



Officers  
ALEX GARAY  
President  
VICTORIA MILLER  
Vice President  
Karie Purcell  
Secretary  
PATRICIA BATES  
Treasurer  
LEE BLUMENFELD  
Sergeant at Arms

## NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING

Wednesday, September 23rd, 2020

7:00pm Meeting

**MINUTES**

Please click the link below to join the webinar:

<https://zoom.us/j/98507725543>

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**Public Comment:** Public calling in who wish to speak can use \*9 on your phone to request to speak. For those joining using the video feature, please use the raise your hand feature. **TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes.** Time may be adjusted at President's discretion. Public Comment on Non-Agenda Items will be heard during the public comment period of the meeting. Public Comment on agenda items will be heard when the respective item is up for consideration.



<http://encinonc.org/>

**Call to Order at 7:00pm – Meeting called to order at 7:05pm**

### **Seating of Alternates**

**Discussion and Possible Action:** Should any Representative and its Alternate be absent The President may nominate Alternates of other seats to fill that seat for this meeting only, whom may be seated upon approval by the seated members of the Board.

**MOTION: To approve President Garay’s Recommendations for the seating of alternates**

### **1. Reports from Public Officials/Departments/Community Agencies (30 min):**

- \* Councilmember Paul Koretz: **Chris Givens**, [christopher.givens@lacity.org](mailto:christopher.givens@lacity.org) (818) 971-3088
- \* **Chris Givens provided an update specific to Encino, including grants related to COVID-19**
- \* Assemblymember Jesse Gabriel: **Jeremy Saraie**, Field Representative, [Jeremy.Saraie@asm.ca.gov](mailto:Jeremy.Saraie@asm.ca.gov) (818) 346-4521
- \* **Jeremy Saraie provided updates from the Assembly floor**
- \* LA County Supervisor Kuehl: **Blake Clayton**, [BClayton@bos.lacounty.gov](mailto:BClayton@bos.lacounty.gov) (818) 880-9416
- \* **Blake Clayton provided updates from the County level, including voting, ballots and drop boxes.**
- \* Senator Stern’s Office – **Jeremy Wolf**, [jeremy.wolf@sen.ca.gov](mailto:jeremy.wolf@sen.ca.gov) (818) 876-3352
- \* **Jeremy Wolf provided an update from the State level**
- \* Department of Neighborhood Empowerment – **Gibson Nyambura**, [Gibson.nyambura@lacity.org](mailto:Gibson.nyambura@lacity.org) (213) 978-1551
- \* **Gibson Nyambura provided board member updates.**
- \* Budget Advocate: **Lee Blumenfeld**, [encleeb@gmail.com](mailto:encleeb@gmail.com)
- \* **Pat Bates provided an update from the Budget Advocates.**

### **2. Applications for open positions on the Encino Neighborhood Council (5 min):**

**Open Positions Include:** Education Rep (1) & Alt (1), At-Large Alt (2), Apartment/Condo Alt (1), Business Rep (1), Business Rep Alt (2), Planning & Land Use Alt (1), Public Safety Rep Alt (1), Religious Rep Alt (1), Volunteer Alt (1), Area 1 Alt (1), Area 2 Alt (1), Area 3 Alt (1), Area 4 (Alt) & Area 7 Alt (1).

- **No applications were received.**

### **Officer’s Reports:**

### **3. Officer's Reports:**

**A. President’s Report (2 min) – Time deferred, just a reminder to stay safe and continue to do our part to mitigate the virus**

**B. Vice President’s Report (2 min) – Time deferred, but a reminder for the Parks Committee to setup a meeting.**

**C. Treasure’s Report – (5 Minutes):**

**C1. MOTION – Approval of the August 2020 MER**

\* **Pat Bates asked who is ineligible to vote on financial items, a new board member had not completed the required financial training. After the report the MER was approved unanimously, 15 (Y), 0 (N), 1 (I).**

**D. Sergeant at Arms’ Report (2 minutes):** Ethics, Funding, Code of Conduct – training required of members.

\* **A report of board members that have not completed required trainings was discussed.**



E. Secretary's Report (5 min): MOTION: Approval of the August General Board Meeting minutes.

\* Minutes were not ready at the time of the meeting – Alex G. will complete the minutes for the following meeting.

### Motion, Discussion, and Vote may be taken on all items

#### 4. NEW BUSINESS: Consent Items Funding (10 min)

**4A. NC Election Advertising in the Encino Enterprise** – The Encino Enterprise has a circulation of 15,000 bi-monthly and 8,000 email subscribers and is specific to Encino. MOTION; OUT-20-09-0038: The ENC's Outreach Committee requests that the Board support advertising the ENC elections in the Encino Enterprise using 5 ads up until the election, starting in December 2020 thru April 2021. The first ad will be a 1/3 page ad (6"x7"), advising of the election, how to apply to run and that everyone needs to register to receive a ballot. Subsequent ads will be smaller, 1/8<sup>th</sup> (4"x4") of a page each month until April. The 1/3page ad is \$505 and each 1/8<sup>th</sup> ad is \$175 each, \$50 per ad for spot colors. We request the board approve up to \$1,500 (from the budgeted election funds) for NC election advertising in the Encino Enterprise. Passed: 4-0-0.

**4B. NC Elections using the USPS Every Door Direct Campaign & printing postcards locally**– The USPS has a program called Every Door Direct based on carrier routes. Total addresses in Encino, 18,946. The total cost to mail postcards to addresses in 91316 & 91436 comes to \$3,258.71. Using a local printer, the Encino Printing House, to approximate cost to print 18,946 post cards is \$1,400. MOTION; EXE-20-09-0127: The ENC's Executive Committee requests that the Encino Neighborhood Council support using the USPS Every Door Direct Campaign to send out postcards to all Encino residents to alert of the upcoming neighborhood council elections, how to receive a ballot and encourage to run for a position. We're requesting the board approve up to \$4,700 (from the budgeted election funds) to use the USPS Every Door Direct campaign and printing postcards from the Encino Printing House. Passed: 5-0-0.

- Question on when the post cards would be sent out. The post cards will be sent to alert residents that there is an election, how to request a ballot and the date of the election. The post cards will be sent prior to the candidate filling period closes.
- A question from a board member about the timing of the ads was brought up.
- Both motions passed: 15 (Y), 1 (N), 1 (I)

#### 5. NEW BUSINESS: (60min)

**5A. CF 20-0963:** The City is planning on mail only voting in the 2021 neighborhood council elections. They are looking on how to conduct outreach to engage Stakeholders and may consider a drop off box in each region. Encino is in region 3 with a voting date set for May 4<sup>th</sup>, 2021. Dates for submitting applications as well as the voting portal have not been set. See supporting document, CF 20-0963. MOTION; EXE-20-09-0126 – The ENC's Executive Committee request that the Encino Neighborhood Council support filing a CIS, in favor if amended to include in-person voting at a local polling station or have at least 1 drop-off box in Encino. Passed: 5-0-0.



- **After discussion, the motion was voted on. The motion was amended to include where the drop box would be, Fire Station 83 or the Community Center. A request to have in person voting will be included in the motion. The amended motion passed: 16 (Y), 0 (N), 0 (A)**

**\* PLU Committee Chair, Eliot Cohen will make a brief presentation regarding the following motions before they are discussed (15min).**

**5B. Council File 20-1011 Title:** The Sherman Hotel possible Eminent Domain Acquisition of for Homeless Housing at 15485 Ventura Boulevard / Los Angeles Alliance for the Homeless / Litigation / Homeless Relocation.

Pending in Committee

Homelessness and Poverty Committee

Mover: PAUL KORETZ Second: MITCH O'FARRELL

Motion: [https://clkrep.lacity.org/onlinedocs/2020/20-1011\\_mot\\_08-12-2020.pdf](https://clkrep.lacity.org/onlinedocs/2020/20-1011_mot_08-12-2020.pdf)

LA City Clerk

Connect: <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=20-1011>

**Motion 20-09-114 RE:** Council File 20-1011 Title: The Sherman Hotel possible Eminent Domain Acquisition of for Homeless Housing at 15485 Ventura Boulevard:

The ENC (PLU) urges Councilman Koretz to withdraw and rescind the proposed Eminent Domain Motion to acquire the Sherman Hotel located at 15485 Ventura Blvd for a Homeless Shelter. Due to widespread Community concern about the safety of our oldest and youngest citizens. The ENC (PLU) urges CD5 to find a more appropriate location for a Homeless Shelter.

The ENC is willing to help CD5 find a more suitable location. Passed 5-0-0

**5C. Motion 20-09-115 RE: Council File 20-1011 Title:** The Sherman Hotel possible Eminent Domain Acquisition of for Homeless Housing at 15485 Ventura Boulevard:

The ENC (PLU) urges the Los Angeles City Council and the City Attorney to use all legal means to oppose U.S. District Court Judge David O. Carter injunction ordering Los Angeles City Officials to create immediate shelters for the Homeless in many inappropriate venues. Passed 5-0-0

- **Eliot Cohen provided a presentation on the motions.**
- **Several members of the community spoke against having the Sherman used as shelter and a few were in favor of the use. No one who spoke supported using eminent domain. Alex G. made a point that by using eminent domain it sets a precedent for future motions by City Councilmembers. Furthermore, by not setting up restrictions at this time, it offers no protection to the community in the event that the motion passes City Council.**
- **After discussion the following motions were voted on:**
- **5B – Passed 11 (Y) 0 (N), 6 (A) – motion passes**



- **5C. Item was listened to and discussed. After public comment, board members commented. The final board member comment, by Glenn Bailey, commented that there was no such motion on the September 8<sup>th</sup> 2020 PLU Committee agenda making it an improper motion, per the Brown Act and the motion is out of order for this meeting agenda. The Chair of the PLU Committee deferred to the Sergeant at Arms who's on the PLU Committee and suggested the motion in committee. Lee Blumenfeld expressed his position as to the nature of how the motion was created, however Glenn Bailey requested to have the item tabled until reviewed by the City Attorney. After a procedural discussion, the motion was revised to be postponed until reviewed by the City Attorney. The Chair of the PLU commented that the item will be on the next PLU committee meeting so it can be heard at the next General Board meeting. Motion to postpone failed. The original motion was voted on. Motion passed: 8 (Y) 0 (N), 4 (A).**

**5D.** In view of the recent events in the Sepulveda Basin and the homeless in the immediate area, the Encino Homelessness Committee makes the following motion:

**MOTION; HOM 2020 09 01:** the Encino Neighborhood Council Homeless Committee requests that Councilman Paul Koretz, CD 5, Council president Nury Martinez CD 6, and Councilman David Ryu (CD4) work with the Encino and adjacent Neighborhood Councils to investigate a location for a pallet shelter or similar community adjacent to and East of the Tillman Sanitation Plant, and also an RV Safe Parking location on Oxnard Street adjacent to the 405 Freeway. **Passed 5-0-0**

- **The meeting was extended to conclude the meeting.**
- **Item 5D was heard and discussed. After discussion and public comment, the motion was approved as written, passed: 12 (Y), 0 (N), 2 (A)**

**6. Public Comment on “Non-Agenda” Items (10 min):** Public calling in can press \*9 on your phone to speak on non-agenda items. Those that are using the video feature can use the “raise your hand” feature to request to speak on non-agenda items. **TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes.** Time may be adjusted at President’s discretion.

- **Public comment was heard as well as board member comment.**

## **7. Committee Reports Items, 8:50pm:**

**7A. Outreach Committee (5min): Alex Garay – (5min)**

**7B. Planning & Land Use: Eliot Cohen**

**7C. Homelessness Committee: Pat Bates**

**7D. Airport Committee: Victoria Miller/Jim Esterle:**

**7E. Bylaws Committee: Karie Purcell/Lee Blumenfeld**

**7F. Parks & Environment: Glenn Bailey/Shelley Billik**

**7G. Public Safety: Samuel Apikyan**



**7H: Traffic & Transportation – Laurie Kelson**

**7I: Executive Committee – Alex Garay**

**8. Board Member Comments on Non-Agenda Items (5 min).**

**Adjournment at 9:00pm – Meeting adjourned 10:08pm**

Next Encino Neighborhood Council meeting will be held on **Wednesday, October 28, 2020**

**Community Events:**

