



Officers

TODD RUBINSTEIN
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KATHY MOGHIMI-
PATTERSON
Vice President

ANNI KEUSSEYAN
Secretary

AL MASS
Treasurer

SHERMAN GAMSON
Sergeant at Arms

**NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING**

**Wednesday, January 27, 2016 - 7:00 p.m.
Encino Community Center Auditorium
4935 Balboa Blvd, Encino Ca 91316**

www.encinonc.org

***** Encino NC (ENC) District Wide Elections (see item 12) *****

Email your comments and or questions to: info@encinonc.org

Food from *Poquito Mas* & Refreshments will be served starting at 6:30 PM

MEMBERS OF THE PUBLIC WHO WISH TO ASK A QUESTION OR SPEAK UNDER PUBLIC COMMENTS ARE REQUESTED TO FILL OUT A FORM AND PROVIDE IT TO THE COUNCIL.

MOTION(S), DISCUSSION(S), AND A VOTE MAY BE TAKEN ON ALL ITEMS POSTED ON THE AGENDA

At the discretion of the President this agenda may be modified as to time slots for agenda items or speakers to accommodate changes at that time

NOTICE TO ALL IN ATTENDANCE: Speaker cards are available at the back of the meeting room and any personal information contained therein could be released upon a timely and valid request pursuant to the CA Public Records Act.

- 1. Call to Order, Pledge of Allegiance, Roll Call, Excused Absences, Determination of a Quorum, Sign-in Sheet, Public Speaker Cards, Code of Civility, & Appoint Parliamentarian**
 - a. Moment of Silence for Michael Barr, prior ENC boardmember, recently departed.
- 2. Approval of the December 2, 2015 General Meeting Minutes (Motion required, unless no objections)**
- 3. Reports from City/State/Fed Officials:**
 - a. LAPD / LAFD - Senior Lead Officers (SLOs) & Captains (5 min)
 - b. LA City Council Offices (CD5) - Field Deputies & Reps (5 min)
 - c. State Assembly or State Senate Offices - Field Deputies & Reps (5 min)
 - d. Dept of Neighborhood Empowerment (DONE) & Related Groups: (5 min for all)
 - (1) Board of Neighborhood Commissioners (BONC)

(2) Budget Advocates (Regional and otherwise)

4. **Guest Speaker (20 min):** [Mona Curry, Emergency Management Coordinator, LA City Emergency Management Center - El Nino and Disaster preparedness \(http://5steps.la/\)](http://5steps.la/).

5. **Officer's Reports:**

- a. President's Report – (2 min) - UPDATE –
 - (1) Status of Money to be returned from prior Budget Year 2014/2015, several NPGs submitted to DONE, and meeting with Councilman CD5 regarding the same and funding.
- b. Vice-President's Report – (2 min) - Committee Chairs and membership
- c. Treasurer's Report - (2 min) – Update on FY 2014/2015 Funds, FY 2015/2016 Increase
 - (1) Update for Board - ENC Account and cash flow.
 - (2) Approval of December 2015 Monthly Expenditure Report (MER)
- d. Secretary's Report - (2 min)
- e. Sergeant-at-Arm's Report – (2 min)
 - (1) Updates on Ethics and funding training mandates for Board members and Alternates

6. **Committee Reports:** (New and Old Business) - (10 min)

- a. Outreach Committee – Updates: Raffle for the winners at Taste of Encino ENC booth.
- b. Planning & Land Use (PLU)
- c. Traffic / Transportation Committee
- d. Education Committee
- e. Ad Hoc 2016 Elections Committee – update on last two committee meetings and web tools.

7. **Committee or General Action Items:** (New & Old Business):

- a. Report by Laurie Kelson, former VP of ENC, on CIS procedures and LA City Council files
- b. Consider whether ENC should contribute \$1,000.00 to the Daddy Daughter Prom for food at the Encino Community Center to be held on Friday, February 19, 2016.
- c. Open Board/Alternate Positions – (2 min) - Area 1 Alternate, Area 4 Rep, Area 5 Representative and Alternate, At-Large Alternate Positions open.

8. **Consent Items** (Old & New Business):

- a. Finance Committee – Motion(s) passed at Finance Committee Meeting Thursday, December 3, 2015: Motion to take \$6,000 from Community Improvement Category 300 and put it in Elections Category 500 to Election Outreach Expense bringing the new 2016 Election Outreach budgeted total to \$8,400.00. **Motion** - Rubinstein/2nd by Hudgins 4/0/0 - Motion passed.
- b. Executive Committee – Motion(s) passed at Executive Committee Meeting Wednesday, January 13, 2016: Consider whether ENC should contribute \$750.00 to the 8th Annual Senior Symposium on Saturday, May 14, 2016. **Motion** - Rubinstein/ 2nd by Gamson: 4/0/0 - Motion passed.
- c. Traffic & Transportation Committee – Motion(s) passed at Traffic & Transportation Committee Meeting Wednesday, January 13, 2016:
 - (1) SCAG 2016 - a) Sepulveda Tunnel LA996425 still on the books. The ENC already voted against this item 4/25/2012. **MOTION:** THE ENC DOES NOT SUPPORT A REVERSE LANE IN THE SEPULVEDA BLVD TUNNEL UNDER MULHOLLAND DR. THE NEW NORTHBOUND LANE ON SEPULVEDA BLVD FROM THE S 405 SKIRBALL EXIT TO THE SKIRBALL BRIDGE HAS REDUCED PM CONGESTION SIGNIFICANTLY. Kelson/2nd by Rosen - Vote: 5/0/0 - Motion passed (Comment will be sent by 2/1/2016 deadline On-line form).
 - (2) BAJIO RD SOUTHBOUND IN AM PEAK HOURS AT ADLON AND HAYVENHURST - THERE IS A SERIOUS SAFETY ISSUE. MOTION - NO LEFT TURN 7:30 - 9 AM M-F ON BAJIO RD SOUTHBOUND AT ADLON AND HAYVENHURST. Kelson/2nd by Silk - Vote: 5/0/0 - Motion passed

- d. Planning and Land Use (PLU) Committee – Motion(s) passed at PLU Committee Meeting Tuesday, January 12, 2016: (1) Proposed 7-Eleven store to occupy 2,770 square feet on the ground floor at 15445 Ventura Blvd. Beer and Wine Off-Sale Permit and 24 Hours Operation. Tenant improvement to combine 3 existing retail spaces on the ground floor; unit 2 is 1,600 square feet, unit 3 is 800 square feet, and space 7 is 400 square feet totaling 2,800 square feet of an existing 11,200 square feet retail building with off-site sales of beer and wine products operating 24 hours a day.

Motion: The Encino Neighborhood Council Planning and Land Use Committee does not approve or support the project at 15445 Ventura Blvd as proposed by 7-Eleven. The Committee members believed the off site sale hours should be limited to the hours of 7AM to 11PM. It took that position due to late night public safety concerns. Cohen/ 2nd by Hudgins - 4/0/0 - Motion passed.

9. Public Comments: [Non-Agenda Items] within the “Board’s” jurisdiction are limited to **TWO MINUTES (2)** per speaker. This is a NON-DISCUSSION PERIOD.

10. Board Member Comments: On any subject matter within “The Board’s” jurisdiction shall have – one (1) Minute per speaker. These are NON-DISCUSSION items between Board members and the public.

11. Future Meetings:

- a. Next ENC General Board Meeting: **Wed, February 24, 2016**
- b. Next ENC Executive Committee Meeting: **Wed, February 10, 2016**
- c. VANC Monthly Meeting: - **Thus, January 14, 2016** (Generally 2nd Thurs of month)
- d. LANCC Meeting: - **Sat, February 6, 2016 at 10:00am** (Hollywood Neighborhood City Hall)
- e. BONC Meeting: - **Mon, January 18, 2016 at 1:00pm** (Los Angeles City Hall)

12. Encino NC 2016 Elections – Sunday, April 17, 2016

- a. **Voter Registration Portal** - <http://empowerla.org/vrp/>
- b. **Candidate Registration Portal** - <http://empowerla.org/nccr/>
- c. **2016 Encino NC Election Portal** - <https://empowerla.org/elections/region3/enc16/>

13. Community Events/News:

- a. Garden plots are available at the Sepulveda Garden Center - \$120 per year per plot. Call (818) 784-5180 for more information.

14. Adjournment: 9:00 PM

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials’ and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

The ENC meetings are usually held on the 4th Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd starting at 7:00pm**. For further information – Please go to: <http://www.encinonc.org>

PUBLIC INPUT AT ENC MEETINGS - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room. The Council will also provide an opportunity for the public to speak on any [Non-Agenda Items*] during “Public Comment”. **The Council may not take any action or discuss matters addressed in “Public Comments”**. However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

*** Public comments are limited to TWO (2) minutes per speaker.**

ENC BOARD DISCUSSION AND TIME LIMITS – an ENC Board member’s request to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to THREE (3) minutes to discuss the item. Board members may speak for up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the “**Previous Question**” may be introduced by any member during a Council debate. If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

VOTING AND DISPOSITION OF ITEMS - Most motions require a majority vote of the Board member’s present and voting will be by hand vote unless otherwise decided by the Council. Unless requested for further consideration by an ENC Board member, any item that has been forwarded to the Council by a unanimous committee vote shall be approved as a “Consent Item” without further discussion.

TO BE FURTHER NOTED TO ALL IN ATTENDANCE:

Posting of your personal information to the ENC or any public organization can be released upon a request to the ENC according to the CA Public Records Act. You are not required to post your personal information unless you choose to do so.

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at www.EncinoNC.org.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, www.encinonc.org, may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at: 818-971-6996 or by email at: enc@social.rr.com or info@encinonc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting DONE, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail NCsupport@lacity.org.

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