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President

VICTORIA MILLER
Vice President

MARK LEVINSON
Secretary

PATRICIA BATES
Treasurer

GLENN BAILEY
Sergeant at Arms

REVISED
NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING

Wednesday, February 28, 2018

6:30pm Meet & Greet with Refreshments

7:00pm Meeting

Encino Womens Club
4924 Paso Robles Ave., Encino CA 91316

Motion, Discussion, and Vote may be taken on all items

The Encino Neighborhood Council may be live streamed to the Encino Facebook page
<https://www.facebook.com/encinoneighborhoodcouncil/>

City of Los Angeles Harassment and Diversity Policy: All City volunteers have a right to work in an environment free from all forms of discrimination and conduct which can be considered harassing, coercive, or disruptive.

- 1. Meet and Greet with refreshments.**
- 2. Call to Order at 7:00pm.**
- 3. Public Comments on Non-Agenda Items: (10 minutes) Limited to maximum TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Board's Secretary. Time may be adjusted at president's discretion.**

[The Encino Neighborhood Council meets on the fourth Wednesday of each month \(Jan - Oct\).](#)

4. Reports from Public Officials/Departments/Community Agencies: (30 minutes)

- A. Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups
- B. Councilmember Paul Koretz: Gurmet Khara, Valley Director (818-971-3088)
- C. Councilmember Koretz: Aviv Kleinman, Planning Deputy (818) 971-3088
- D. LAPD Senior Lead Officers, Community Police Advisory Board
- E. LAFD
- F. LA City Attorney: Raffy Astvasadoorian, Neighborhood Prosecutor (Raffy.A@lacity.org)
- G. Mayor's West Valley Rep: Tanaz Golshan
- H. LA Department of Public Works Representatives
- I. LADWP Representative
- J. County or State officials

5. Applications for open positions on the Encino Neighborhood Council (5 minutes)

How to apply

Available positions include:

At Large, Apartment/Condo; Business (2); Education; Public Safety; Planning and Land Use, Religious Organization/Institution; Volunteer/Service Group; Area 3; Area 5; Area 7

6. Seating of Alternates (5 minutes)

7. Officer's Reports: (5 minutes)

A. President's Report

- 1. VP Victoria Miller will be in charge of March Executive Committee and General Board meeting

B. Vice-President's Report – Committee Chairs and Membership

- 1. Current Committees and membership information

C. Treasurer's Report – Update for Board - ENC Account and cash flow.

1. MOTION: Approval of January 2018 Monthly Expenditure Reports

D. Secretary's Report

1. MOTION: Approval of January 2018 Meeting Minutes

E. Sergeant at Arms Report

- 1. Ethics, Funding, Code of Conduct - training required of members
- 2. Reminder to Board regarding serial meetings

7. Consent Items: (10 minutes)

A. Executive Committee

- 1. **MOTION: Allocation of up to \$500 to partner with the Mayor's Office, LA County Supervisor, Sheila Kuehl's office and LA Family Housing in support of Homeless Connect Day to be held in the Sepulveda Basin March 2018. Non-profit agencies as well as governmental agencies will be on site to provide services. Money will be used to provide food at the event. Passed 5-0-0**

Sign up for email notifications at www.encinonc.org

B. Outreach Committee

- 1. MOTION: One Generation Senior Symposium - The Outreach Committee is requesting \$750 for a booth at the One Generation Senior Symposium on May 19th 2018 for Encino Neighborhood Council representation at the event. Passed 5-0-0**
- 2. MOTION:Egg Hunt at Los Encinos Park - The Outreach Committee is requesting \$150 for this event. \$100 is for the booth and \$50 for printing services (coloring pages for the kids at the event) and boxes of crayons. The event will be on March 31st, 2018. Passed 5-0-0.**
- 3. MOTION:CATS Victory for Victims - The Outreach Committee is requesting up to \$885 for the CATS Victory for Victims Walk. The booth is \$150, \$370 for whistles from 4imprint and \$350 for 40 t-shirts from MARCO Promotions. Motion Passed 5-0-0.**
- 4. MOTION:Tablet Purchase - The Outreach Committee is requesting up to \$300 for the purchase of a tablet to collect email addresses at events and Committee & General Board meetings. The tablet needs to have access to Wi-Fi and suitable programs/applications to collect email information. Possible vendor is Office Depot. Motion Passed 5-0-0**
- 5. MOTION: 11:11 Creative Collective - The Outreach Committee supports using the 11:11 Creative Collective to finalize the Utility Box Project. Motion Passed 5-0-0
Erin Stone from 11:11 Collective to introduce herself and her group before the vote.**

C. Planning and Land Use

- 1. MOTION: The ENC approves requesting a Conditional Use for the sale and dispensing of beer and wine for on-site consumption for Kickin KAsian restaurant's newest location at 17618 Ventura Boulevard, Encino, CA 91316. ZA-20174968, CUB ENV 2017-4969-CE Passed PLU 7-0-0**
- 2. MOTION: The Encino Neighborhood Council supports the renewal of Walgreens' Alcohol Permit, Type 20, as presented. ZA-2010-3205 (CUB) Passed PLU 8-0-0**
- 3. MOTION: The ENC strongly suggests that the Police Commission reject The Gate's application for Live Entertainment Permit. Due to the proximity of residences and the nature of this community, many neighbors have given considerable testimony against this permit. If this permit is granted by the Police Commission over the objections of the ENC, we recommend that it include the conditions discussed by Councilperson Kortez's Office. Furthermore, the ENC demands that a decibel meter be permanently placed at the property line and inside the restaurant to monitor the level of noise. Additionally, the ENC should provide and fund noise monitoring equipment to the West Valley Police units which will be monitoring some of this activity. Lastly, the ENC requests that signage be required in the parking areas reminding people to respect the residential neighborhood and limiting the noise. Passed PLU 8-0-0**

- 4. The Encino Neighbor Council urges the Los Angeles City Council and Councilperson Koretz's office to oppose SB827 due to the fact that it negates years of local planning and zoning that protects our community. Although the ENC is in favor of additional low and middle-income housing to alleviate the current housing shortage, it should conform to local codes and ordinances. CF-18-002-S13, CIS to be filed.**
- 5. MOTION: The ENC strongly urges the city to adopt the Common-Sense Growth Model. That if development above the current level be considered, the following factors must be addressed before an increase in Zoning or Rezoning, deviation from, or variance is given. This is not a new concept but is in current zoning code called "Q" Conditions. It's not a NO on development, but an urgent plea for reasoned and planned development**

Therefore, we ask for these studies and conditions be met before new development be built.

- 1. Required Utility Demand and usage study to include but not limited to the availability, life remaining, and capacity of, but limited to, water, Storm Drains, Sewers, power distribution including peak demand for gas and electricity, and parking.**
- 2. Accessibility and availability of commercial districts within a given neighborhood, with the requirement of a minimum of one.**
- 3. Density Bonuses cannot be combined with any other municipality, state, county or federal bonus laws.**
- 4. An independent regional (defined as county border or 15-mile Radius) traffic study be conducted to ensure outside NC or Commercial corridors do not get overwhelmed causing congestion and traffic pollution, and overspill into Non-Primary and Arterial Streets.**
- 5. An independent Non-Arterial / Residential traffic study to account for traffic that has diverted from major thoroughfares onto feeder or residential streets. This addresses not only Vision Zero, but solving the original problem the city tried to address in the "super block" layout resulting from the National Highway Traffic Safety Administration, "Motor vehicle crashes are the leading cause of death for children from 3 to 14 years old." study of 2009 (the reason for keeping residential streets for residents/local access only)**
- 6. An area report of capacity for Schools (k-12), Emergency response times for EMS, Hospital capacity for health, Open Space requirement per capital. The City must generate a current state of affairs, encased in the community plan borders, allowing developers to accurately reflect the true effect of projects. A Scale of Excellent, Good, Fair, under-performing, and Critical with numerical values must be applied.**
- 7. Special Funds, such as Quimby, arts, and Developer Fees generated by development must be identified and available for public viewing in an easily understood format, and only used to cure current needs or future needs created by the development in the Community Plan**

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borders. No movement of funds outside of affected area. Details should include, but not limited to, Amount generated by project, amount of funds used, where used, how much used, reason for use, and approval signature of ZA with input from NCs. This is a Public Records Act Request.

8. Any Variances, CPC hearings, ZA Hearings, Planning and Development meetings about properties, community plans, studies, must be held in and around affected area, and during non-business hours. To ensure compliance with the Due Process Clause from the Governmental Ethics Ordinance. Affected areas are to be given notice of a minimum of 1000' AND the local NC per the "reasonable notice" and "reasonable opportunity to be heard" provisions.

9. A weighted consideration of localities CIS, and input formulation of plans. (Due to the State, County, and City not having sufficient knowledge of the on goings, needs, and problems of neighborhoods nor the funding to do so).

Distribution List: Letters to be generated to LA City Planning by ENC Executives via CIS and sent with urgency. Confirmation is requested to be given to the PLU when items are sent and received.

Chief Zoning Administrator, Charlie Rausch 213 978-1306

Fax Numbers

Expediting, Room 721, CH 213 978-4656 Expediting,

Room 721, CH 213 978-1343 Zoning Administrative

Office, Room 763, CH..... 213 978-1334 For 17760 Ventura Blvd

Expedite Planner Jenna.Monterrosa@lacity.org

Jenna Monterrosa..... 213 978-1377

Lucy Martinez; lucerito.martinez@lacity.org

Additional letters to be sent to: COUNCILMAN Paul Koretz, Aviv Kleinman-Valley Planning Deputy for Councilman Koretz,

City Planners: Director of Planning, Vince Bertoni, CITY PLANNING COMMISSION

President-David H. Ambroz, Vice President-Renee Dake Wilson, Members: Caroline

Choe Richard Katz, John W. Mack, Samantha Millman, Marc Mitchell, Veronica Padilla-Campos Dana M. Perlman, Elva O'Donnell, Sarah Molina-Pearson

CITY PLANNERS Thomas Glick, Christine Saponara and Adrineh Melkonian.

Cohen/Mass 6/0/0

9. Non Consent Items (20 minutes)

A. Executive Committee

- 1. MOTION: Reimburse Jason Ackerman \$20.79 for the purchase of a Kingston 32GB Data-Traveler (flashdrive)**
- 2. MOTION: Approval of Los Angeles Youth Orchestra Neighborhood Purposes Grant in the amount of \$3,500. Monies will be used for Encino Community Center rental and staffing fees for the Spring Semester. LAYO rehearses weekly at the Encino Community Center**

- 3. MOTION: Approval of a Neighborhood Purposes Grant in the amount of \$850 to the Southern California Preparedness Foundation for the 2018 Valley Disaster Preparedness Fair to be held on Saturday, September 29, 2018 at the Northridge Fashion Center. Last year there were approximately 7,000 attendees.**

B. Planning and Land Use Committee

- 1. MOTION: The ENC is in favor of letting Verizon Wireless to install the unmanned wireless telecommunication facility as described at 17000 Ventura Blvd. Applicant seeks to install and operate an unmanned wireless telecommunication facility on the rooftop of the existing building. Proposed project is necessary to fill a gap in coverage within the existing Verizon Network. Project will consist of 12 eight-foot panel antennas, 15kw/54-gallon diesel standby generator, and associated equipment. These will all be screened from view with Fiber Reinforced Panels painted and textured to match the existing building. Proposed project will be constructed within the allowable height of 45 ft. The proposed project is consistent with the Ventura Cahuenga Boulevard Corridor Specific Plan and the Los Angeles Municipal Code, as well as, the City of Los Angeles General Plan and Encino-Tarzana Community Plan. The project seeks no variances, adjustments, zone changes or general plan amendments.
ZA-2017-3921-CUW PLU - 4-0-3**

10. Committee Reports (5 minutes)

1. ByLaws - Jess Whitehall/Glenn Bailey
2. Education - Adriohn Richardson
3. Government Affairs - Patricia Bates
4. Outreach - Alex Garay:
5. Parks/Environment - Debra George
6. Planning & Land Use - Eliot Cohen
7. Public Safety - Glenn Bailey
8. Traffic/Transportation - Laurie Kelson

- 11. Board Member Comments on Non-Agenda Items: (10 minutes) Limited to Two MINUTES (2) per speaker; total time for all comment is limited to 10 minutes**

Adjournment at 9:00pm -

The Next Encino Neighborhood Council meeting will be held on Wednesday, March 28th

Community Events

**Thursday, March 29th - 6-7pm - LAPD West Valley Town Hall with LA City Attorney Mike Feuer
LAPD West Valley Community Room, 19020 Vanowen St Reseda
Free parking and refreshments**

Sign up for email notifications at www.encinonc.org

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows:
Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino
Encino-Tarzana Branch Library and the Encino Community Center

You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Debra George, Board President, at [\(818\) 971-6996](tel:8189716996) or email via enc@socal.rr.com

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debra George, Board President, at [\(818\) 971-6996](tel:8189716996) or email via enc@socal.rr.com

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Debra George, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico enc@socal.rr.com para avisar al Concejo Vecinal."