,000 including the \$2,000 subtotal for 300 Community Improvement.
 - v. Motion made by Todd Rubinstein and was seconded by George Jawlakian. The motion passed; 3 yes - 1 no.
- e. **Parks Committee** - Motion(s) passed at Parks Committee Meeting held on Monday, Sept 8th 2014:
- i. Motion to support CF 14-1062 Vending and Camping in Public Parks. The proposed amendment to LA Municipal Code Section 63.44 protects the rights of citizens to enjoy the full use of public parks. Further, we support the six-month delay in implementation in order to create a public awareness campaign. We also request that the camping ban be suspended in the event of a disaster such as a large earthquake with reported structural damages. Community Impact Statement to be sent to Arts, Parks, Health, Aging, and River Committee. 5 yes – 1 no – 0 abstain
- f. **City of Los Angeles Elections Lottery Issue:** Does the ENC support a lottery of prizes to encourage the citizens of Los Angeles to vote? Herb Wesson, President of the LA City Council would like input from the NC's. Discussion and vote.
9. **Committee Consent Items:** (Items approved unanimously without abstentions in Committee):
- a. Executive Committee - Motion(s) passed at Executive Committee Meeting Wed, Sept 10, 2014: Reimburse Anni Keusseyan for incurred expenses for refreshments for June 25th and July 23rd General Board Meeting as follows: 6/26/14 - \$24.43 | 7/27/14 - \$22.90 (**combined total \$47.33**). Motion by Kathy, 2nd by Todd, passed 3 yes - 0 no - 1 abstention.
10. **Public Comments: [Non-Agenda Items]** Within the "Board's" jurisdiction are limited to **TWO MINUTES (2)** per speaker. This is a NON-DISCUSSION PERIOD.
11. **Board Member Comments:** On any subject matter within "The Board's" jurisdiction shall have – one (1) Minute per speaker. These are NON-DISCUSSION items between Boardmembers and the public.
12. **Future Meetings:**
- a. ENC ByLaws Committee Meeting: Tues, September 23, 2014
 - b. Next ENC Executive Committee Meeting: Wed, October 8, 2014
 - c. Next ENC General Board Meetings: **Wed, October 22, 2014 & Wed, December 3, 2014**
 - d. VANC Monthly Meeting: - Thurs, October 9, 2014
 - e. VANC Candidate Forum - LA County Supervisor 3rd District Race: October 9, 2014
 - f. LANCC Meeting: - Sat, October 4, 2014 (Hollywood Neighborhood City Hall)
 - g. BONC Meeting: - Tue, October 7, 2014 (United Neighborhoods of West Adams, etc.)
 - h. Regional Budget Day: - Sat, October 11, 2014 (Marvin Braude Center - VN City Hall)

13. **Adjournment: 9:00 PM**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

The ENC meetings are usually held on the 4th Wednesday of each month at the: Encino Community Center, 4935 Balboa Blvd starting at 7:00pm. For further information – Please go to: www.encinonc.org

PUBLIC INPUT AT ENC MEETINGS - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room. The Council will also provide an opportunity for the public to speak on any [Non-Agenda Items*] during "Public Comment". **The Council may not take any action or discuss matters addressed in "Public Comments"**. However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

* Public comments are limited to TWO (2) minutes per speaker.

ENC BOARD DISCUSSION AND TIME LIMITS – an ENC Boardmember's request to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to THREE (3) minutes to discuss the item. Boardmembers may speak for up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the "Previous Question" may be introduced by any member during a Council debate. If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

VOTING AND DISPOSITION OF ITEMS - Most motions require a majority vote of the Boardmember's present and voting will be by hand vote unless otherwise decided by the Council. Unless requested for further consideration by an ENC Councilmember, any item that has been forwarded to the Council by a unanimous committee vote shall be approved as a "Consent Item" without further discussion.

TO BE FURTHER NOTED TO ALL IN ATTENDANCE:

Posting of your personal information to the ENC or any public organization can be released upon a request to the ENC according to the CA Public Records Act. You are not required to post your personal information unless you choose to do so.

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at www.EncinoNC.org.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, www.encinonc.org, may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at: 818-971-6996 or by email at: enc@socal.rr.com or info@encinonc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Amber Meshack, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail amber.meshack@lacity.org.

PROCESS FOR RECONSIDERATION: The Board of Directors may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular RNC meeting. The Board of Directors, on either of these two days, shall: (1) Make a Motion for reconsideration and, if approved, (2) hear the matter and Take an Action. If the motion to reconsider is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Representative who has previously voted on the prevailing side of the original action taken, then a Representative on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting.