



Officers

TODD RUBINSTEIN
President

KATHY MOGHIMI-PATTERSON
Vice President

ANNI KEUSSEYAN
Secretary

AL MASS
Treasurer

SHERMAN GAMSON
Sergeant at Arms

NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING

Wednesday, April 27, 2016 – 7:00 p.m.
Encino Community Center Auditorium
4935 Balboa Blvd, Encino Ca 91316

www.encinonc.org

Email your comments and or questions to: info@encinonc.org

Food from *Poquito Mas* & Refreshments will be served starting at 6:30 PM

MEMBERS OF THE PUBLIC WHO WISH TO ASK A QUESTION OR SPEAK UNDER PUBLIC COMMENTS ARE REQUESTED TO FILL OUT A FORM AND PROVIDE IT TO THE COUNCIL.

MOTION(S), DISCUSSION(S), AND A VOTE MAY BE TAKEN ON ALL ITEMS POSTED ON THE AGENDA

At the discretion of the President this agenda may be modified as to time slots for agenda items or speakers to accommodate changes at that time

NOTICE TO ALL IN ATTENDANCE: Speaker cards are available at the back of the meeting room and any personal information contained therein could be released upon a timely and valid request pursuant to the CA Public Records Act.

- 1. Call to Order, Pledge of Allegiance, Roll Call, Excused Absences, Determination of a Quorum, Sign-in Sheet, Public Speaker Cards, Code of Civility, & Appoint Parliamentarian**
- 2. Approval of the March, 23 2016 General Meeting Minutes (Motion required, unless no objections)**
- 3. Recognition of the Outgoing (2014-2016) Board: (10min)**
- 4. SEATING OF THE NEW NEIGHBORHOOD COUNCIL BOARD: (5 min)**
 - a. Roll Call
 - b. Neighborhood Council Board Member Oath
- 5. ELECTION OF NEW BOARD OFFICERS: (15 min)**
 - a. Board designation of Bank Card Holder and Second Signatory
 - b. Board designation of NC Liaisons to City Departments
 - c. Board Orientation provided by the Department

6. Reports from City/State/Fed Officials:

- a. LAPD / LAFD - Senior Lead Officers (SLOs) & Captains (5 min)
- b. LA City Council Offices (CD5) - Field Deputies & Reps (5 min)
- c. State Assembly or State Senate Offices - Field Deputies & Reps (5 min)
- d. Dept of Neighborhood Empowerment (DONE) & Related Groups: (5 min for all)
 - (1) Board of Neighborhood Commissioners (BONC)
 - (2) Budget Advocates (Regional and otherwise)

7. Officer's Reports:

- a. President's Report – (2 min)
- b. Vice-President's Report – (2 min)
- c. Treasurer's Report - (2 min) – finalize paperwork for Feb 2016 Daddy/Daughter Prom - ECC
- d. Secretary's Report - (2 min)
- e. Sergeant-at-Arm's Report – (2 min)

8. Committee or General Action Items: (New & Old Business):

- a. Discussion and Motion: To determine whether the ENC should continue to support the AngelFest Event in October 2016. ENC previously moved to support the event on or about 12/2/2016 Special Board Meeting by consent and no discussion by board (14-0-1) or public comment after passing unanimously from Parks Committee in November 2015.
- b. Discussion and Motion: Whether the ENC should support STEAM programs at the following LAUSD schools that participate in the NW District Arts Festival at Reseda SH and serve Encino students as their resident population, by donating \$500.00 each for visual and performing arts: Reseda HS, Portola MS, Emelita ES, Lanai Rd ES, Nestle ES, Encino ES, and Hesby Oaks Charter School.
- c. How best to finalize ENC Budget 2015-16 prior to BY end 6/30/16 – Treasurer makes proposals to entire board.

9. Consent Items (Old & New Business):

- a. Executive Committee – Motion(s) passed at Executive Committee Meeting Wednesday, April 14, 2016:
 - (1) Discussion and motion – proposal of up to \$500 for electrician to install previously budgeted and approved ceiling lights in ENC office.

10. Public Comments: [Non-Agenda Items] within the “Board’s” jurisdiction are limited to **ONE MINUTE (1)** per speaker issue; total time for all public comment limited to 30 minutes. This is a NON-DISCUSSION PERIOD.

11. Board Member Comments: On any subject matter within “The Board's” jurisdiction shall have – one (1) Minute per speaker. These are NON-DISCUSSION items between Board members and the public.

12. Future Meetings:

- a. Next ENC General Board Meeting: **Wed, May 25, 2016**
- b. Next ENC Executive Committee Meeting: **Wed, May 11, 2016**
- c. VANC Monthly Meeting: - **Thus, May 12, 2016** (Generally 2nd Thurs of month)
- d. LANCC Meeting: - **Sat, May 7, 2016 at 10:00am** (Hollywood Neighborhood City Hall)
- e. BONC Meeting (1st Tue): - **Tue, May 3, 2016 at 6:00pm** (TBD)
- f. BONC Meeting (3rd Mon): - **Mon, May 16 2016 at 1:00pm** (Los Angeles City Hall)

13. Community Events/News:

- a. Garden plots are available at the Sepulveda Garden Center - \$120 per year per plot. Call (818) 784-5180 for more information.

14. Adjournment: 9:00 PM

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

The ENC meetings are usually held on the 4th Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd starting at 7:00pm.** For further information – Please go to: <http://www.encinonc.org>

PUBLIC INPUT AT ENC MEETINGS - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room. The Council will also provide an opportunity for the public to speak on any [Non-Agenda Items*] during “Public Comment”. **The Council may not take any action or discuss matters addressed in “Public Comments”.** However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

*** Public comments are limited to TWO (2) minutes per speaker.**

ENC BOARD DISCUSSION AND TIME LIMITS – an ENC Board member's request to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to THREE (3) minutes to discuss the item. Board members may speak for up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the “Previous Question” may be introduced by any member during a Council debate. If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

VOTING AND DISPOSITION OF ITEMS - Most motions require a majority vote of the Board member's present and voting will be by hand vote unless otherwise decided by the Council. Unless requested for further consideration by an ENC Board member, any item that has been forwarded to the Council by a unanimous committee vote shall be approved as a “Consent Item” without further discussion.

TO BE FURTHER NOTED TO ALL IN ATTENDANCE:
Posting of your personal information to the ENC or any public organization can be released upon a request to the ENC according to the CA Public Records Act. You are not required to post your personal information unless you choose to do so.

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at www.EncinoNC.org.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, www.encinonc.org, may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at: 818-971-6996 or by email at: enc@socal.rr.com or info@encinonc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting DONE, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail NCsupport@lacity.org.

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