Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant:

ENCINO NEIGHBORHOOD COUNCIL

10)	LOS ENCINOS DOCENT ASSOCIATION		95-3797624		FORNIA	05/15/10			
1a)	Organization Name	F	ederal I.D. # (EIN#)	State of	Incorporation	Date of 501(c)(3) Status (if applicable			
1b)	16756 MOORPARK STREET	ENCINO			CA	91436			
	Organization Mailing Address	C	ity		State	Zip Code			
1c)									
	Business Address (If different)	<u> </u>	ity	State		Zip Code			
1d)	PRIMARY CONTACT INFORMATION:								
	AMY ZIDELL	81	8-962-4962	project	221@LosEnc	cinos.org			
	Name		Phone En		Email				
2)	Type of Organization- Please select one: Public School (not to include private schools) Attach Signed letter on School Letterhead	or		on-Profit (other than religious institutions) Determination Letter					
3)	Name / Address of Affiliated Organization (if apple	icable) City		State	Zip Code			

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

This grant will help 501(c)3, Los Encinos Docent Association, cooperating association of Los Encinos State Historic Park, fund a professional Shakespeare performance at the park - well received and well attended by the community previously. The performance will be on the lawn north of the historic adobe, Friday, July 15th, 2022 at 7:00PM. Play options are either Shakespeare's iconic 'Romeo and Juliet' or light-hearted amusing 'Much Ado About Nothing'. This grant request helps cover special event expenses and includes, but is not limited to, entertainment, portable sanitation, portable power, marketing, supplies and special event staffing.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant helps support the Los Encinos Docent Association renew presenting a special open-air event serving important public purposes at a special park in Encino (within area 2):

- The event helps with neighborhood park awareness
- The performance brings high-quality live theatre to the neighborhood, admission free.
- This event is an enjoyable, family-friendly, diverse gathering
- This event delivers classic arts and literature to all ages under the stars.

- This event introduces and reintroduces Angelenos to the park and they return for future visits. The ENC's support of this grant offers the ENC outreach exposure on marketing and event table. Outdoor event attendance is estimated to be approximately 500, with event capacity limit of 750.

SECTION III - PROJECT BUDGET OUTLINE You may also provide the Budget Outline on a separate sheet if necessary or requested. **Personnel Related Expenses** Requested of NC **Total Projected Cost** 6a) Staffing per special event \$ 2,575. sum total 4,960. \$ \$ \$ \$ \$ Non-Personnel Related Expenses Requested of NC **Total Projected Cost** 6b) Entertainment, generator, PPE, per venue materials, supplies \$ sum total 4,960. \$ 4.600. sum total 4,960. Portable sanitation \$ 1.338 Marketing mailer \$ sum total 4,960 \$ 2,389.

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

Source of Funding	Amount	Total Projected Cost	
California Dept. of Parks & Rec. Special Event Permit	\$	\$	
Seeking additional funding depends on receiving ENC NPG	\$	\$	
Additional sponsors, grants, and donations of at least	\$ 4,08	38. \$ 10,90	ງ2.

9) What is the TOTAL amount of the grant funding requested with this application: \$_____4,960.

10a) Start date: <u>05 / 16 / 22</u> 10b) Date Funds Required: <u>07 / 01 / 22</u> 10c) Expected Completion Date: <u>07 / 15 / 22</u> (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

🛛 No	🖵 Yes	If Yes,	please desc	ribe below:										
Name	Name of NC Board Member							Relationship to Applicant						
														-

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
□ Yes □ No <u>*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)</u>

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal



12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Walter Nelson	VP / Secretary	unrent	05/10/22
PRINT Name	Title	Signature	Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <u>clerk.ncfunding@lacity.org</u> for instructions on completing this form

DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date: MAR 20 2012

LOS ENCINOS DOCENT ASSOCIATION 16756 MOORPARK ST ENCINO, CA 91436

Employer Identification Number: 95-3797624 DLN: 17053006326002 Contact Person: MELISSA D TRUSTY ID# 31657 Contact Telephone Number: (877) 829-5500 Accounting Period Ending: December 31 Public Charity Status: 509(a)(2) Form 990 Required: Yes Effective Date of Exemption: May 15, 2010 Contribution Deductibility: Yes Addendum Applies: Yes

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Ses P. Clesner

Lois G. Lerner Director, Exempt Organizations

Enclosure: Publication 4221-PC