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Secretary
PATRICIA BATES
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Sergeant at Arms

MINUTES

ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING

Wednesday, December 4th, 2019
6:30pm Meet & Greet with Refreshments
7:00pm Meeting

Encino Women's Club
4924 Paso Robles Ave., Encino CA 91316

Meet and Greet with refreshments 6:30pm-7pm

Call to Order & Pledge of Allegiance at 7:03pm. Pledge led by Aviv.

Seating of Alternates

Discussion and Possible Action: Should any Representative and its Alternate be absent The President may nominate Alternates of other seats to fill that seat for this meeting only, whom may be seated upon approval by the seated members of the Board.

MOTION: To approve President Garay's Recommendations for the seating of alternates

Lissa seated for Gerald Silver

1. Reports from Public Officials/Departments/Community Agencies (25 min):

A. Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups –Gibson Nyambura (5 min) - absent

B. Councilmember Paul Koretz: Chris Givens, Field Deputy for Encino (818) 971-3088 (5 min)

- updated on community center (to be open December / January 2020) waiting on driveway.
- filming concerns Public hearing to be in March 2020
- Utility box project 12k approved, 12 boxes to be done.

C. LAPD Senior Lead Officers: Officer Walia (5 min) – on Vacation, A Garay gave update. Car break ins have increased.



Jeremy Saraie (new rep from Jesse Gabriel's office) invited everyone to Open House on Dec 18th, 2019 5-8pm

D. LAFD (5min) – absent

E. Budget Advocate: Jeffrey Mausner – absent – G Bailey updated – all reports are written, “white paper” doc should be bound and delivered by end of December. Electronic version will be sent and ready for January meeting.

2. PRESENTATION (20 minutes): LA City Planning Department: Ventura-Cahuenga Boulevard Corridor Specific Plan Amendment Process and Informational Update: Christine Saponara, Senior City Planner and Delia Arriaga, Planning Assistant - Gave presentation, updated us on new signs process. 818-374-5068 is Christine's number for questions.

3. Applications for open positions on the Encino Neighborhood Council (5 min):

Open Positions Include: Education Rep (1) & Alt (1), At-Large Alt (2), Apartment/Condo Alt (1), Business Rep Alt (2), Planning & Land Use Alt (1), Public Safety Rep Alt (1), Religious Rep Alt (1), Volunteer Alt (1), Area 1 Alt (1), Area 2 Alt (1) & Area 3 Alt (1). - **NONE**

Motion, Discussion, and Vote may be taken on all items

NEW BUSINESS:

4. Officer's Reports:

A. President's Report (5 min) - DEFER

B. Vice President's Report (5 min) – Current Committees and Membership Information - ABSENT

C. Treasure's Report – (10 Minutes): - committees should come up with projects – we have 22k to spend

C1. **MOTION** – Approval of October & November 2019 MER P Bates moved to approve K Purcell 2nd (17,0,0)

D. Sergeant at Arms' Report (2 minutes): Ethics, Funding, Code of Conduct – training required of members. – renew asap

E. Secretary's Report (5 min): MOTION: Approval of the ENC General Board October 2019 minutes. The ENC's October General Board Meeting Minutes can be viewed at: <https://www.encinonc.org/docs/34483264-5487.pdf>

K Purcell moved to approve / A Garay 2nd (15,0,2)

5. Consent Funding Items, 5min.

(The following consent items passed at a publicly held ENC Outreach Committee meeting on November 4, 2019, Homelessness Committee meeting on November 13, 2019 & the Executive Committee meeting on November 19, 2019):

5A. ENC Logo Pens: The ENC is low on pens with our logo on them. MOTION; OUT-19-11-0029: The ENC's Outreach Committee recommends purchasing 750 pens from 4imprint and seeks approval in the amount up to \$500. The cost includes the setup, printing of our website on the pens and shipping. Carol L. moved, Gina C. 2nd. **Passed: 6-0-0** H Eshelman / A Garay (17,0,0)

5B. MOTION; HOM 19-11-007: The Encino Neighborhood Homelessness Committee wishes to be recognized as a participant in the 2020 Point-in-Time Homeless count at the end of January 2020. The committee recommends



that the Encino Neighborhood Council appropriate up to \$200 to be used for promotion, copying, supplies in addition to refreshments (bottled water/packaged snacks) for participants in the count. **Passed: 5-0-0.**

H Eshelman / A Garay (17,0,0)

6. Consent Items, 5min.

(The following consent items passed at a publicly held ENC Committee meetings: Executive Committee meeting held 11/19/2019, Parks & Environment Committee meeting held on 10/30/2019, Homelessness Committee meeting held 11/13/2019 & PLU Committee meeting held on 11/12/2019. Pulled items will be heard during committee reports/non-consent items):

6A. Council File 19-0492: request that the Chief Legislative Analyst and City Administrative Officer, with the assistance of Los Angeles World Airports and the City Attorney, be instructed/requested, to report on the feasibility of securing an independent consultant to address the aforementioned issues/concerns and community impacts relative to operations at the Van Nuys and Hollywood-Burbank Airports and perform the following scope of work...(see supporting document): **MOTION; EXE 19-11-0090:** The Encino Neighborhood Council's Executive Committee recommends filing a CIS **in support** of CF 19-0492. **Passed: 4-0-0.**

H Eshelman / E Cohen (17,0,0)

6B. Council File 19-0884: requesting that the Bureau of Engineering, Department of Recreation and Parks, Department of Transportation, Police Department, Bureau of Sanitation and other relevant city departments, including the Chief Legislative Analyst and City Attorney be directed to take the necessary steps to establish and fund a pilot program with MRCA for the section of the Los Angeles River in Council District 3 **MOTION; EXE 19-11-0091:** The Encino Neighborhood Council's Executive Committee recommends that the ENC file a CIS in support of CF 19-0084 **if amended** to include: CD5 & CD 6 to cover the Sepulveda Basin. **Passed: 4-0-0.**

H Eshelman / E Cohen (17,0,0)

6C. Council File 19-0002-S182, HR 1585: Violence Against Women Reauthorization Act of 2019: Introduced on October 29, 2019 and referred to Rules, Elections, and Intergovernmental Relations Committee. Resolution is requesting that the City of Los Angeles include in its 2019-2020 Federal Legislative Program **SUPPORT** for H.R. 1585 (Bass), the "Violence Against Women Reauthorization Act of 2019," which would reauthorize the expired Violence Against Women Act and make various improvements to the Act to meet the varied and changing needs of survivors. **MOTION; EXE 19-11-0092:** The Encino Neighborhood Council's Executive Committee recommends filing a CIS **in support** of CF 19-0002-S182, HR 1585. **Passed: 4-0-0.**

H Eshelman / E Cohen (17,0,0)

6D. Council File 19-0002-S183: California Public Utilities Commission / Building Initiative for Low Emissions Development Program / Technology and equipment for Clean Heating Program Introduced on November 1, 2019, and referred to Rules, Elections, and Intergovernmental Relations Committee. Resolution is requesting that the City of Los Angeles include in its 2019-2020 State Legislative Program **SUPPORT** for the California Public Utilities Commission including the City of Los Angeles communities affected by 2019 wildfires in its available funding through the BUILD and TECH programs. **MOTION; EXE-19-11-0093:** The Encino Neighborhood Council's Executive Committee recommends that the ENC file a CIS **in support** of CF 19-11-0093. **Passed: 4-0-0.**

H Eshelman / E Cohen (17,0,0)



6E. Council File 19-1119: MOTION; HOM 19-11-0008: The Encino Neighborhood Council recommends that the Encino Neighborhood council issue a Community Impact Statement **in favor** of Los Angeles City Council File 19-1119, addressing the impact of homelessness in and adjacent to our public parks, with minor modification. CF 19-1119 recommends that “the Department of Recreation and Parks (RAP) be instructed to conduct community stakeholder meetings in each Council District with all park users in order to solicit feedback relative to ensuring that City parks are safe, clean, manageable and accessible to everyone, and that the Department report to Council with the results of these public meetings and offer recommendations on how to manage the impacts of homelessness at all City parks.” **Passed: 5-0-0** H Eshelman / E Cohen (17,0,0)

6F. General Board Meeting Dates for 2020: MOTION; EXE 19-11-0095: The Encino Neighborhood Council’s Executive Committee recommends that the ENC approve the following dates for our 2020 General Board meetings: 1/22/20, 2/26/20, 3/25/20, 4/22/20, 5/27/20, 6/24/20, 7/22/20, 8/26/20, 9/23/20, 10/28/20 & 12/9/20 with no general board meeting in November due to Thanksgiving. **Passed: 4-0-0.**

H Eshelman / E Cohen (17,0,0)

6G. Super Sal Market: Located at 17630 Ventura Blvd, assumed new ownership in 2017. Owners are requesting a renewal of the existing ABC Type 20 license to continue the sale of beer and wine for consumption off the premises where sold. **MOTION; PLU-19-11-0057:** Motion to approval the renewal of the ABC Type 20 License. **Passed: 7-0-0** H Eshelman / E Cohen (17,0,0)

6H. Going Greener: Paper waste, the ENC prints and discards too much paper between committees and general board meetings. **MOTION; EXE 19-11-0098:** The ENC’s Executive Committee recommends, starting January 2020 to have the General Board meeting agenda projected to reduce paper waste. Any leftover papers will be recycled. All minutes, supporting documents and other pertinent documents will be available on the ENC’s website to view, download or print. We further recommend that all committees print their own documents. **Passed: 4-0-0**

G Bailey / Shelly (13,2,2)

6I. Sepulveda Basin clean-up, appropriate mitigation measures: MOTION; PAR 19-11-0006: made by Pat Bates, seconded by Shelley Billik, to recommend that the Encino NC requests Council District 6, Office of the Mayor, Police, Recreation and Parks, Sanitation, and the U.S. Army Corps of Engineers advise the Encino NC as well as the Sepulveda Basin Wildlife Areas Steering Committee (a City advisory committee) at least thirty (30) days prior to any removal of vegetation within the Bull Creek Ecosystem Restoration Area. **Passed 4-0-0**

H Eshelman / E Cohen (17,0,0)

6J. LA River Way - San Fernando Valley Completion project, Street End Parks: MOTION; PAR 19-11-0007: made by Shelley Billik, seconded by Pat Bates, to recommend the Encino NC strongly oppose any public access and any other improvements at Zelzah Avenue as part of the Los Angeles River Way - San Fernando Valley Completion Project. In lieu of access at Zelzah Avenue, the Encino NC strongly urges for public safety installation of bike lanes, sidewalks and signage on Lindley Avenue in both north and south directions. **Passed 4-0-0**

Shelly / L Blumenfeld (16,0,1)



6K. CF 13-1339 Toyon & Elderberry: MOTION; PAR 19-11-0008: made by Shelley Billik, seconded by Glenn Bailey, recommends that the Encino NC supports the amendment adding two new species - Toyon and Mexican elderberry - to the Protected Tree Ordinance **IF AMENDED** so that the measurement standard to qualify for protection is the same as that for the other protected species, that is: that stems/trunks have a cumulative measurement of four inches at four and a half feet above ground level (DBH). **Passed 4-0-0**

H Eshelman / E Cohen (17,0,0)

7. Committee Reports & Non-Consent Items: 20min.

7A. Airport Committee: Victoria Miller/Jim Esterle: V Miller absent – Henry updated – Get Ap for Airport.

7B. Executive Committee: Alex Garay

1. 18th Annual Victory for Victims C.A.T.S.: C·A·T·S is the only 24-hour/7-day-per-week program providing forensic medical evidentiary examinations and interviews in the San Fernando and Santa Clarita Valleys for victims of domestic and sexual violence, child sexual and physical abuse, and victims of human trafficking. One hundred percent of the proceeds from this event, benefit C·A·T·S program. The 18th Annual “Victory for Victims 5K/10K Walk/Run” will be on April 25th, 2020 at Woodley Park. In addition to supporting the program, the ENC can have a booth at the event: **MOTION; EXE 19-11-0096:** The ENC’s Executive Committee recommends allocating \$150 so the ENC can have a booth at the event. **Passed: 4-0-0**
A Garay / K Purcell (16,0,0)

2. Security at ENC meetings: DONE provided a quote for LAPD officers to be at ENC meetings for security. The average cost is \$50-\$55 per hour per officer. The ENC Board would have to vote on an amount to which it will spend on obtaining officer service. They require a 2 week minimum timeline for the request. Once the NC has voted on it, DONE would submit a memo to LAPD who would then confirm that the requested will be provided. **MOTION; EXE 19-11-0097:** The Encino Neighborhood Council’s Exec Committee recommends hiring one (1) LAPD officer for security at ENC General Board meetings at a cost up to \$165 per meeting. **Passed: 4-0-0 - TABLED**

3. Chick Fil A: Due to a high volume of constituent concerns regarding the traffic congestion on White Oak Blvd., South of Ventura Blvd., as a result of the Chick Fil A drive thru entrance on White Oak, would the ENC consider approving sending a letter to Frank Quon with cc to Councilmember Koretz asking for a public hearing which the ZA has the right to require now per condition 27. **H Eshelman / A Garay (17,0,0)**

Condition 27 reads: “Plan Approval. The Conditional Use Permit (CUP) approval shall be subject to a required plan approval, within 12 months of the effective date of this action. The Applicant shall provide the Zoning Administrator a copy within five business days of any violations issued by any City departments or other public jurisdictions relating to such operation's alcohol service and karaoke. Further, if documented evidence is submitted showing continued violation(s) of any of the following: CUP condition(s) of approval, undue disruption of or interference with the peaceful enjoyment of adjacent neighboring properties and/or alcohol-related enforcement actions from other public jurisdictions, the Zoning Administrator reserves the discretion to hold a public hearing. Such public hearing, held in conjunction with the Plan Approval and payment of associated fees, shall be publicly noticed for the purpose of conducting a public review CASE NO. ZA 2017-4754(CU)(SPPA)(SPP) PAGES of the Petitioner's compliance with and the effectiveness of the CUP conditions for approval and related enforcement actions. The Petitioner shall, prior to the public hearing, submit detailed



documentation as to how compliance with each condition of the grant and related enforcement action has or will be attained.” Several speakers

7C. Planning & Land Use: Eliot Cohen

1. Senior Living and Health Club Project: Park Pointe Encino (PPE), CPC-2-18-3286-VZC-SPE-ELD-SPP-SPR, VTT-74892, ENV-2018-3287-EAF (17017 -17031 Ventura Blvd. and 4929 Genesta Ave.) The proposed project constructs a 35,331 square foot commercial health club building (24Hr Fitness) on the Big 5 Sporting Goods site and an 80,225 square foot elder care building with 90 eldercare units (Sunrise Senior Living) on the surface parking site. Parking spaces (39 for the elder care building and 325 for the commercial building) will be provided in a combination of surface parking and within a three-level subterranean garage. The project is currently going through the CEQA process. No public hearings have been scheduled to date. The developers cited their community outreach efforts in partnering with nearby businesses and residents. **MOTION; PLU-19-01-0058:** The ENC PLU conditionally approves this project subject to a formal review after the CEQA document is produced by TriStar reality. Conditions of approval include the inclusion of noise monitoring plan submitted by the developer as approved by the city. **Passed: 6-0-1 – Speaker Daniel**

A Garay moved / H Eshelman 2nd (16,0,1)

7D. Homelessness Committee: Pat Bates

7E. Outreach Committee: Alex Garay

7F. Parks & Environment: Glenn Bailey/Shelley Billik

7G. Bylaws Committee: Karie Purcell/Lee Blumenfeld

7H. Public Safety: Samuel Apikyan

7I. Traffic & Transportation – Laurie Kelson

8. Public Comment on “Non-Agenda” Items (10 min): Public is asked to fill out a speaker card and hand it to the Board’s Secretary. **TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes.** Time may be adjusted at President’s discretion.

3 SPEAKERS

9. Board Member Comments on Non-Agenda Items (10 min). – Glenn 19-1279 rename Sepulveda Basin to Captain Albert Torres

Adjournment at 9:17pm

Next Encino Neighborhood Council meeting will be held on **Wednesday, January 22nd, 2019**



Community Events:

- **Holiday Toy Drive thru December 19th at the Encino Community Center: Donate a new, unwrapped toy to the Encino Community Center by December 19th 2019. Toys will be taken to Fire Station 83 and they will be part of Fire Station 83's "Spark of Love" foundation drive. Drop off new, unwrapped toys at the Encino Community Center: 4935 Balboa Blvd., Encino 91316 thru December 19th 2019.**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Comment Cards will be turned in to the Board's Secretary prior to the public comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Women's Club at 4924 Paso Robles Ave, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at (818) 971-6996 or email via president@encinonc.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (818) 971-6996 or email via president@encinonc.org.



RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

SERVICIOS DE TRADUCCION: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.

