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MARK LEVINSON
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PATRICIA BATES
Treasurer
GLENN BAILEY
Sergeant at Arms

The Following Is A Draft, It Has Not Yet Been Approved As Official Record By The Encino Neighborhood Council And May Be Edited And Updated As Needed.
A Final Draft Will Be Uploaded (Without This Disclaimer) For Review No Later Than January 18, 2018 for Approval at the January 24, 2018 General Board Meeting.
Any Comments or Suggestions Should Be Sent Via E-Mail to Jason@Encinonc.Org by January 13, 2018 So They Can Be Incorporated In Time for the ENC Executive Committee Meeting.

ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING MINUTES Wednesday, August 23, 2017

**Encino Community Center Auditorium
4935 Balboa Blvd., Encino CA 91316**

Motion, Discussion, and Vote may be taken on all items

Board Members			
Name	Board Position	Present?	notes
Lee Blumenfeld	Area 1 Representative	Present	
Scott Linden	Area 2 Representative	Absent	
Miriam Davis	Area 3 Representative	Absent	
Jess Whitehill	Area 4 Representative	Present	
Diane Rosen	Area 5 Representative	Present	
Laurie Kelson	Area 6 Representative	Present	
Jim Esterle	Area 7 Representative	Present	

Sherman Gamson	Apartment/Condo Resident Rep.	Present	
Victoria Miller (VP)	Business Representative	Present	
Samuel Apikyan	Business Representative	Absent	
Adriohn Richardson	Education Representative	Present	
Debra Lee George (Pres.)	Park Advocate/ Environment Rep	Absent	
Eliot Cohen	Planning & Land Use Representative	Present	
Glenn Bailey (Sgt at Arms)	Public Safety Representative	Present	
Anni Keusseyan	Religious Representative	Present	
Patricia Bates (Treasurer)	Volunteer Service Representative	Present	
Henry Eshelman	At-Large Representative	Absent	
Alex Garay	At-Large Representative	Present	
Carol Levin	Encino Property Owners Association	Present	
Gerald A Silver	Homeowners of Encino Rep	Present	
Mark Levinson	Encino Chamber of Commerce Rep	Present	
Alternates			
Name	Board Position	Present?	Voting
David Ellis	Area 1 Alternate	Yes	Yes
Shelley Billik	Park Advocate/ Environment Alt	Yes	Yes
Norma Landau	Homeowners of Encino Alternate	No	No
Kathy Moghimi Patterson	At-Large Alternate	No	No

- 1. Call to Order at 7:00pm. Roll call; determination of quorum. (5 minutes)**
- 2. Public Comments on Non-Agenda Items: (10 minutes) Limited to maximum TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Board's Secretary. Time may be adjusted at president's discretion.**

- Residents of 4507 Balboa Blvd spoke up about parties in the neighborhood

3. **Reports from Public Officials/Departments/Community Agencies: (10 minutes)**

- Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups
- Councilmember Paul Koretz: Gurmet Khara, Valley Director (818-971-3088)
- LAPD Senior Lead Officers (SLOs): Officer Ham (25717@lapd.lacity.org), Officer Para (34488@lapd.lacity.org)
- Community Police Advisory Board and LAFD
- LA City Attorney: Raffy Astvasadoorian, Neighborhood Prosecutor (Raffy.A@lacity.org)
- Mayor's West Valley Rep: Kevin Taylor
- County or State Officials
- LAUSD - Ankur Patel

4. **Adult literacy Program (10 Minutes)**

5. **Consent Items: (10 minutes)**

ITEMS PULLED

Item(s): 0 Pulled By: no-one

Item:(s) A-1 Pulled By: Bailey

14 yes - 0 no 2 Abstain (cohen Gamson)

A:2-3_

A) **Public Safety Committee** (from 07/31/2017 Meeting)

1. **MOTION** to recommend that the Encino NC request the Los Angeles Police Department prepare consolidated monthly crime reports for greater Encino, and the Office of the City Attorney prepare prosecution status reports on these crimes. Passed 3-0-0

Moved By: Bailey__ ; Seconded By: Esterle

Y= 14 N= 0 A= 0 Unanimous Consent?

MOTION PASSES/FAILS

2. **MOTION** to recommend that the Encino NC hold an Encino Town Hall for Neighborhood Watch groups and stakeholders and to authorize up to \$500 for expenses such as printing flyers, refreshments. Vendors: Office Depot, Smart & Final. Passed 3-0-0

Items 2+3

Moved By: Anni ; Seconded By: Bailey

Y= 15 N= 0 A= 0 I= 1 Ellis Unanimous Consent?

MOTION PASSES/FAILS

3. **MOTION** to recommend that the Encino NC authorize up to \$750 for expenses associated with organizing a CERT (Community Emergency Response Team) class in Encino, including facility rental, printing flyers. The Encino NC asks attendees to coordinate with other CERT graduates in Encino. Vendor: Office Depot. Passed 3-0-0

Moved By: ___; Seconded By:

Y= ___ N= 0 A= 0 Unanimous Consent?

MOTION PASSES/FAILS

B. Outreach Committee (From 08-14-2017 Meeting)

1. The ENC Outreach Committee requests funds to purchase two(2) slightly padded folding chairs for use at events that do not provide seats (not to exceed \$65.00) Passed 3-0-0

Moved By: Diane ___; Seconded By: Carol

Y= 15 N= 0 A= 0, I=1 Unanimous Consent?

MOTION PASSES/FAILS

C. Planning and Land Use Committee (from 08/08/2017 Meeting)

1. MOTION: The ENC-PLU Committee suggests these changes need to be made to Encino Community Plan Update Workshop [see Attachment 1 for text] Motion Passed 7-0-0

Pulled By Blumenfeld

Moved By: Lee ___; Seconded By: Glenn

Y= 16 N= 0 A= 0 Unanimous Consent

MOTION PASSES AS AMENDED by Bailey, Blumenfeld, Cohen

and Billik

2. The ENC-PLU recommends the ENC approve the letter and motion from the Coalition to Preserve LA as written. [see Attachment 2 for text] Motion Passed 7-0-0

Pulled by Blumenfeld

Amended Motion Moved By: Blumenfeld; Seconded By: Cohen

George: Via Email NCs are strictly advisory

Blumenfeld : this isn't going into law, this is

Whitehill: is this amendment from the Coalition to Preserve LA

Cohen: No, this amendment to the letter is an attempt by lee and I to strengthen the letter

Blumenfeld: this comes down to representation. This

Gibson: we have

Kelson

Y= 16 N= 0 A= 0 Unanimous Consent

MOTION PASSES

Cohen Moves , Blumenfield

MOTION to approve as amended 16-0-0

D) Traffic and Transportation Committee (from 06/28/2017 Meeting)

1. Motion: The ENC requests a study of the intersection of Balboa and Magnolia in the AM peak hours. A left hand turn arrow would allow more cars to safely turn from Balboa (S) to Magnolia (E).(Kelson/Rosen) Passed 7-0-0

Moved By: Kelson __; Seconded By: Silver

Y= 16 N= 0 A= 0 Unanimous Consent?

MOTION PASSES

6. Non Consent Items: (20 minutes)

A. Executive Committee (from August 15, 2017 Meeting)

1. MOTION to approve \$2.60 additional (excess) charge for purchase of glow sticks authorized in the 7/26/2017 ENC General Board Meeting (item 5.B.5) up to \$655.00 was authorized; charge for items plus Foreign Transaction charge was \$657.60 (See July MER items 17 & 18)

Moved By: __; Seconded By:

Y= 15 N= 0 A= 0, I= 1 Unanimous Consent

MOTION PASSE

Wayne: what's the Foreign transaction charge?

Pat : Montreal

B. Planning and Land Use Committee

1. Case number: ZA-2017-3785-CU-SPA PROPOSED CHIC-FIL-A RESTURANT at 17660 W. Ventura Blvd. Demolition of an existing 2-story commercial building (restaurant, retail, office) with drop-off window and construction of a new 1,999sf Chick-fil-A Restaurant with drive-through.

MOTION: The ENC Neighborhood Council PLU accepts the proposed Chick-Fil-A project as presented. The ENC-PLU urges the applicant to manage traffic and congestion during peak business hours. **Motion**

Failed: VOTE 3-Yes, 4-No

Moved By: Eliot; Seconded By: Laurie

Y= 4 (Ellis, Kelson, Bailey, Cohen N= 11 A= 1 Blumenfield

MOTION FAILS

Amendment by Bailey: that as a condition of approval for a CUP that at no time, shall cars be backed up onto White Oak Ave.

Moved By: Bailey; Seconded By: Cohen

Y= 9 N= (Richardson, Billik, Levinson, Keussian) A= 0 Unanimous
Consent?
Amendment Passes

Presentation

2. **4529 Sherman Oaks Avenue Case number DIR 2017 2717 APP and0 ENV 2017 2718 EAF**

MOTION: The ENC Neighborhood Council PLU Committee supports the proposed project for 4529 Sherman Oaks Avenue. The committee is mindful that a unique mid-century architectural building will be lost and urges the applicant to make a more significant architectural response on the Sherman Oaks Boulevard elevation. (Cohen/ Becker) **Motion Passed:** 4-Yes ,2-No, 1-Abstain

Moved By: Anni ___; Seconded By: Mark

Y= 8 N= 5 (lee, jess, diane, Victoria, jerry) A= 3 (cohen, billik, david) Unanimous Consent?

MOTION FAILS

Margarita: this is significant in that it's in a midcentury district, but the building itself is not significant historically, the significant structures are mostly residential.

7. **Officer's Reports: (5 minutes each)**

1. President's Report

- Encino Community Center closing for repairs in September-December— ENC Meetings will be held in the Women's Center

Vice-President's Report – Committee Chairs and Membership

1. Current Committees and membership information

C. Treasurer's Report – Update for Board - ENC Account and cash flow.

1. **MOTION: Approval of July 2017 Monthly Expenditure Reports**

Moved By: bates ___; Seconded By: glenn

Y= 15 N= 0 A= 0 I=1 Unanimous Consent

MOTION PASSES

2. **New System**

3. Secretary's Report

1. **MOTION: Approval of June 2017 Meeting Minutes**

2. **MOTION: Approval of July 2017 Meeting Minutes**

5. Sergeant at Arms Report

1. Ethics, Funding, Code of Conduct - training required of members

1. **Applications for open positions on the Encino Neighborhood Council (10 minutes)**

How to apply

Available positions include:

Alternates: At Large, Apartment/Condo; Business (2); Education; Public Safety; Religious

Organization/Institution; Volunteer/Service Group; Area 1; Area 2; Area 3; Area 4; Area 5; Area 6; Area 7

Area 2 Alternate - Walter 16840 McCormick St, works for county, wants ti improve safety of area

16-0-0

Area 4 Alternate: Chris Hudkins joined Outreach Committee , wants to give back
15-0-0 Kelson left

Area 6 Alternate Lynn Walker served on HOA architectural design committee at last home, wants to help with Public Safety, chose Enc

Rosen Left before vote

12-0-0

Zachary Helsberg At Large alternate 12

1. **Committee Reports (5 minutes)**

1. Education - Adriohn Richardson
2. Government Affairs - Patricia Bates
3. Outreach - Alex Garay
4. Parks/Environment - Debra George
5. Planning & Land Use - Eliot Cohen
6. Public Safety - Glenn Bailey
7. Traffic/Transportation - Laurie Kelson
8. ByLaws – Jess Whitehill/ Glenn Bailey

1. **Board Member Comments on Non-Agenda Items: (20 minutes)**

Limited to Two MINUTES (2) per speaker; total time for all comment is limited to 20 minutes

Adjournment at 9:00pm –

Next Encino Neighborhood Council meeting will be held on Wednesday, September 27th.

Community Events

Los Angeles Department of Planning - Planning LA 101 - Open to the public - 213- 978-1321

Training is intended to provide an overview of the basic elements of planning, land use, and zoning.

Monday, August 28, 2017 - 6:00pm - 9:30pm

Pacoima City Hall, 1350 Van Nuys Blvd, 2nd floor, Pacoima 91342

Congress of Neighborhoods:

Saturday 9/09 7:45 am - 4:30 pm—*registration is now open!*

WWW.NCCongressLA.com

Valley Disaster Preparedness Fair:

Saturday 10/07 10AM-2PM— <http://www.valleydisasterfair.com/>

Encino Family Festival: Sunday 10/08— <http://www.encinofamilyfestival.com/>

Upcoming Scheduled ENC General Board Meetings—

September 27, 2017

October 25, 2017

Special November/December Meeting—Wednesday, November 29, 2017

ALL ENC General Board Meetings for the remainder of the year will be moved to the Women's Center (due to the Community Center being closed for repairs)

ATTACHMENT 1: Suggestions for Improving Community Plan Update Workshops

Regarding the Encino Community Plan Update Workshop last held on 7/12/17. The Encino Neighborhood Council Planning and Land Use Committee suggests the following changes to the format of the **Encino Community Plan Update Workshop**:

1. We believe the Workshop should be more interactive. Giving Community members a chance to express themselves and articulate what they think Encino's needs or doesn't need.
2. Better Explanations are needed in these areas.
 - A. Some background is needed on the planning process. What can a planner do? What can a planner not do? Do planners have to strictly follow State Law? What kind of discretion if any do they have?
 - B. Do the planners except the housing goals of the State and the Southern California Association of Governments? If so can local Communities opt out? What are the numbers based on?
1. Better visual aids are needed so participants can understand what areas are zoned residential, commercial or mixed use.
2. Provide more detailed handouts regarding zoning.
3. Explain the barriers or processes to having local control and opting out or declaring a moratorium on State Laws and mandates.

ATTACHMENT 2: Letter from the Coalition to Preserve L.A.

THE CITY OF LOS ANGELES IS IN THE PROCESS OF UPDATING ITS GENERAL PLAN.

OurLA2040 is a collaborative and public-driven effort to update six elements of the City's General Plan. The City of LA General Plan provides our City's long-range vision, while guiding everyday decisions that affect the lives of all Angelenos through the year 2040. Jill Stewart and the Coalition to Preserve LA have proposed a letter and motion to Mayor Eric Garcetti, Councilman Paul Koretz and Planning Chief Vince Bertoni and the L.A. City Council because many residents fear that their voices are not adequately being represented in the planning process.

Proposed letter:

Dear Mayor Garcetti, Planning Director Bertoni and City Council members:

The city has since February been working on plans behind closed doors for the overall vision and dreams for Los Angeles, the **General Plan**, which is to be presented to the public and Neighborhood Councils later on.

Yet as you, Mayor Garcetti, said in response to Measure S and other broad criticisms of non-transparency and the broken planning system at City Hall, residents must have "a sense of ownership over the development of our communities." And as City Councilman Jose Huizar, chairman of PLUM, pledged, City Hall will now act to bring "accountability and transparency back into our General Plan and Community Plan processes."

We agree. That is why these closed meetings about our shared ideas and ideals for the **Los Angeles General Plan** must be fully transparent, more inclusive, and open to public participation now.

It has come to our attention that some of those invited to the **Work Group Meetings** for Open Space, including environmental stakeholders, could not regularly attend the four scheduled meetings, because they were set for the convenience of city planners at 2 to 4 p.m. downtown.

Moreover, it has come to our attention that a developer consultant sat on the Work Group Meeting for the Open Space Element of the General Plan, described by Planning as an "open space expert."

Moreover, the "chapters" now online at the city's OurLA2040.org website describing the Open Space Element and the Conservation Element are woefully inadequate and do not include crucial innovations and forward-thinking new Elements. One omission is an Urban Forest Element that pursues the need to recreate and save our fast-vanishing urban tree canopy, which is crucial to fighting GHG emissions and creating livable communities.

These kinds of problems fan the widespread distrust of the city planning system and the citywide debate over how to fix it -- these problems are created when the city reverts to closed-door meetings and selective choosing of who the experts are, as it has so far this year.

Who, for example, are the experts invited to the upcoming closed-door meetings on the Land Use Element of the General Plan, and the "Community Assets" Element of the General Plan, if not the communities themselves? Who will be allowed into the other Work Groups who will privately make initial decisions that shape our decades-old Public Safety Element, Infrastructure Element, and the others set down by statute?

Second, and in the very same vein, the mayor's Planning Task Force and Transportation Infrastructure Steering Committee for the General Plan should also

be made public now. Key strategies for planning, shaping and reshaping Los Angeles are unfolding in these meetings.

Best practices demand that you, Mayor Garcetti, adopt a ground-up process for your Task Force and your Steering Committee, open to the public just as the Measure HHH Citizens and Administrative Advisory Committees and the Measure H Work Group meetings were devised: open to the public from the very beginning and including independent experts and thinkers, warts and all.

Attached is a motion our organization has approved, urging the above actions.

Sincerely,
(xxxxxxx)

Motion by Community Organization:

The city has for months been working on a plan behind closed doors for the overall vision and dreams for Los Angeles, the **General Plan**, which is to be presented to the public and community organizations sometime this fall.

Mayor Garcetti has said, residents must have "a sense of ownership over the development of our communities," and City Councilman Jose Huizar, chair of the powerful PLUM committee, pledged to bring "accountability and transparency back into our **General Plan and Community Plan** processes."

Los Angeles is decades behind other Western U.S. cities in long-term planning, and must now catch up by involving its citizens in a **General Plan Update** process that starts from the ground up.

Public money and public interest are major factors in the earliest decision-making on our **General Plan Update** process, strategies, and dreams.

It is widely agreed the public cannot fully participate in **General Plan Updating** meetings, hearings and debates that unfold during the day downtown.

Closed-door meetings on the fundamental debates and decisions about our dreams and goals for updating of the **General Plan** can only create more distrust and dismay over the city's broken planning system.

We therefore request that underway and upcoming Planning Department Work Group meetings about our shared ideas for the **Los Angeles General Plan** and its many Elements be made fully transparent, be set on evenings and weekends; be open to the public as of now; invite a representative from each interested community organization; and in the case of the Open Space Work Group, be expanded from the

three closed-door meetings to three extra meetings that follow the prescription in this paragraph.

We further request, in the same vein, that the Mayor's Planning Task Force and Transportation Infrastructure Steering Committee for the **General Plan** both be made fully transparent, be set at evening and weekends; be open to the public as of now; and expand the closed-door meetings to several more meetings that follow the prescription in this paragraph.

<<8-23-2017 ENC General Board .wma>>

Audio recording started: 7:04 PM Wednesday, August 23, 2017

DRAFT