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NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING

Wednesday, August 23, 2017

6:30pm Meet & Greet with Refreshments

7:00pm Meeting

Encino Community Center Auditorium

4935 Balboa Blvd., Encino CA 91316

Motion, Discussion, and Vote may be taken on all items

City of Los Angeles Harassment and Diversity Policy: All City volunteers have a right to work in an environment free from all forms of discrimination and conduct which can be considered harassing, coercive, or disruptive.

- 1. Call to Order at 7:00pm. Roll call; determination of quorum. (5 minutes)**
- 2. Public Comments on Non-Agenda Items: (10 minutes) Limited to maximum TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Board's Secretary. Time may be adjusted at president's discretion.**
- 3. Reports from Public Officials/Departments/Community Agencies: (10 minutes)**
 - A. Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups
 - B. Councilmember Paul Koretz: Gurmet Khara, Valley Director (818-971-3088)
 - C. LAPD Senior Lead Officers (SLOs): Officer Ham (25717@lapd.lacity.org), Officer Para (34488@lapd.lacity.org)
 - D. Community Police Advisory Board and LAFD
 - E. LA City Attorney: Raffy Astvasadoorian, Neighborhood Prosecutor (Raffy.A@lacity.org)
 - F. Mayor's West Valley Rep: Kevin Taylor
 - G. County or State Officials
- 4. Adult literacy Program (10 Minutes)**

5. Consent Items: (10 minutes)

A. Public Safety Committee (from 07/31/2017 Meeting)

- 1) **MOTION** to recommend that the Encino NC request the Los Angeles Police Department prepare consolidated monthly crime reports for greater Encino, and the Office of the City Attorney prepare prosecution status reports on these crimes. Passed 3-0-0
- 2) **MOTION** to recommend that the Encino NC hold an Encino Town Hall for Neighborhood Watch groups and stakeholders and to authorize up to \$500 for expenses such as printing flyers, refreshments. Vendors: Office Depot, Smart & Final. Passed 3-0-0
- 3) **MOTION** to recommend that the Encino NC authorize up to \$750 for expenses associated with organizing a CERT (Community Emergency Response Team) class in Encino, including facility rental, printing flyers. The Encino NC asks attendees to coordinate with other CERT graduates in Encino. Vendor: Office Depot. Passed 3-0-0

B) Outreach Committee (From 08-14-2017 Meeting)

- 1) The ENC Outreach Committee requests funds to purchase two(2) slightly padded folding chairs for use at events that do not provide seats (not to exceed \$65.00) Passed 3-0-0

C) Planning and Land Use Committee (from 08/08/2017 Meeting)

- 1) MOTION: The ENC-PLU Committee suggests these changes need to be made to Encino Community Plan Update Workshop [see Attachment 1 for text] Motion Passed 7-0-0
- 2) The ENC-PLU recommends the ENC approve the letter and motion from the Coalition to Preserve LA as written. [see Attachment 2 for text] Motion Passed 7-0-0

D) Traffic and Transportation Committee (from 06/28/2017 Meeting)

1. **Motion:** The ENC requests a study of the intersection of Balboa and Magnolia in the AM peak hours. A left hand turn arrow would allow more cars to safely turn from Balboa (S) to Magnolia (E).(Kelson/Rosen) Passed 7-0-0

6. Non Consent Items: (20 minutes)

A. Executive Committee (from August 15, 2017 Meeting)

- 1) **MOTION** to approve \$2.60 additional (excess) charge for purchase of glow sticks authorized in the 7/26/2017 ENC General Board Meeting (item 5.B.5) up to \$655.00 was authorized; charge for items plus Foreign Transaction charge was \$657.60 (See July MER items 17 & 18)

B. Planning and Land Use Committee

1. **Case number: ZA-2017-3785-CU-SPA PROPOSED CHICK-FIL-A RESTURANT at 17660 W. Ventura Blvd.** Demolition of an existing 2-story commercial building (restaurant, retail, office) with drop-off window and construction of a new 1,999sf Chick-fil-A Restaurant with drive-through.

MOTION: The ENC Neighborhood Council PLU accepts the proposed Chick-Fil-A project as presented. The ENC-PLU urges the applicant to manage traffic and congestion



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during peak business hours. **Motion Failed:** VOTE 3-Yes, 4-No

2. 4529 Sherman Oaks Avenue Case number DIR 2017 2717 APP and0 ENV 2017 2718 EAF

MOTION: The ENC Neighborhood Council PLU Committee supports the proposed project for 4529 Sherman Oaks Avenue. The committee is mindful that a unique mid-century architectural building will be lost and urges the applicant to make a more significant architectural response on the Sherman Oaks Boulevard elevation. (Cohen/Becker) **Motion Passed:** 4-Yes ,2-No, 1-Abstain

7. Officer's Reports: (5 minutes each)

A. President's Report

- Encino Community Center closing for repairs in September-December— ENC Meetings will be held in the Women's Center

B. Vice-President's Report – Committee Chairs and Membership

1. Current Committees and membership information

C. Treasurer's Report – Update for Board - ENC Account and cash flow.

1. **MOTION: Approval of July 2017 Monthly Expenditure Reports**
2. **New System**

D. Secretary's Report

1. **MOTION: Approval of June 2017 Meeting Minutes**
2. **MOTION: Approval of July 2017 Meeting Minutes**

E. Sergeant at Arms Report

1. Ethics, Funding, Code of Conduct - training required of members

8. Applications for open positions on the Encino Neighborhood Council (10 minutes)

How to apply

Available positions include:

Alternates: At Large, Apartment/Condo; Business (2); Education; Public Safety; Religious Organization/Institution; Volunteer/Service Group; Area 1; Area 2; Area 3; Area 4; Area 5; Area 6; Area 7

9. Committee Reports (5 minutes)

1. Education - Adriohn Richardson
2. Government Affairs - Patricia Bates
3. Outreach - Alex Garay
4. Parks/Environment - Debra George
5. Planning & Land Use - Eliot Cohen
6. Public Safety - Glenn Bailey
7. Traffic/Transportation - Laurie Kelson
8. ByLaws – Jess Whitehill/ Glenn Bailey

10. Board Member Comments on Non-Agenda Items: (20 minutes) Limited to Two MINUTES (2) per speaker; total time for all comment is limited to 20 minutes



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Adjournment at 9:00pm –

Next Encino Neighborhood Council meeting will be held on Wednesday, September 27th.

Community Events

Los Angeles Department of Planning - Planning LA 101 - Open to the public - 213- 978-1321

Training is intended to provide an overview of the basic elements of planning, land use, and zoning.

Monday, August 28, 2017 - 6:00pm - 9:30pm

Pacoima City Hall, 1350 Van Nuys Blvd, 2nd floor, Pacoima 91342

Congress of Neighborhoods:

Saturday 9/09 7:45 am - 4:30 pm—**registration is now open!** WWW.NCCongressLA.com

Valley Disaster Preparedness Fair:

Saturday 10/07 10AM-2PM— <http://www.valleydisasterfair.com/>

Encino Family Festival: Sunday 10/08— <http://www.encinofamilyfestival.com/>

Upcoming Scheduled ENC General Board Meetings—

September 27, 2017

October 25, 2017

Special November/December Meeting—Wednesday, November 29, 2017

ALL ENC General Board Meetings for the remainder of the year will be moved to the Women’s Center (due to the Community Center being closed for repairs)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows:

Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino Encino-Tarzana Branch Library and the Encino Community Center

· www.encinonc.org

· You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive



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listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Debra George, Board President, at [\(818\) 971-6996](tel:8189716996) or email via enc@socal.rr.com

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debra George, Board President, at [\(818\) 971-6996](tel:8189716996) or email via enc@socal.rr.com

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Debra George, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico enc@socal.rr.com para avisar al Concejo Vecinal."

ATTACHMENT 1: Suggestions for Improving Community Plan Update Workshops

Regarding the Encino Community Plan Update Workshop last held on 7/12/17. The Encino Neighborhood Council Planning and Land Use Committee suggests the following changes to the format of the **Encino Community Plan Update Workshop**:

1. We believe the Workshop should be more interactive. Giving Community members a chance to express themselves and articulate what they think Encino's needs or doesn't need.
2. Better Explanations are needed in these areas.
 - A. Some background is needed on the planning process. What can a planner do? What can a planner not do? Do planners have to strictly follow State Law? What kind of discretion if any do they have?
 - B. Do the planners except the housing goals of the State and the Southern California Association of Governments? If so can local Communities opt out? What are the numbers based on?
3. Better visual aids are needed so participants can understand what areas are zoned residential, commercial or mixed use.
4. Provide more detailed handouts regarding zoning.
5. Explain the barriers or processes to having local control and opting out or declaring a moratorium on State Laws and mandates.



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ATTACHMENT 2: Letter from the Coalition to Preserve L.A.

THE CITY OF LOS ANGELES IS IN THE PROCESS OF UPDATING ITS GENERAL PLAN.

OurLA2040 is a collaborative and public-driven effort to update six elements of the City's General Plan. The City of LA General Plan provides our City's long-range vision, while guiding everyday decisions that affect the lives of all Angelenos through the year 2040. Jill Stewart and the Coalition to Preserve LA have proposed a letter and motion to Mayor Eric Garcetti, Councilman Paul Koretz and Planning Chief Vince Bertoni and the L.A. City Council because many residents fear that their voices are not adequately being represented in the planning process.

Proposed letter:

Dear Mayor Garcetti, Planning Director Bertoni and City Council members:

The city has since February been working on plans behind closed doors for the overall vision and dreams for Los Angeles, the **General Plan**, which is to be presented to the public and Neighborhood Councils later on.

Yet as you, Mayor Garcetti, said in response to Measure S and other broad criticisms of non-transparency and the broken planning system at City Hall, residents must have "a sense of ownership over the development of our communities." And as City Councilman Jose Huizar, chairman of PLUM, pledged, City Hall will now act to bring "accountability and transparency back into our General Plan and Community Plan processes."

We agree. That is why these closed meetings about our shared ideas and ideals for the **Los Angeles General Plan** must be fully transparent, more inclusive, and open to public participation now.

It has come to our attention that some of those invited to the **Work Group Meetings** for Open Space, including environmental stakeholders, could not regularly attend the four scheduled meetings, because they were set for the convenience of city planners at 2 to 4 p.m. downtown.

Moreover, it has come to our attention that a developer consultant sat on the Work Group Meeting for the Open Space Element of the General Plan, described by Planning as an "open space expert."

Moreover, the "chapters" now online at the city's OurLA2040.org website describing the Open Space Element and the Conservation Element are woefully inadequate and do not include crucial innovations and forward-thinking new Elements. One omission is an Urban Forest Element that pursues the need to recreate and save our fast-vanishing urban tree canopy, which is crucial to fighting GHG emissions and creating livable communities.

These kinds of problems fan the widespread distrust of the city planning system and the citywide debate over how to fix it -- these problems are created when the city reverts to closed-door meetings and selective choosing of who the experts are, as it has so far this year.



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Who, for example, are the experts invited to the upcoming closed-door meetings on the Land Use Element of the General Plan, and the "Community Assets" Element of the General Plan, if not the communities themselves? Who will be allowed into the other Work Groups who will privately make initial decisions that shape our decades-old Public Safety Element, Infrastructure Element, and the others set down by statute?

Second, and in the very same vein, the mayor's Planning Task Force and Transportation Infrastructure Steering Committee for the General Plan should also be made public now. Key strategies for planning, shaping and reshaping Los Angeles are unfolding in these meetings.

Best practices demand that you, Mayor Garcetti, adopt a ground-up process for your Task Force and your Steering Committee, open to the public just as the Measure HHH Citizens and Administrative Advisory Committees and the Measure H Work Group meetings were devised: open to the public from the very beginning and including independent experts and thinkers, warts and all.

Attached is a motion our organization has approved, urging the above actions.

Sincerely,
(xxxxxxx)

Motion by Community Organization:

The city has for months been working on a plan behind closed doors for the overall vision and dreams for Los Angeles, the **General Plan**, which is to be presented to the public and community organizations sometime this fall.

Mayor Garcetti has said, residents must have "a sense of ownership over the development of our communities," and City Councilman Jose Huizar, chair of the powerful PLUM committee, pledged to bring "accountability and transparency back into our **General Plan and Community Plan** processes."

Los Angeles is decades behind other Western U.S. cities in long-term planning, and must now catch up by involving its citizens in a **General Plan Update** process that starts from the ground up.

Public money and public interest are major factors in the earliest decision-making on our **General Plan Update** process, strategies, and dreams.

It is widely agreed the public cannot fully participate in **General Plan Updating** meetings, hearings and debates that unfold during the day downtown.

Closed-door meetings on the fundamental debates and decisions about our dreams and goals for updating of the **General Plan** can only create more distrust and dismay over the city's broken planning system.

We therefore request that underway and upcoming Planning Department Work Group meetings about our shared ideas for the **Los Angeles General Plan** and its many Elements be made fully



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transparent, be set on evenings and weekends; be open to the public as of now; invite a representative from each interested community organization; and in the case of the Open Space Work Group, be expanded from the three closed-door meetings to three extra meetings that follow the prescription in this paragraph.

We further request, in the same vein, that the Mayor's Planning Task Force and Transportation Infrastructure Steering Committee for the **General Plan** both be made fully transparent, be set at evening and weekends; be open to the public as of now; and expand the closed-door meetings to several more meetings that follow the prescription in this paragraph.



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