



Officers:

PAT BATES • President

VICTORIA MILLER • Vice President

ALEX GARAY • Secretary

GLENN BAILEY • Treasurer

HENRY ESHELMAN • Sergeant at Arms

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NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING

Wednesday, January 26, 2022 @ 7 pm

MINUTES

Please click the link below to join the webinar:

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IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minutes per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Encino Neighborhood Council Board Members

Lee Blumenfeld	Walter Almora	Vacant	Jess Whitehill	Michael Silva
Area 1 Rep	Area 2 Rep	Area 3 Rep	Area 4 Rep	Area 5 Rep
Laurie Kelson	Jim Esterle	Heather Michaels	Henry Eshelman	Alex Garay
Area 6 Rep	Area 7 Rep	At-Large Rep	At-Large Rep	Apt/Condo Rep
Victoria Miller	Andrew Zucker	Jennifer Goldstein	David Krygier	Vacant
Business Rep	Business Rep	Education Rep	Encino Chamber Rep	EPOA Rep
Eliot Cohen HOME Rep	Glenn Bailey Park/Advocate Environment Rep	Darin Spillman PLU Rep	Samuel Apikyan Public Safety Rep	Anni Keusseyan Religious Rep
Patricia Bates Volunteer Rep	Brooke Resnik Youth Rep			

Encino Neighborhood Council Alternates

Encino Neighbor hood Council After hates							
Dana Frances Caruso	Vacant	Vacant	Robert Wenger	Jonathan Gabriel			
Area 1 Rep Alt	Area 2 Rep Alt	Area 3 Rep Alt	Area 4 Rep Alt	Area 5 Rep Alt			
Vacant	Lenny Beckerman	Lissa Morrow Christian	Vacant	Vacant			
Area 6 Rep Alt	Area 7 ReQp Alt	At-Large Rep Alt 1	At-Large Rep Alt 2	Apt/Condo Rep Alt			
Vacant	Vacant	Vacant	Vacant	Daniel Freedman			
Business Rep Alt 1	Business Rep Alt 2	Education Rep Alt	Encino Chamber Rep Alt	EPOA Rep Alt			
Daniel Kashani HOME Rep Alt	Maury Geller Park/Advocate Environment Rep Alt	Melody Korehe PLU Rep Alt	Vacant Public Safety Rep Alt	Vacant Religious Rep Alt			
Vacant							

Vacant Volunteer Rep Alt

- 1. Call to Order. Start recording. Roll call. determination of quorum.
 - Meeting called to order at 7:04pm
- 2. **Determine compliance with all required training; Sergeant-at-Arms Report.** Note the new Anti-Bias Learning for employees (ABLE) is required with an updated completion deadline of January 1, 2022. The completion date for Planning 101 training for PLU Committee members was also 1/1/2022.
 - The City Attorney had advised to recite for the record all board members that have completed or need to complete trainings.
 - Henry Eshelman, the SAA read the names of the members that have completed all required trainings.
 - The following board members have not completed one or more of the required trainings: Lee B (ABLE), Walter A (all required trainings), Heather M (ABLE), Samual A (ABLE), Jonathan G (ABLE), Lenny B (ABLE), Daniel F (Ethics), Maruy G (ABLE and Ethics), Melody K (ABLE). All other board members have completed the required trainings.
 - Several board members commented on the trainings
 - The item was opened to public comment.
- 3. Open Board positions in the Encino Neighborhood Council. Open Positions Include: Area 2 Atl (1), Area 3

Representative (1), Area 3 Alt (1), Area 6 Alt (1), At Large Alt (1), Apartment/Condo Alt (1), Business Rep Alt (2), Education Alt (1), Public Safety Rep Alt (1), Religious Alt (1), Volunteer Alt (1), Appointed position Encino Chamber of Commerce Alt (1). Encino Property Owners Association Rep. (1). **Discussion and possible action on any applications or appointments received.**

- The open positions were read.
- 4. **Seating of Alternates:** The chair will appoint eligible Alternates with affirmation of the board. **Discussion and Possible Action:** If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. The appointed Alternate must be in good standing with all required training to be eligible.
 - The President nominated the following alternates to be seated:
 - Robert W to the Area 2 position
 - Lissa M to the Area 3 position
 - Glenn B moved to accept the nominates
 - Michael S 2nds the motion
 - Lee B asked for clarification on how many seats are being filled and questioned why Dana C is not being seated
 - The President stated that she has not completed the required training, motion passed.

5. Reports from Public Officials/Departments/Community Agencies. Due to a very large agenda for this meeting, the question and answer period will be limited to 1 minute per speaker. Any unaddressed issues will be forwarded to the designated official. Further guidance from DONE will be announced if received prior to the meeting.

LAPD, Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634

- Officer Walia discussed how Encino ended up with crime for the year as well as discussed the importance of not inviting people to your house if you're selling something as it's leading to crime. It's best to use the local police station parking lot.
- Dana C commented that she just completed all the trainings and the President nominated Dana C to fill the Public Safety seat for the meeting.

Councilmember Nithya Raman: Kevin Sanchez-Morales <u>Kevin.Sanchez-Morales@lacity.org</u> 213-473-7004

• Kevin S-M provided an update from our new Councilmember's Office.

Mayor Garcetti - West Valley Area Rep. Erin Seinfeld <u>erin.seinfeld@lacity.org</u> (213)422-0815

• Erin S provided an update from the Mayor's Office

Assemblymember Jesse Gabriel: Sarah Martin (Sarah.Martin@asm.ca.gov)(818) 346-4521

• Sarah M provided an update from the Assemblymember's Office

LACounty Supervisor Kuehl: Blake Clayton, BClayton@bos.lacounty.gov (818) 880-9416

Blake C provided an update from the County

West Valley Neighborhood Prosecutor: Michael Liu, Michael.liu@lacity.org

• Michael L provided an update regarding trials and the supply shortages (at home tests, etc) and investigating price gouging.

Department of Neighborhood Empowerment: Julien Antelin, julien.antelin@lacity.org

• Julien A provided an update from DONE

Budget Advocate: Lee Blumenfeld, encleeb@gmail.com

- Lee B provided an update regarding the Budget Advocates and reminded of budget day on June 18th
- 6. Presentation: LA Urban Forestry Division Supervisor Stephen DuPrey, <u>Stephen.duprey@lacity.org</u>
 The tree inventory for Encino was recently completed; report is <u>linked here</u>. Facts, Q & A on our native oak trees, see <u>handout</u>.
 - A comprehensive presentation was provided regarding the tree inventory, native trees and spaces where the canopy may be increased.
 - At the conclusion of the presentation board members and members of the public had questions for the presenter.
 - A motion to extend the meeting to 10pm was introduced, 2nd by Alex G.
 - Jennifer G. joined the meeting.

7. Officer's Reports:

- A. President's Report
 - 1. Bylaws deadline 4/1/2022
- An update was provided regarding the Standing Rules and Bylaws revisions that are currently taking place.
 - **B.** Vice-President's Report
- The Vice President provided a brief report regarding the ENC's committees
 - **C.** Treasurer's Report
 - 1. Motion to approve the December 2021 Monthly Expense Report
- The MER was screenshared and reviewed by the Treasurer.
- A motion to approve the MER was introduced by Glenn B
- Pat B 2nds
- The item was opened to board member and public comment
- Following public comment, the item was voted on and passed: 16 (Y), 0 (N), 0 (A), 0 (I)
- Glenn B. commented that any board member that has not completed the required training will be marked ineligible on the BACs
- Lee B. made a point of order and asked if his vote has been recorded and will it be submitted.
- The President commented that it was recorded but there is no indication from the City Attorney if it may be submitted due to failing to complete the ABLE training.
- * Lee Blumenfeld and Heather Michaels voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting.
 - **D.** Secretary's Report: Approval of <u>December 8, 2021 Minutes</u>
- A motion to approve the December minutes was introduced by Alex G., and 2nd by Michael S.
- Following a roll call vote, the minutes were approved 16 (Y), 0 (N), 0 (A), 0 (I)
- * Lee Blumenfeld and Heather Michaels voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting.
- 8. New Business Funding -Motion, Discussion and Vote may be taken on all items:
 - A. Outreach:
 - 1. ENC Little Library The ENC should consider the purchase a "Free Little Library" to place at the Community Center, Woman's Club, or other Encino location. Books may be donated to the ENC and listed as official ENC inventory with the City. A free library promotes literacy and putting down the electronic devices so that minds may be expanded. A complete library kit includes the housing, stand and a small plaque with 3 lines that may be customized. The cost to purchase a complete kit, from LittleFreeLibrary.org comes to \$419.97. MOTION: The ENC's Outreach Committee recommends that the board support the purchase of a Free Little Library kit, from freelittlelibrary.org to place at the Encino Community Center, Encino Woman's Club, Fire Station 83, or other location in Encino & authorize up to \$475 for the purchase. Passed 3 (Y), 0 (N), 0 (A).

- The item was introduced by Alex G and read the committee recommendation, was moved by Alex G and received a 2nd from Henry E.
- The item was opened to board member comment
- Following board member comment, the item was opened to public comment
- Pat B asked to call the question
- Lee B introduced an amendment regarding banning pornographic material from being placed in the library nor banning any political books
- The proposed amendment received a 2nd from Eliot C
- The item was opened to board member comment and public comment.
- Board members objected to comments made by certain board members
- A vote took place on the proposed amendment
- The proposed amendment failed: 2(Y), 13 (N), 0 (A), 0(I)
- * Lee Blumenfeld and Heather Michaels voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting.
- The original motion was voted on and passed: 15 (Y), 1 (N), 2 (A) 0 (I)
- * Lee Blumenfeld and Heather Michaels voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting.
 - 2. Certificate of Appreciation for Councilmember Koretz and CD5 staff The ENC should consider purchasing a certificate of appreciation for Councilmember Koretz and the entire CD5 staff that has worked with the ENC for the past 10 years. Rather than a generic certificate, one could be designed, customized, printed and framed for a minimal expense. The total cost for the frame & certificate paper should not exceed \$50 and may be obtained at Michael's, Office Depot, or another Encino store. MOTION; The ENC's Outreach Committee recommends that the board support getting a certificate of appreciation for Councilmember Koretz and his staff & is requesting up to \$50 for the purchase of certificate paper and a frame from Office Depot., Michael's or other similar store. Heather M. 2nds, item passed: 3 (Y), 0 (N), 0 (A).
- The item was introduced by Alex G and received a 2nd from Michael S.
- The item was opened to board member and public comment
- Following comments the item was voted on and failed: 8 (Y), 5 (N), 3 (A), 0 (I)
- * Lee Blumenfeld and Heather Michaels voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting.
 - 3. Lunch and Dinner for the West Valley LAPD Officers & Staff Our LAPD officers could use some encouragement and feel some appreciation from the communities they serve. In the past, the ENC has approved lunch/dinners for the frontline workers at Encino Hospital and Fire Station 83. Our officers see atrocities on the daily and have seen the reduction of support from the City. The ENC should consider purchasing 1 lunch service and 1 dinner service for the officers and staff at the West Valley LAPD Station in the amount of \$500 for lunch and \$500 for dinner, for a total of

\$1000 from a local restaurant or pizza store. MOTION; The ENC's Outreach Committee recommends that the board support the purchase of 1 lunch service and 1 dinner service of the officers and staff at the West Valley LAPD Station in the amounts of \$500 for lunch and \$500 for dinner, totaling \$1000 from a local restaurant/pizza store. Passed: 4(Y), 0 (N), 0 (A).

- The item was introduced by Alex G., and received a 2nd from Lee B
- The item was opened to board member comment as well as public comment.
- Following all comments, the item was voted on and passed: 18 (Y), 0 (N), 0 (A), 0 (I)
- * Lee Blumenfeld and Heather Michaels voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting.
 - 4. Bus Bench Advertising In the past the ENC has purchased bus bench adverts and provided advertisement at a reasonable cost. The ENC should consider repurchasing the bus bench adverts from InSight Media as an advertising campaign and call to action to get involved. Locations will be in Encino with a priority for ads on Ventura Blvd. MOTION; The ENC's Outreach Committee recommends that the board support advertising on bus benches through InSight Media and requests up to \$950 for 10 adverts on bus benches in Encino. Passed: 4 (Y), 0 (N), 0 (A).
- It was suggested to vote on 4 and 5 separately.
- The item was opened to public comment
- Following public comment the item was voted on. The item passed: 13 (Y), 0 (N), 0 (A), 0 (I)
- * Lee Blumenfeld and Heather Michaels voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting.
 - 5. New light pole banners It's been several years since the ENC ordered the light pole banners. We had previously ordered 40 banners but over the years most of the banners have weathered and most need to be replaced. Cost estimates have been provided for the replacement of 20 banners and one for all 40 banners. The estimated cost (does not include tax & shipping) to replace 20 banners is: \$4,452.00. The cost to replace 40 banners is: \$7,362.00. This includes the banners and installation of the banners. The cost has nearly doubled since our last order. Additionally it is time to have the City Council renew our motion for the banners. The ENC should consider not purchasing new banners due to the current costs. MOTION; The ENC's outreach committee recommends that the board support not purchasing new light pole banners nor renewing the City Council motion to keep our banners up given the current cost to replace the banners. Passed: 4 (Y), 0 (N), 0 (A).
- The item as introduced with an amendment to include the rejection of the light pole banners and received a 2nd from Henry E
- Glenn B commented that it's important to keep the City Council motion to keep the light pole banner so we can use our existing investment.
- Following comments, the item was voted on to keep the City Council motion only. The item passed: 13 (Y), 0 (N), 1 (A), 0 (I)
- * Lee Blumenfeld and Heather Michaels voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting.

- The President commented that there are a few agenda items that we should address at this meeting, including item 9A and 9C1
- 9. New Business Non-funding: Motion, Discussion, and Vote may be taken on all items Board members please inform the Chair prior to the meeting of consent items to be pulled for discussion.
 - A. Planning & Land Use: Planning and Land Use committee (consent):

Motion to file a <u>Community Impact Statement</u> on <u>Council File: 19-0603</u> City Building Code Fire District 1 Expansion / California Department of Forestry / Fire Protection Very High Fire Severity Zone / City High Wind Velocity Zone / Ordinance. The Encino Neighborhood Council strongly opposes Council File <u>19-0603</u>. We recommend that the City of Los Angeles vote against this measure. The measure will increase construction and housing costs significantly with no commensurate public safety benefit. (Spillman moved, Blumenfeld second, 5 yes /0 no /0 abstention)

- The item was introduced as a consent item by the President and unless there are any objections the item could be voted as a consent item.
- The item was opened to public comment.
- Following public comment, the item was voted on and passed: 13 (Y), 0 (N), 0 (A), 0 (I)
- * Lee Blumenfeld and Heather Michaels voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting.

B. Outreach Committee:

- 1. Digital Media Policy Should the ENC file a community impact statement regarding the proposed Digital Communications Policy? Please see supporting Document, Digital Communications Policy for the current version. Although a recommendation from the Outreach Committee has been received, there are portions of the policy that should be decided at the Executive level. Please refer to the supporting document: CIS Recommendation regarding the Digital Media Policy. DONE has created a Digital Media Policy for social media communications. Several NCs have weighed in on this policy. On December 7th, the Board of Neighborhood Commissioners briefly discussed the policy but did not take action. However, it was determined that by January there would be a final version, with discussion in January/February and a final vote in March. Using social media to promote the NC is one of the responsibilities of the Outreach Committee. We need to be aware of the policy and how it pertains to using the NC accounts and how it may affect board members using their personal social media. The ENC should consider opposing the policy as written due to overreach on personal social media accounts. MOTION: The ENC's Outreach Committee recommends that the board support the creation of a Digital Media Policy but does not support the policy as written, especially section 9 in its entirety. Passed: 4 (Y), 0 (N), 0 (A)
- This item was not discussed at this meeting and will be at the next regular meeting.
 - 2. NC Awareness Campaign The ENC should consider an NC Awareness Campaign? Great strides have been made in getting the word out that NCs exist, yet most still have few attendees at their meetings, i.e., the ENC has seen a decline in attendance from residents with the December 2021 Regular Board meeting having the fewest attendees in a long while. A campaign may need to be conducted to create greater awareness of NCs and the vital role they play in the community. Additionally, the campaign should also be directed at City Departments so that more responsibilities may be added to NCs. MOTION: The ENC's Outreach Committee recommends that the board support starting an NC awareness campaign to help boost attendance & participation at NC meetings. The ENC, along with other NC's in CD4, DONE & City Departments will coordinate the efforts. Passed: 4 (Y), 0 (N), 0 (A)
- This item was not discussed at this meeting and will be on the next regular meeting.
 - 3. ENC Coffee with the Area Reps The ENC should consider supporting a Coffee with your Area Rep Campaign. Other NCs have started having these meetings at local coffee shops and other locations. The ENC may be able to work out an agreement with Starbucks and/or McDonald's in Encino to allow these mini meetings. The Outreach Committee would assist in getting the word out for each meeting date and if a small cost is to be incurred it will be voted on by the board. At this time we are interested in hearing if the Area Reps would be willing to meeting with their constituents. MOTION: The ENC's Outreach Committee recommends that the board support hosting an Coffee with your Area Rep campaign at a local coffee shop or other Encino location. Passed: 4 (Y), 0 (N), 0 (A).
- This item was not discussed at this meeting and will be on the next regular meeting.

- 4. Pyrotechnic show notifications Currently when firework shows occur no notification is provided to the residents near the show. This may cause unnecessary fear, an onset of PTSD, trauma to animals and calls regarding gun shots to the LAPD. There is a requirement in place to notify residents when filming will occur or when there will be a hearing regarding a development. However, no such requirement exists for pyrotechnic shows. Given that all pyrotechnic shows require permits, the ENC should consider supporting a notification system for pyrotechnic shows. To read the entire motion click: Fireworks Notification Motion. MOTION: The ENC's Outreach Committee recommends that the Encino Neighborhood Council support the Fireworks Motion and direct it to; LA City Council, the Los Angeles City Attorney and the Los Angeles Board of Fire Commissioners.
- This item was not discussed at this meeting and will be heard at the next regular meeting.
 - 5. Welcome to Encino Sign At this time we are not seeking a request for funding, rather to see if there is interest from the board to look into the purchase of a Welcome to Encino sign. The Tarzana NC has a sign on Ventura Blvd, just West of Lindley welcoming all to Tarzana. The cost of the sign, in 2018, was between \$9000 \$13,500 from Premium Sign Solutions. Should the ENC consider a similar sign for placement on Ventura Blvd at either the Eastern portion of Ventura or on the Western side? Additionally, we should seek support and a financial contribution from our new Councilmember and where should the sign be located? One possible location would be close to the 405 especially since we will be in the same Council District as Sherman Oaks. We may be able to convince CM Raman to assist with the payment as a welcome to being in her district and could advertise where the Chamber advertises in the Tarzana sign. The Outreach Committee has discussed the following MOTION: The ENC's Outreach Committee recommends that the board support purchasing a Welcome to Encino sign if the Councilmember agrees to share in the cost. Design would be forthcoming if approved and supported by the ENC and our new Councilmember. The cost of the sign is approximately \$13,500 for a similar sign to the Tarzana sign.
- This item was not discussed at this meeting and will be heard at the next regular meeting.

C. Executive Committee:

- 1. **Discussion and possible action**; consider a community impact statement (CIS) to City Council and to the Board of Neighborhood Commissioners regarding Council File 20-0963 noting issues with the Neighborhood Council Elections for the 2020-2021 year and impact on the next election cycle. Draft CIS Summary: The Encino Neighborhood Council (ENC) has concerns regarding the NC election process and related outreach, which include but are not limited to issues of reasonableness of expenditures for promotion of the election. It is essential that this be addressed in planning for 2023 elections.
- This item was introduced by the President and a motion to approve the CIS was made by Pat B. Lee B 2nd the motion.
- Board members commented on the item.
- The item was opened to public comment
- Following public comment, the item was voted on and passed: 13 (Y), 0 (N), 0 (A) 0 (I)
- * Lee Blumenfeld and Heather Michaels voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting.

D. Parks and Environment Committee (Consent):

- 1. **Motion:** The Parks & Environment Committee recommends the Encino Neighborhood Council (ENC) Council file a Community Impact Statement (CIS) in favor of Council File <u>21-0890</u> (Energy, Climate Change, Environmental Justice, and River Committee Motion (O'Farrell Krekorian Price)) relative to creating a strategic long term citywide Electric Vehicle (EV) Master Plan that includes provisions to maximize federal and state funding for the equitable placement of Electric Vehicle infrastructure citywide. Said approval is contingent on adequate provisions being made for the range of EV models in use and adaptable to future use, without bias as to model. Further, that placement of locations for such facilities be subject to consultation with the respective local Neighborhood Councils.(Davis moved/Bates Motion passed 2nd 5 yes/0 no/0 abstention).
- This item was not discussed at this meeting, it will be at the next regular meeting.
- 10. **Public Comment on Non-Agenda Items** Public comments on non-agenda items within the ENC's subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those who are using the Zoom application, please use the Raise Hand feature to speak.
 - The public comment period was opened.
 - Several members of the public spoke

11. Committee Reports

- Committee reports were postponed due to time
- 12. Board Member comment on non-agenda items.

13. Adjournment

• The meeting adjourned at 10:35pm

Next meeting: Wednesday, February 23, 2022

Please see the Encino NC website for announcements of events