

ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING
Proposed Minutes
Wednesday December 3, 2014

Location: Encino Community Center Auditorium, 4935 Balboa Blvd. Encino

1. – Call to Order, Pledge of Allegiance, Roll Call, Excused Absences, Determination of a Quorum, Sign-in Sheet, Public Speaker Cards, Code of Civility, & Appoint Parliamentarian:

The meeting was called to order at 7:06 PM and the pledge of allegiance was led by Officer Oakley. Sherman Gamson was appointed as the Parliamentarian.

A sign in sheet was circulated and a quorum was established based on the attendance of 15 board members. The following Board members were present: Ken Silk, Victoria Miller, Mel Roberts, Talar Dardarian, Anni Kesusseyan, Sherman Gamson, Todd Rubinstein, Kathy Patterson, Debra George, Eliot Cohen, Jason Ackerman, David Hudgins, Jerry Silver, Carol Levine and Mark Levinson.

Also were present the following Alternates: Glenn Bailey, Sharon Brewer, Raquel Cianci and Laurie Kelson.

The following board members were absent: Elaine Robinson and Shelley Rivlin

2. - Approval of the Sept 17, 2014, and Oct 22, 2014 General Meeting Minutes as well as Oct 2, 2014 Special Board Meeting Minutes (Motion required, unless no objections)

- Debra George moved a motion to approve the minutes from September 17 general meeting, 2nd by Kathy. Approved unanimously.
- Kathy Patterson moved a motion to approve the minutes from October 2nd special meeting, 2nd by Debra. Approved unanimously.
- It was agreed to table the minutes for October 22nd meeting at the next general board meeting.

3. - Reports from City/State/Fed Officials:

a. LAPD / LAFD - Senior Lead Officers (SLOs) & Captains:

- Officer Oakley, Senior Lead officer was present at the meeting; he talked about the traffic issues concerning the Encino residents. He also, talked about the safety concerns and stated that overall crime had been reduced. He reiterated and encouraged everyone to report non-emergency incidents to the designated # (877) ask-LAPD.
- Officer Oakley mentioned that there are no new updates on the old Fire house contract.

b. LA City Council Offices (CD5) Field Deputies & Reps:

- i. Ventura/Cahuenga Specific Plan PRB Rep - Laurie Kelson (5 min)**
 - Laurie Kelson gave an update on the Ventura-Cahuenga special project. She said it was her 1st meeting that she attended. This project entails the entire Ventura Boulevard corridor (17 miles). All the regulation on the buildings on the Ventura Blvd. corridor will be visited. She said she give the board more details at the next meeting.

- ii. **LAHSA - Los Angeles Homeless Services Authority brief presentation on the 2015 Greater Los Angeles Homeless Count (5 min)**
 - Antoine from LAHSA gave a brief presentation about this organization and the services that they provide. LAHSA provides shelter and different help to the homeless people. He said he works closely with the Councilman Koretz office. LAHSA is planning on doing the Greater LA Homeless Count 2015 on January 29th in Encino and many volunteers are needed to have this accomplished. He said having the count will help the agencies to better prepare their resources in providing the services to the homeless people.

c. **State Assembly or Senate Offices Field Deputies & Reps:** none

d. **Federal Congresspersons - Field Deputies & Reps (5 min)** none

e. **Dept of Neighborhood Empowerment (DONE) & Related Groups: (5 min for all)**

i. **Valley Alliance of Neighborhood Councils (VANC)**

- Glenn mentioned the VANC event will take place next Thursday, and attendees need to submit their RSVP very soon.

ii. **Los Angeles Neighborhood Council Coalition (LANCC)**

- Glenn said the LANCC meeting is scheduled for next Saturday at 10 am at the DWP headquarters in Los Angeles. Encouraged members to attend.

iii. **Board of Neighborhood Commissioners (BONC)**

- Lydia from DONE office, gave brief description about the neighborhood councils overall purpose and their set up. She said that ENC's Month End Reports were not yet submitted for July, August, September and October. She reminded all the board members to go online and review/sign the Code of Conduct by End of December

iv. **Budget Advocates (Regional and otherwise)**

- Glenn said that he is representing ENC at the budget advocate meetings.

- ❖ The Encino Community Center's new Director Jackie Kochi spoke for few minutes. She said that the renovation to the Encino Community center has started. She encouraged everyone to let her know if they see any maintenance issues.

4. Officers Reports:

a. **President's Report:** Todd reported that George Jawlakian has officially resigned from ENC as the Treasurer and the Volunteer Rep.

b. **Vice President's Report:**

i. **Committee Participation by Stakeholders and Committee Meetings - Airport, Outreach, Public Safety, and By-Laws should meet at least once a quarter**

- Kathy reported to the Board that Varant Majarian has resigned from ENC board. Kathy also mentioned that the By Laws and Outreach committees need to schedule their meetings soon. She encouraged the public to come to the meetings and join the committees of their interest

- ii. **Update: Board Seats, Vacancies, and Candidates to fill positions. Stakeholders – ENC Website - http://encinonc.org/home_elections.php**
 - Kathy mentioned that there are still vacancies on the board, she encourage the stakeholders to check the ENC website for details

c. **Treasurer's Report:**

- Todd mentioned that MER's were not submitted to DONE yet. And he is working on them.

d. **Secretary's Report (2 min):** None

e. **Sergeant-at-Arm's Report (2 min): Update Board members' ethics and funding training compliance.**

- i. **DONE website and links at:** <http://empowerla.org> (Ethics and Funding Buttons)
- ii. **Ethics Training link (NEW):** <http://www.fppc.ca.gov/index.php?id=477>
- iii. **Funding Training at:** <http://empowerla.org/funding>
 - Sherman mentioned that all board members and alternates need to take their Ethics and Funding Training in 45 days after their election to the Board. And asked everyone to check the DONE website listed above for their Certificate expiration date.

5. – **Committee Reports:**

- a. **Education - Update from Chair if needed - None**
- b. **Parks - Update from Chair if needed - None**
- c. **Planning & Land Use (PLU) - 10/14/2014 Meeting Update - Information about other projects, etc. - None**
- d. **Traffic / Transportation – Burbank / Hayvenhurst, etc. - None**
- e. **Public Safety - Update on budget / Disaster Preparedness - None**
- f. **Airport Committee - 10/21/2014 meeting update - None**
- g. **Outreach Committee – Updates: Recap Taste of Encino. Goals, Strategy, Desires, and New ENC Marketing effort. Drawing of Raffle Winner.**
 - Racquel had all the raffle entries from Taste of Encino. The winner was selected by random from a hat. The winner was Gary Kreutier of Encino, California.

6. - **Committee or General Action Items: (New & Old Business)**

- a. **Open Board/Alternate Positions | Board vote to fill Volunteer Rep position if current rep resigns. Board vote to fill Parks Alternate position if current Alternate resigns.**
 - Todd mentioned that George has resigned from ENC board, and Sharon was voted as Volunteer Rep. 15/0/1
 - Since Parks Alternate position was available, Debra George has voted Pat Bates for Parks Alternate position. The board voted unanimously. 15/0/1
- b. **Open Officer Position | Board vote to fill position - If current Treasurer resigns**
 - Since George has resigned, the Treasurer position was open. Debra George has nominated Sharon Brewer for Treasurer. Sharon accepted the position and the Board voted 'yes' unanimously.
 - Todd mentioned that Glenn Bailey has submitted his application for At Large Alternate position. Al Mass mentioned that he also has submitted his application for Alternate At Large position. The Board members and stakeholders voted. Glenn Bailey got 11 votes and Al Mass got 10 votes. Glenn Bailey was confirmed as Alternate for At Large position.

- Todd mentioned that Alternate Area 1 position is now vacant.

c. Funding or Expense Matters:

- i. **Approval of Monthly Expense report(s) (MER) – September & October 2014 report**
 - Reports were not ready. Postponed to next month's meeting.
- ii. **Authorization to spend up to \$646.80 (balance of \$126.80 – which is \$80 layout charge and \$46.80 tax) beyond the \$520.00 originally authorized (at 10/2/14 ENC Special Board Meeting) for two retractable ENC banners created by Signs of LA**
 - Jerry moved a motion to approve the additional expense of \$126.80. Jason 2nd, passed by 15/0/1
- iii. **Reimburse Racquel Marshall up to \$30.00 for purchases related to Taste of Encino event.**
 - Jerry moved a motion to reimburse Racquel for \$30.00, 2nd by Carole, passed by 15/0/1

d. Traffic & Transportation (T&T) Committee - Motion(s) that may or may not have passed at The T&T - Committee Meeting held Wed, Nov 12, 2014

- i. **The Encino Neighborhood Council opposes the renaming of any METRO (LACMTA) light rail, subway and/or BRT stations for elected officials. Motion Ackerman/ 2nd Bailey Vote: YES 4 (Ackerman, Silver, Bailey, Silk) No 2 (Kelson, Rosen)**
 - A motion was made by Ken and 2nd by Sherman to amend the above listed motion to read as: The Encino Neighborhood Council opposes the renaming of any METRO (LACMTA) light rail, subway and/or BRT stations for [any living](#) elected officials. The amended motion passed 13/0/2
- ii. **The Encino Neighborhood Council supports joining the Valley on Track Coalition. Motion Kelson/ 2nd Rosen Vote: Yes 3 (Kelson, Rosen, Silk) No 3 (Silver, Ackerman, Bailey)**
 - Doug Arsaunalt, a representative from Valley on Track Coalition was present and gave a brief presentation of the project. There was a discussion amongst the board member. It was decided to amend above listed motion.
 - A substitute motion was made by Jerry and 2nd by Ken. The motion passed 11/4/1
 - **The substitute motion read as:** ENC asks that the San Fernando Valley receives its fair share of all transit money

7. – Committee Consent Items: (Items approved unanimously without abstentions in Committee)

a. Executive Committee:

- i. Motion(s) passed at Executive Committee Meeting Wed, Sept 10, 2014: Reimburse Anni Keusseyan for incurred expenses for refreshments for June 25th and July 23rd General Board Meeting as follows: 6/26/14 -

\$24.43 | 7/27/14 - \$22.90 (**combined total \$47.33**). **Motion** by Kathy, 2nd by Todd, passed 3 yes - 0 no - 1 abstention

- ii. Motion(s) passed at Executive Committee Meeting Wed, Nov 19, 2014 to grant up to \$500 for Strength United (a CSUN Community Agency that serves portions of Encino Community) as a private/public partnership with Encino Resident Alexis Gevorgian who pledged to match with grant of and additional \$500. Strength United provides counseling, advocacy, and other services to victims of these crimes when they occur in Encino. Presentation if needed by Ann Conkle, Outreach and Engagement Officer.
 - Ann Conkle was present and she gave a brief presentation about StrengthUnited Agency and the services that it provides.

Both motions listed in 7a. Passed by 14/0/1

b. Planning & Land Use (PLU) Committee - Motion(s) passed at PLU Committee Meeting Tues, Oct 14, 2014

- i. **Motion:** by Silver / 2nd by Cohen - 5-0-0 Motion passed committee. The ENC agrees with Councilman Koretz' Baseline Mansionization Ordinance Revision to CF-14-0656 and will draft a CIS for CD-5 and accepts the following Motion as written.
 1. The Encino Neighborhood Council (ENC) strongly supports the revising the Baseline Mansionization Ordinance (BMO) to protect the city's stock of R1 (single family) zoned lots.
 2. The Baseline Mansionization Ordinance (BMO) passed in May 2008 has failed to preserve and protect the integrity and livability of residential neighborhoods. The BMO has fallen far short of its mandate to maintain and secure sustainable neighborhoods and protect homeowners. The city's stock of R1 (single family) zoned lots still remain vulnerable to massive out-of-scale homes.
 3. The City Council must immediately begin work on revising the BMO ordinance to ban out-of-scale homes that threaten entire neighborhoods.
 - a. Disallow Green Bonus Provisions: The City's Green Building Program (Ordinance No. 181480), required all new construction to save energy and resources. The City's inclusion of a "Tier 1" bonus of 20% increase in home size has encouraged larger, and more energy consuming homes. Developers should not be allowed to claim a 20 percent Floor Area Ratio (FAR) bonus that encourages more energy consuming homes"
 - b. Design bonuses should not be allowed. They result in a 20 percent increase in the size of a house that is contrary to what the Baseline Mansionization Ordinance intended to prevent. The design bonuses should not be allowed, since they work against the ordinance's intended goals of stopping mansionization.

- c. FAR bonuses should not be allowed in R1 (Single Family) R1 lots that exceed 7,500 feet by-right. FAR bonuses encourage out-of-scale homes that loom over neighborhoods with smaller lots. FAR for the smaller lots should be reduced to ensure that all R1 lots are covered by the same regulations.
 - d. Re-evaluate FAR Exemptions: The six exemptions listed in the BMO need to be abandoned, or revised downward to reduce their impact citywide on the scale and character of new houses. Exceptions for attached garages, attached porches, patios, breezeways, and double-height entryways result in out of scale out of character developments. They should, be removed from the BMO.
- ii. **Motion:** by Silver / 2nd by Cohen - 5-0-0 Motion passed committee. To reaffirm "PLU Notice to Presenters" (*attachment "Notice to Presenters"*) and support the recommended change in language in the standing rules (*attachment "PLU SR"*).

Both motions listed in 7 b. passed by 14/0/1

c. **Airport Committee - Motion(s) passed at Airport Committee Meeting October 21, 2014:**

- i. **Motion:** by Pat Kater / 2nd by Jerry Silver - 4-0-0 Motion unanimously passed committee. Letter to Rep. Adam Schiff, D-Burbank and Ian Gregor, FAA reads:

"Dear Rep. Adam Schiff, D-Burbank and Ian Gregor, FAA - Subject: Los Angeles County-Wide Helicopter Noise Measurement System:

The Encino Neighborhood Council (ENC) wishes to commend you for the plan to set up a complaint system to track helicopter noise in the Los Angeles area. For a long time we had noise complaints about helicopters.

The new system allows the gathering of data that provides live tracking of helicopters with time of day.

In 1883, Lord Kelvin said: "I often say that when you can measure what you are speaking about, and express it in numbers, you know something about it; but when you cannot measure it, when you cannot express it in numbers, your knowledge is of a meagre and unsatisfactory kind; it may be the beginning of knowledge, but you have scarcely in your thoughts advanced to the state of Science, whatever the matter may be."

Finally with the helicopter tracking and noise measurement system, the FAA has scientific measurements that can facilitate and support data for legislation to reduce helicopter noise.

The ENC supports and appreciates all of the efforts toward the new helicopter noise measurement system

Motion passed by 14/0/1

d. Traffic & Transportation (T&T) Committee - Motion(s) passed at The T&T Committee Meeting held Wed, Nov 12, 2014

- i. The Encino Neighborhood Council requests a left hand turn arrow from Southbound Balboa Blvd to Eastbound Magnolia. The ENC requests installing No Left Turns signs at McCormick @ Balboa and Otsego @ Balboa 7-9 AM M-F to alleviate cut-thru traffic. Ackerman/Kelson Vote 6/0/0
- ii. The Encino Neighborhood Council requests a study of diagonal crossing in Encino from the 405 to Lindley such as Ventura @ Hayvenhurst, Burbank @ Hayvenhurst and Ventura @ Woodley. Study should include pedestrian count and traffic impact. Silk/Rosen Vote 6/0/0
- iii. The Encino Neighborhood Council requests a study of Louise Ave from Oxnard to Burbank for traffic calming including a buffered bike lane and a left turn lane. Kelson/Bailey Vote 6/0/0
- iv. The Encino Neighborhood Council supports the conversation of the METRO Orange Line from Bus Rapid Transit to Rail with recommendation of extension of the Red Line to the Sepulveda Station with grade separation at major intersections with priority at Balboa. Bailey/Kelson Vote 6/0/0

Motion passed by 14/0/1

.8. – Public Comments: [Non-Agenda Items] Within the “Board’s” jurisdiction are limited to TWO MINUTES (2) per speaker. This is a NON-DISCUSSION PERIOD

- There were few members of public present and made comments in regards to
 - The Royal Woods neighborhood traffic
 - Opposition to mansionization projects

9. - Board Member Comments: On any subject matter within “The Board’s” jurisdiction shall have – one (1) Minute per speaker. These are NON-DISCUSSION items between Board members and the public. None

10. - Future Meetings:

- a. Next ENC Executive Committee Meeting: Wednesday, January 14, 2015
- b. Next ENC General Board Meeting: Wed, January 28, 2014
- c. VANC Monthly Meeting: - Thurs, December 5, 2014 (*Generally 2nd Thurs of month*)
- d. LANCC Meeting: - Sat, Dec 6, 2014 at 10:00am (Hollywood Neighborhood City Hall)
- e. BONC Meeting: - Tue, December 15, 2014 (Hollywood Studio District)

11. - Adjournment: 9:15 PM

Meeting minutes submitted by Anni Keusseyan, Secretary