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# NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING

Wednesday, May 27th, 2020  
7:00pm Meeting

ENC May Virtual General Board Meeting

Please use the link below to join the webinar:

<https://zoom.us/j/95657055738?pwd=WVdMc0RFTTRNUUZnV1ZPbFB4cXp4UT09>  
Password: 318996

Or iPhone one-tap :

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Dial(for higher quality, dial a number based on your current location):

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Webinar ID: 956 5705 5738

International numbers available: <https://zoom.us/u/abgSZA0MJF>

**City of Los Angeles Harassment and Diversity Policy: All City volunteers have a right to work in an environment free from all forms of discrimination and conduct which can be considered harassing, coercive, or disruptive.**

**Public Comment:** Public calling in who wish to speak can use \*9 on your phone to request to speak. For those joining using the video feature, please use the raise your hand feature. **TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes.** Time may be adjusted at President's discretion. Public Comment on Non-Agenda Items will be heard at the onset of the meeting. Public Comment on agenda items will be heard when the respective item is up for consideration. All speaker cards (non-agenda and agenda items) must be turned in prior to the item being voted on or before the public comment period on non-agenda items.



**Call to Order at 7:00pm.**

**Seating of Alternates**

**Discussion and Possible Action:** Should any Representative and its Alternate be absent The President may nominate Alternates of other seats to fill that seat for this meeting only, whom may be seated upon approval by the seated members of the Board.

**MOTION: To approve President Garay’s Recommendations for the seating of alternates**

- 1. Public Comment on “Non-Agenda” Items (10 min):** Public calling in can press \*9 on your phone to speak on non-agenda items. Those that are using the video feature can use the “raise your hand” feature to request to speak on non-agenda items. **TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes.** Time may be adjusted at President’s discretion.
  
- 2. Reports from Public Officials/Departments/Community Agencies (25 min):**
  - A. Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups –Gibson Nyambura (5 min)**
  - B. Councilmember Paul Koretz: Chris Givens, Field Deputy for Encino (818) 971-3088 (5 min)**
  - C. Assemblymember Jesse Gabriel: Jeremy Saraie, Field Rep for Encino (818) 346-4521 (5min)**
  - D. LAPD Senior Lead Officers: Officer Walia (5 min)**
  - E. Budget Advocate (5min)**
  
- 3. Applications for open positions on the Encino Neighborhood Council (5 min):**

**Open Positions Include:** Education Rep (1) & Alt (1), At-Large Alt (2), Apartment/Condo Alt (1), Business Rep (1), Business Rep Alt (2), Planning & Land Use Alt (1), Public Safety Rep Alt (1), Religious Rep Alt (1), Volunteer Alt (1), Area 1 Alt (1), Area 2 Alt (1), Area 3 Alt (1) & Area 7 Alt (1).

**Motion, Discussion, and Vote may be taken on all items**

**NEW BUSINESS:**

- 4. Officer's Reports:**
  - A. President’s Report (5 min) –**
  - B. Vice President’s Report (5 min) –** Current Committees and Membership Information
  - C. Treasure’s Report – (10 Minutes):**
    - C1. MOTION –** Approval of February, March & April 2020 MER
  - D. Sergeant at Arms’ Report (2 minutes):** Ethics, Funding, Code of Conduct – training required of members.
  - E. Secretary’s Report (5 min): MOTION:** Approval of the ENC General Board February 2020 minutes. The ENC’s February General Board Meeting Minutes can be viewed at: <https://www.encinonc.org/docs/34483402-5587.pdf>



## **5. NEW BUSINESS: Funding Items (15min)**

**5A. One Generation Senior Symposium:** At the February 26<sup>th</sup> 2020 General Board meeting the ENC approved \$750 for the Senior Symposium that was going to be on May 16<sup>th</sup>. The event has been changed to a virtual event and has been moved to June 13<sup>th</sup>, 2020. According to the City Clerk, the funds paid to One Generation can be used for the virtual event. The event is called the Summertime Symposium Series. Although there will be a virtual event, they will also send out a Symposium Resource Book via mail to their database and the ENC can use the funds for advertising in the book, including but not limited to our logo, possibly an ad or some type of informational page on relevant NC information. The book will act as a “booth” whereas instead of an individual talking to an NC Rep, they will read about it in the resource book. Our other option is to divert the funds to the current COVID-19 response efforts currently offered at ONEgeneration. **Discussion and possible motion:**

**5B. Funding for the Budget Advocates:** Each year the ENC helps fund the Budget Advocates who rely on support from NCs. **MOTION; EXE-20-05-109:** The ENC’s Executive Committee recommends that the Encino Neighborhood Council support allocating \$750 from this year’s budget for the Budget Advocates. **Passed: 5-0-0.**

**5C. New laptop for the ENC:** The Encino Neighborhood Council needs to upgrade our laptop. The recommended laptop is a Dell purchased directly from Dell. **MOTION; EXE-20-05-114:** The ENC’s Executive Committee recommends purchasing a Dell laptop directly from Dell and requests up to \$1500 for the purchase. **Passed: 5-0-0.**

**5D. NPG Request – Valley Disaster Preparedness Fair:** The 13<sup>th</sup> Annual Valley Disaster Preparedness Fair is scheduled for October 10<sup>th</sup>, 2020 and is scheduled to go on as planned. The ENC typically approves the request from the current fiscal budget in order to start advertising and using the ENC logo in the literature they begin sending out. We have received an NPG request from the Southern California Preparedness Foundation, 19300 Rinaldi St., #7333, Northridge, CA 91327 in the amount of \$850. Refer to supporting document VDPF 2020 NPG Encino. This NPG is for the Valley Disaster Preparedness Fair to be held on October 10<sup>th</sup>, 2020 in the parking lot of the Northridge Mall. **MOTION; EXE-20-05-118:** The ENC’s Executive Committee recommends that the ENC approve the NPG request in the amount of \$850 from this year’s budget. **Passed: 5-0-0.**

**5E. NPG Request – Teen Court, COVID-19 Critical Need Service.** A request from Parents, Educators/Teachers & Students in Action, 18017 Chatsworth St., #337, Granada Hills, CA 91344 in the amount of \$4000. Refer to supporting document NPG.ENCINO NC for the scope of the NPG. The ENC’s Executive Committee agreed that the entire board should weigh in on this NPG.

**5F. Ratify a \$500** expenditure, from emergency funds, for lunch to the Encino Hospital for the front line team during the emergency.

**5G. Ratify a \$500** expenditure, from emergency funds, to One Generation during the pandemic to assist in stocking their food bank.



**5H. Funding for Congress of Neighborhoods: Discussion and possible action** – should the Encino Neighborhood Council support allocating funds for the Congress of Neighborhoods in the amount of \$750?

**6. NEW BUSINESS: NON-FUNDING ITEMS (15min):**

**6A. White Paper – CF 20-0600, MOTION; EXE-20-05-108:** The ENC’s Executive Committee recommends that the support CF 20-0600, however there is a concern that a previous request was omitted from the White Paper. The Encino Neighborhood Council hereby commends the work of the Neighborhood Council Budget Advocates and their 2020 White Paper and supports filing a CIS in support of CF 20-0600 with concerns. We know the Budget Advocates spend hundreds of hours with Los Angeles City Departments discussing budgets, strategic plans, and operational matters to produce the 2020-2021 White Paper and recommendations. That said, the Encino Neighborhood council is very disappointed to find that The City of Los Angeles Department of Recreation and Parks (RAP) was not addressed at all in the report. Our area includes the 2031 acre Sepulveda Basin Recreation Area (Basin) which is substantially operated by RAP. There are ongoing issues in the Basin which need to be addressed by either more funding or different resource allocation. The Encino Neighborhood Council has been requesting a dedicated ranger presence to counteract illegal and unsafe activity in the Basin wildlife areas, including a request that it be addressed during preparation of the report. In 2019 there were two substantial and dangerous brush fires in the Basin related to illegal encampments; the burned areas are again overgrown and will be very dry and ready to burn in a couple months or less.

**6B. Chick Fil A** – Too much time has passed and the ZA has not set a date for the hearing. In addition the ENC has not been invited to meetings with DOT & Chick Fil A. According to the CD5 staff, Greg M., the Councilmember’s Public Safety Deputy is the perfect person to represent Encino. Residents do not agree with this. Should the ENC request that Councilmember Koretz request support from all City Council members to have the ZA hold an immediate hearing, even if conducted virtually. This is potentially an issue for other communities...currently a Chick Fil A is under construction at Ventura and Winnettkka which may face the same or worse backups. **MOTION; EXE-20-05-110:** The ENC’s Executive Committee recommends that Councilmember Koretz immediately introduce a motion from City Council to have the Zoning Administrator hold an emergency virtual public hearing to review the conditional use permit for the Chick Fil A, located at 17660 Ventura Blvd., due to the public safety concerns caused by the backup of traffic and illegal use of cones to mitigate traffic and hear from the community. In addition City Council should be able to request future public hearings from the ZA when public safety is a concern. **Passed:4-0-1**

**6C. Open Streets for Safety in Encino:** the NCSA Transportation Committee is working with Streets For All, which has an exciting proposal to open up streets to people during the pandemic so that folks have more space to walk, run, or bike while staying six feet away from each other. You can visit <http://streetsforall.org/covid19> to learn more. Many other cities are doing this—including San Francisco, which announced their plan Tuesday.

The City of LA would prefer that each neighborhood contribute to the selection of the streets to be opened in their area. So, we are asking the Encino NC to 1) support the effort by passing a motion and 2) identify which streets in Encino you would like to be opened. This would be two to four miles within your borders that you would like to designate as “slow streets”—where cars and emergency vehicles can still pass, but where there would be a treatment to calm traffic.

When selecting and identifying the streets, please consider these guidelines:

NEIGHBORHOOD STREETS:



- 1 - 2-4 miles total, ideally a loop
- 2 - If crossing major streets, try and do it at a light
- 3 - If any part of the NC district is park-poor, consider prioritizing that area
- 4 - Use green color to indicate the lines (use the draw tool and “add a line or shape”)

#### MAJOR STREETS (optional):

- 1 - Use purple color to indicate the lines
- 2 - These would be probably cone-ing off a parking lane to “extend” the sidewalk
- 3 - While it is much more likely that the City will slow neighborhood streets than major streets, we don’t think there is harm in mapping both

**The ENC’s Executive Committee believes that making recommendations about the flow of traffic on our streets is something that should require community involvement. If the board agrees that this is a good idea, we would need to engage the community for recommendations on streets, then have public comment before arbitrarily selecting streets. Discussion and possible motion.**

**6D. 2021 NC Voting:** The ENC has requested in the past to include (in addition to vote in person) voting by mail. Given that the new elections are about a year away this is a good time to begin requesting to addition of vote by mail. This items does not replace in person voting but to add vote by mail for those that cannot vote in person or rather vote by mail. **MOTION; EXE-20-05-112:** The ENC’s Executive Committee recommends that the Encino Neighborhood Council support requesting from DONE, the City Clerk and City Council to add vote by mail for the May 16<sup>th</sup> 2021 NC elections. This does not replace vote in person rather to add vote by mail for residents that may not be able to vote on the 16<sup>th</sup> or unable to make it to the polling site. **The ENC strenuously requests that DONE, the City Clerk & City Council add vote by mail, in addition to the existing vote in person, to all NCs, including those that require verification/documentation in order to vote, such as the Encino Neighborhood Council.**

**6E. ENC Budget Reps:** It’s time for the ENC to select two people to be the budget representatives for the ENC. Our current representatives are Pat Bates and Walter Almora. **Discussion and selection of two board members to act as budget representatives for the ENC.**

**6F. CF 20-0190:** A request to have Park Rangers armed while on duty, refer to supporting document CF 20-0190. **MOTION; EXE-20-05-117:** The ENC’s Executive Committee recommends that the Encino Neighborhood Council support CF 20-0190 so our Park Rangers will be armed while on duty. **Passed: 5-0-0.**

**6G: Neighborhood Council Scope of Statutory Authority:** NCs are being asked to not communicate NC positions with non-LA City organizations as we are advisors to LA City only. This does not mean we cannot communicate with non-LA City organizations, such as but not limited to; State Assembly, County Supervisors, State Senators, State Congress leaders, rather the request is that NCs do not send positions that NCs voted on. The Eagle Rock NC has drafted a document (refer to supporting document: Scope of Statutory Authority). The supporting document reads that we are being asked not to communicate with non-LA City organizations however we are asked not to submit our positions to non-LA City organizations. The ENC’s Executive Committee would like the board to discuss before a possible motion is decided on.



## 7. Committee Reports Items: 30min.

### 7A. Bylaws Committee: Victoria Miller/Lee Blumenfeld

- 1) **First reading of the proposed Bylaws revisions/changes**
- 2) **ENC Map:** Discussion and possible action – there are a few different versions of the areas covered by the ENC; 1 – on the ENC’s About Us page, in the ENC’s Bylaws and on the EmpowerLA site under the Encino Neighborhood Council. All the maps are different and the same map should be used on all three locations. Areas of concern are: some maps indicated the NC as “CC” and needs to be changed. The ENC has 7 different AREAS however on the maps they are listed as districts and that needs to be changed to Areas. One map indicates that we are part of a different City Council District. Upon review, the best map to use would be the one that’s in the EmpowerLA site for the ENC, as long as the current text of “District” is changed to “Area”, that the NC is listed as NC not “CC” as in certain parts of the map and that the proper City Council Districts are listed for the ENC. **Possible motion: The ENC requests from DONE to use the map on the EmpowerLA site, under the Encino Neighborhood Council coverage area, and incorporate that map into the ENC’s Bylaws after the following corrections are made: Change all text listing the areas as DISTRICT to AREA, that the NC is properly referred to as NC and not CC and to ensure that the proper City Council Districts are noted under the ENC’s coverage area.**

### 7B. Planning & Land Use: Eliot Cohen

### 7D. Homelessness Committee: Pat Bates

### 7E. Airport Committee: Victoria Miller/Jim Esterle:

### 7F. Outreach Committee: Alex Garay

### 7G. Parks & Environment: Glenn Bailey/Shelley Billik

### 7H. Bylaws Committee: Karie Purcell/Lee Blumenfeld

1. **First reading of the proposed Bylaws changes**

### 7I. Public Safety: Samuel Apikyan

### 7J. Traffic & Transportation – Laurie Kelson

### 7K. Executive Committee – Alex Garay

## 8. Board Member Comments on Non-Agenda Items (10 min).

**Adjournment at 9:00pm**

Next Encino Neighborhood Council meeting will be held on **Wednesday, June 24, 2020**



## Community Events:

- **ENC Executive Committee Selections; President, Vice President, Treasurer, Secretary & Sergeant at Arms**
- **Scheduled to speak at the June ENC General Board meeting: LA City Controller, Ron Galperin**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Comment Cards will be turned in to the Board’s Secretary prior to the public comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Women’s Club at 4924 Paso Robles Ave, Encino, 91316, and digitally at [www.encinonc.org](http://www.encinonc.org) You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at (818) 971-6996 or email via [president@encinonc.org](mailto:president@encinonc.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (818) 971-6996 or email via [president@encinonc.org](mailto:president@encinonc.org).

### RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

**SERVICIOS DE TRADUCCION:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal.

