



Officers:
 PAT BATES • President
 VICTORIA MILLER • Vice President
 ALEX GARAY • Secretary
 GLENN BAILEY • Treasurer
 HENRY ESHELMAN • Sergeant at Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450 www.encinonc.org

**NOTICE AND AGENDA
 ENCINO NEIGHBORHOOD COUNCIL
 GENERAL BOARD MEETING
 Wednesday, April 27, 2022 @ 7 pm**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87533764334>

Or One tap mobile : US: +16699006833,,87533764334# or +12532158782,,87533764334#

Or Telephone: Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free)

Webinar ID: 875 3376 4334

International numbers available: <https://us02web.zoom.us/u/kdP3epKY5n>

Zoom Webinars are Recorded

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of one minute per item and five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Otherwise comments from the public on agenda items will be heard only when the respective item is being considered. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment. Please be aware that time accumulates for any agenda items commented on.

Comments from the public on matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

Encino Neighborhood Council Board Members

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|---------------------------------|--|-------------------------------------|-------------------------------------|---------------------------------|
| Lee Blumenfeld Area 1 Rep | Walter Almora Area 2 Rep | Vacant Area 3 Rep | Jess Whitehill Area 4 Rep | Michael Silva Area 5 Rep |
| Laurie Kelson Area 6 Rep | Jim Esterle Area 7 Rep | Heather Michaels At-Large Rep | Henry Eshelman At-Large Rep | Alex Garay Apt/Condo Rep |
| Victoria Miller Business Rep | Andrew Zucker Business Rep | Jennifer Goldstein Education Rep | David Krygier Encino Chamber Rep | Vacant EPOA Rep |
| Eliot Cohen HOME Rep | Glenn Bailey Park/Advocate Environment Rep | Darin Spillman PLU Rep | Samuel Apikyan Public Safety Rep | Anni Keusseyan Religious Rep |
| Patricia Bates Volunteer Rep | Brooke Resnik Youth Rep | | | |

Encino Neighborhood Council Alternates

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|---------------------------------------|--|--|--|------------------------------------|
| Dana Frances Caruso Area 1 Rep Alt | Vacant Area 2 Rep Alt | Vacant Area 3 Rep Alt | Robert Wenger Area 4 Rep Alt | Jonathan Gabriel Area 5 Rep Alt |
| Vacant Area 6 Rep Alt | Lenny Beckerman Area 7 ReQp Alt | Lissa Morrow Christian At-Large Rep Alt 1 | Vacant At-Large Rep Alt 2 | Vacant Apt/Condo Rep Alt |
| Vacant Business Rep Alt 1 | Vacant Business Rep Alt 2 | Vacant Education Rep Alt | Vacant Encino Chamber Rep Alt | Daniel Freedman EPOA Rep Alt |
| Daniel Kashani HOME Rep Alt | Maury Geller Park/Advocate Environment Rep Alt | Melody Korehe PLU Rep Alt | Vacant Public Safety Rep Alt | Vacant Religious Rep Alt |
| Vacant Volunteer Rep Alt | | | | |

- 1. Call to Order. Start recording. Roll call. determination of quorum.**
- 2. Reports from Public Officials/Departments/Community Agencies.**
 LAPD, Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634
 Councilmember Nithya Raman: Kevin Sanchez-Morales Kevin.Sanchez-Morales@lacity.org
 213-473-7004
 Mayor Garcetti - W. Valley Area Rep. Erin Seinfeld erin.seinfeld@lacity.org
 (213)422-0815
 Assemblymember Jesse Gabriel: Sarah Martin (Sarah.Martin@asm.ca.gov)(818) 346-4521
 LA County Supervisor Kuehl: Blake Clayton, BClayton@bos.lacounty.gov (818) 880-9416
 West Valley Neighborhood Prosecutor: Michael Liu, Michael.liu@lacity.org

Los Angeles City Planning: Courtney Schoenwald, Courtney.Schoenwald@lacity.org
Department of Neighborhood Empowerment: Dina Andrews Dina.Andrews@lacity.org
Budget Advocates: Lee Blumenfeld, encleeb@gmail.com

3. **Multiple Agenda Items Comment.** Comments by members of the public who wish to speak on multiple agenda items shall be allowed to speak for up to one minute per item up to a total of five (5) minutes per meeting. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. This comment period includes comment on all numbered agenda items including public officials' reports.
4. **General Public Comment on Non-Agenda Items** – Public comments on non-agenda items within the ENC's subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those who are using the Zoom application, please use the Raise Hand feature to speak.
5. **Open Board positions in the Encino Neighborhood Council.** Open Positions Include: Area 2 Alt (1), Area 3 Representative (1), Area 3 Alt (1), Area 6 Alt (1), At Large Alt (1), Apartment/Condo Alt (1), Business Rep Alt (2), Education Alt (1), Public Safety Rep Alt (1), Religious Alt (1), Volunteer Alt (1), Appointed position Encino Chamber of Commerce Alt (1). Encino Property Owners Association Rep. (1).
Discussion and possible action on any applications or appointments received. Consider application received for open board seat: Alex Ventura for Area 3 Representative and Daniel Glaser for At-Large Alternate
6. **Seating of Alternates:** The chair will appoint eligible Alternates with affirmation of the board. Discussion and Possible Action. Per the ENC Bylaws (Article V, Section 1D.1): "If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. **The appointed Alternate must be in good standing with all required training to be eligible.**"
7. **Officer's Reports:**
 - A. President's Report
 - B. Vice-President's Report
 - C. Treasurer's Report
 1. Motion to approve the [March 2022 Monthly Expense Report](#).
 - D. Secretary's Report: Approval of minutes of [April 23, 2022 meeting](#)
 - E. Sergeant-at-Arms Report
8. **Consent Items- from Traffic & Transportation Committee - vote will be taken. Board members please inform the Chair prior to the meeting of consent items to be pulled for discussion.**
 1. The Traffic/Transportation Committee requests the following signs:
 1. No Right on Red 7-9 Am M-F Eastbound On Ventura Blvd - Louise, Petit, Hayvenhurst, Noeline, Libbit
 2. No Right 7-9 Am M-F on Rancho (Eastbound) @ White Oak Ave
 3. No Right 7-9 Am M-F on Rancho (Eastbound) @ Louise Ave

4. No Right And Left 7-9 Am M-F on Oak View Dr @ Louise Ave. These Restrictions Will Encourage The Commuter Traffic To Use The 101 And Ventura Blvd instead of cutting through the narrow winding streets of the Encino Hillside. *Kelson/Whitehill 7/0/0*
2. The ENC Traffic/Transportation Committee requests a left-hand turn arrow fading to green on White Oak (S) to Burbank Blvd (E). with sensors in the queue. *Bailey/Kelson 9/0/0*
3. The ENC Traffic/Transportation Committee requests the Parking meter timing: The signs should be changed to 10AM to 6 PM. on Paso Robles and Genesta north of Ventura Blvd next to the Encino Park, Encino Women's Club, and Encino Charter School. *Kelson/Rosen 9/0/0*
4. The ENC Traffic/Transportation Committee requests Crosswalk flashing lights on Balboa Blvd @ Addison by the Fire Station. This is close to Encino Charter Elementary School and is needed for safety. *KELSON/JARVIS 9/0/0*
5. THE ENC Traffic/Transportation Committee requests a Left hand turn arrow fading to green on Petit (N) to Ventura Blvd (W). A huge backup on Petit blocking the driveway of the Ace Hardware Center and the Bank of America. A high pedestrian area including patients in wheelchairs approaching the medical buildings on the N side of Ventura Blvd. *Jarvis/Kelson 9/0/0*

9. Added at President's discretion:

- A. **Discussion and possible action:** Report from Southern California Gas Company regarding [pipeline safety improvement project](#) at Burbank Blvd. and Yarmouth Avenue. Discussion and possible motion acknowledging notice of the project. Matter was forwarded from the Executive Committee.
- B. **Discussion and Possible Action:** Case#s CPC-2018-3286-VZC-SPE-ELD-SPP-SPR, VTT-74892, ENV-2018-3287-MND: The voluminous [CEQA Report](#) very recently became available for a project located at 17017-17031 Ventura Blvd. The project first came before the ENC PLU and Board in November 2019, see: [PLU 11/12/2019](#), full board [12/4/2020](#). The project last came before the ENC board and PLU Committee in August 2020. See the ENC website for 8/26/20 board meeting [Minutes](#) and [supporting materials](#) including the meeting recording. The ENC PLU meeting was 8/11/2020, here are links to the [agenda](#) and the [supplemental materials](#) including the recording and presentation. Community concern has been raised about the Mitigated Negative Declaration (MND) report as well as other issues. **It is the President's recommendation that this matter be referred to the ENC Planning & Land Use Committee for consideration of the MND, any other related matters, and public comment at their next meeting, with the request that they report back to the ENC prior to its next meeting.**
- C. **Discussion and possible action:** The Encino NC requests the Mayor and City Council to seriously consider the recommendations contained in the April 2022 NC Budget Advocates White Paper and further that the CAO review and prepare a report back on the White Paper. Community Impact Statement to be filed on Council File [22-0600](#).

10. Old Business - Non-Funding - Motion, Discussion and vote may be taken on all items:

A. Bylaws Committee.

1. **Discussion and possible Motion::** The Bylaws Committee voted to remove the **Initiative** (Article VII §2) section from the bylaws entirely 3 yes/2 no/0 abstentions. Should the board want to keep this provision, it will be added to Article X §6. It reads as follows: *Initiative. Upon written petition of stakeholders which describes in detail sufficient to satisfy the requirements of the Brown Act a policy or action within the jurisdiction of the Council and includes the signatures of the greater of*

ten percent (10%) of the ballots cast in the last council election or not less than one hundred (100) Stakeholders, the policy or action shall be put to the vote of the Stakeholders in the next regularly scheduled Council election of Representatives. The affirmative vote of a majority of the Stakeholders voting in the elections shall be required to adopt the policy or action.

- 2. 2nd Reading of the [Proposed Bylaws](#) Changes Discussion and possible motion:** The ENC Bylaws committee has completed its review and amendment of the ENC Bylaws, approving the final Draft. Glenn/Victoria 4 yes 0 no 1 abstention. **Motion: The ENC accepts the Revised 2022 Bylaws and authorizes immediate transmittal of the final revised Bylaws redlined Word document to DONE after making the fonts consistent throughout the document.**

B. Parks committee

- 1. Discussion and possible action: MOTION:** The ENC Parks Committee recommends to the board that the ENC present or co-present with other Neighborhood Council(s) a Town Hall on the proposed 2028 Olympic Venues in the Sepulveda Basin. Possible date is the evening of 5/31/2022.

C. Executive Committee

1. Discussion and Motion: The ENC Executive Committee recommends that the ENC board utilize the Board of Neighborhood Commissioners policy with respect to time limits on public comments on agenda items. Glenn/Pat approved 4 yes/0 no/0 abstentions
- 2. Discussion and Motion:** The ENC Executive Committee recommends the addition of Standing Rule (Article VI, §2A, final sentence): The President will delegate or assume the duty of monitoring board member training compliance and verifying stakeholder status of applicants for vacant positions, and notify the Executive Committee of such assumption or delegation and any changes of assignment for such duties. Pat/Alex Passed 4 yes/0 no/0 abstentions)

11. New Business - Funding - Motion, Discussion and Vote may be taken on all items:

A. Finance Committee:

1. Review Neighborhood Purposes Grant request from [Friends of the LA River](#) in the amount of \$2000. **Grant was discussed, approved as submitted with inclusion of the overall budget for the project.** Motion to approve Neighborhood Purposes Grant from [Friends of the LA River](#) in the amount of \$2,000 to fund cleanup in the Sepulveda Basin South Reserve pending receipt of the [budget](#) for the entire project. **Glenn/Pat 3 yes/0 no/0 abstentions**
2. Motion to recommend the ENC fund the Congress of Neighborhoods in the amount of \$1,000 Authorize funding of the Congress of Neighborhoods in the amount of up to \$1000 **Pat/Glenn, 3 yes/0 no/0 abstentions**

B. Outreach Committee:-

- 1. Encino Clean Up Day(s)** – There's a call to action in areas in Encino to have clean up days. One group is attempting to meet the 1st Sunday of each month (Area 3) and another cleans on Mulholland. In the past the ENC has sponsored and participated in a Clean Up Encino Day. With more areas looking to have clean up days, should the ENC partner with CD4 and perhaps the Chamber to coordinate & sponsor clean up days in Encino? Part of the sponsorship may be to purchase snacks and waters before the teams depart to clean the areas or as a light meal (pizza or other) when the items are

returned. **MOTION: The ENC's Outreach Committee recommends that the board support having the ENC coordinate clean up day(s) in Encino at multiple locations. The Outreach Committee further recommends that the board support having the ENC sponsor either the pre-cleanup snacks, water and/or coffee or an after clean up light meal, such as pizza or similar with an expense up to \$350. Passed 4 (Y), 0 (N), 0 (A)**

2. **Trash Grabbers** – The ENC has participated and will most likely sponsor cleanup events in the community and should have an inventory of trash grabbers. Please see supporting document, [STANDARD GRABBER](#) for an image. The standard grabber is 32” and can pick up to 5lbs. Each grabber costs \$20. Please see supporting document, [TOTAL COST FOR 30 GRABBERS](#). **MOTION: The ENC's Outreach Committee recommends that the board approve the purchase of 30 standard grabbers, from ULINE and further requests up to \$750 to complete the purchase. Passed 4 (Y), 0 (N), 0 (A)**
3. **Gloves for Clean Up Days** – In addition to purchasing grabbers, we should consider purchasing gloves for clean up days. The gloves will become part of the ENC's inventory and will be marked with ENC on them. When items are handed out at events (grabbers/gloves) we will request all items returned. Gloves will be washed immediately after they are returned. Please see supporting document, [GLOVES](#) for an image of the gloves and [TOTAL COST](#) for the total cost to purchase them. Each pack contains 12 pairs of gloves. Please see [GLOVE BREAKDOWN](#) for a breakdown of the costs. **MOTION: The ENC's Outreach Committee recommends that the board support the purchase of gloves (3 boxes in each size; S, M, L, XL), from Uline, for Encino Clean Up Day(s) and requests up to \$150 for the purchase of the gloves. Passed: 4 (Y), 0 (N), 0 (A)**
4. **Popup Retractable ENC Banners** – The ENC currently has two (2) retractable standing banners. The information on them is out of date and it may benefit the ENC to purchase new banners with updated information. These banners are used at all events, functions, sponsored events, and others. Our current banners were purchased a long while back and no information on where they were purchased from, or where the artwork is located. Vista Print, who prints the ENC's business cards makes these banners. The cost for 2 ENC logoed banners, with tax and shipping comes to \$376.77. Please see supporting document [BANNER COST](#) for details. A new banner would need to be designed. Please see supporting document [POSSIBLE BANNER](#) for a possible design as well as supporting document [CURRENT BANNER](#) for an image of our current banner. Possible **MOTION: The ENC's Outreach Committee recommends that the board support the purchase of two (2) retractable standing banners, measuring 33.7” x 81.34,” from Vista Print and approve a cost of, up to \$475**

12. Committee Reports

13. Board Member comment on non-agenda items.

14. Adjournment

Next meeting: Wednesday, May 25, 2022

Please see the Encino NC [website](#) for announcements of events

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of

volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Community Center auditorium at 4935 Balboa Blvd, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at

<https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email:

NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pat Bates, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Pat Bates, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.