





Officers: PAT BATES•President VICTORIA MILLER•Vice President ALEX GARAY •Secretary GLENN BAILEY•Treasurer HENRY ESHELMAN•Sergeant at Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450 www.encinonc.org

NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING MINUTES

Wednesday, May 25, 2022 @ 7 pm

Please click the link below to join the webinar:

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IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of one minute per item and five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. Otherwise comments from the public on agenda items will be heard only when the respective item is being considered. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment. Please be aware that time accumulates for any agenda items commented on. Comments from the public on matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Encino reignoor nood Council Board Members							
Lee Blumenfeld	Vacant	Alex Ventura	<mark>Jess Whitehill</mark>	<mark>Michael Silva</mark>			
Area 1 Rep	Area 2 Rep	Area 3 Rep	Area 4 Rep	Area 5 Rep			
Laurie Kelson	Jim Esterle	Heather Michaels	Henry Eshelman	Alex Garay			
Area 6 Rep	Area 7 Rep	At-Large Rep	At-Large Rep	Apt/Condo Rep			
Victoria Miller	Andrew Zucker	Jennifer Goldstein	David Krygier	Vacant			
Business Rep	Business Rep	Education Rep	Encino Chamber Rep	EPOA Rep			
Eliot Cohen HOME Rep	Glenn Bailey Park/Advocate Environment Rep	<mark>Darin Spillman</mark> PLU Rep	Samuel Apikyan Public Safety Rep	<mark>Anni Keusseyan</mark> Religious Rep			
Patricia Bates Volunteer Rep	Brooke Resnik Youth Rep						

Encino Neighborhood Council Board Members

Encino Neighborhood Council Alternates

Dana Frances Caruso	Vacant	Vacant	Robert Wenger	Jonathan Gabriel
Area 1 Rep Alt	Area 2 Rep Alt	Area 3 Rep Alt	Area 4 Rep Alt	Area 5 Rep Alt
Vacant	Lenny Beckerman	<mark>Lissa Morrow Christian</mark>	Daniel Glaser	Vacant
Area 6 Rep Alt	Area 7 ReQp Alt	At-Large Rep Alt 1	At-Large Rep Alt 2	Apt/Condo Rep Alt
Vacant	Vacant	Vacant	Vacant	Daniel Freedman
Business Rep Alt 1	Business Rep Alt 2	Education Rep Alt	Encino Chamber Rep Alt	EPOA Rep Alt
Daniel Kashani HOME Rep Alt	Maury Geller Park/Advocate Environment Rep Alt	Melody Korehe PLU Rep Alt	Vacant Public Safety Rep Alt	Vacant Religious Rep Alt
Vacant Volunteer Rep Alt				

• Highlighted members were in attendance.

- 1. Call to Order. Start recording. Roll call. determination of quorum.
 - Meeting called to order at 7:04pm
- 2. Reports from Public Officials/Departments/Community Agencies. LAPD, Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634
 - SLO Walia provided updated crime stats for Encino thru 4/30/22: Overall crime up 45%, homicide up 100%, rape dropped 33%, robbery up 425%, aggravated assault up 131%, burglaries up 74%, GTA down & personal thefts are down
 - Councilmember Nithya Raman: Kevin Sanchez-Morales <u>Kevin.Sanchez-Morales@lacity.org</u> 213-473-7004 – N/A

Mayor Garcetti - W. Valley Area Rep. Erin Seinfeld erin.seinfeld@lacity.org (213)422-0815 Assemblymember Jesse Gabriel: Sarah Martin (Sarah.Martin@asm.ca.gov)(818) 346-4521 LA County Supervisor Kuehl: Blake Clayton, BClayton@bos.lacounty.gov (818) 880-9416 Pat B. provided an update from Blake West Valley Neighborhood Prosecutor: Michael Liu, Michael.liu@lacity.org Los Angeles City Planning Department of Neighborhood Empowerment: Dina Andrews Dina.Andrews@lacity.org Budget Advocates: Lee Blumenfeld, encleeb@gmail.com

- 3. Multiple Agenda Items Comment. Comments by members of the public who wish to speak on multiple agenda items shall be allowed to speak for up to one minute per item up to a total of five (5) minutes per meeting. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. This comment period includes comment on all numbered agenda items including public officials' reports. - No one from the public spoke
- 4. General Public Comment on Non-Agenda Items Public comments on non-agenda items within the ENC's subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those who are using the Zoom application, please use the Raise Hand feature to speak.
 - A member of the public commented that the Armenian School on White Oak purchased the land next to them
- 5. Open Board positions in the Encino Neighborhood Council. Open Positions Include: Area 2 Rep (1), Area 2 Alt (1), Area 3 Alt (1), Area 6 Alt (1), Apartment/Condo Alt (1), Business Rep Alt (2), Education Alt (1), Public Safety Rep Alt (1), Religious Alt (1), Volunteer Alt (1), Appointed position Encino Chamber of Commerce Alt (1). Encino Property Owners Association Alt. (1).
 - **Pat B.** read the list of open positions
- 6. Seating of Alternates: The chair will appoint eligible Alternates with affirmation of the board. Discussion and Possible Action. Per the ENC Bylaws (Article V, Section 1D.1): "If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. The appointed Alternate must be in good standing with all required training to be eligible."

- Dana C was appointed to fill the Area 2 seat, Daniel Glazer was appointed to fill Andrew Z.'s seat and • Robert W. was seated for Sam A.
- Victoria M. commented that Jennifer G. was not in attendance •
- Pat B. appointed Lissa M to fill Jennifer G's seat. •
- Lee B 2nds, the alternates were seated. •
- * Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement • according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting

7. Officer's Reports:

A. President's Report

- The agenda setting was discussed and it was brought up that NC elections are coming up and asked the board if anyone was interested in assisting with the elections.
 B. Vice-President's Report
- A reminder that all committee members, including Stakeholder committee members are representing the entire board. There have been several political comments as well as derogatory comments about groups in committee meetings which should not occur.
 - C. Treasurer's Report
 - 1. Motion to approve the April 2022 Monthly Expense Report
- The MER was shared. Glenn B. moved to approve, Pat B. 2nds.
- No public comment nor board member comment
- The item was voted on and passed: 19 (Y), 0 (N), 0 (A), 1 (I)
- * Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting

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D. Secretary's Report: Approval of minutes of April 27, 2022 Meeting

- Alex G. commented that the minutes had been posted and emailed to the board. Alex G. moved, Michael S. 2nds.
- The minutes passed: 19 (Y), 0 (N), 0 (A), 1 (I)
- * Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting
- It was noted that Jennifer G. joined the meeting at 7:42pm. Lissa M. returned to an attendee.
 E. Sergeant-at-Arms Report
- The SAA yielded his time
- 8. Old Business Funding Motion, Discussion and vote may be taken on all items:
 - A. Motion to recommend the ENC fund the Congress of Neighborhoods in the amount of \$1,000 Authorize funding of the Congress of Neighborhoods in the amount of up to \$1,000 Pat/Glenn, 3 yes/0 no/0 abstentions
 - Glenn B. introduced the item
 - Heather M. requested to hold off on the vote because they are not following many rules.
 - Pat B. made a motion to approve funding of \$1000 to the Congress of Neighborhoods. Henry E. 2nds
 - Heather M. further commented
 - Following a role call vote, the motion failed: 1 (Y), 12 (N), 6 (A), 1 (I)
 - * Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting

9. Old Business - Non-Funding - Motion, Discussion and vote may be taken on all items:
 A. Executive Committee

- 1. Discussion and Motion: The ENC Executive Committee recommends that the ENC board utilize the Board of Neighborhood Commissioners policy with respect to time limits on public comments on agenda items. Glenn/Pat approved 4 yes/0 no/0 abstentions
- Pat B. introduced the item and made the motion. Victoria M. 2nds
- No board or public comment
- The item was voted on and passed: 20 (Y), 0 (N), 0 (A)
- * Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting
 - 2. Discussion and Motion: The ENC Executive Committee recommends the addition of Standing Rule (Article VI, §2A, final sentence): The President will delegate or assume the duty of monitoring board member training compliance and verifying stakeholder status of applicants for vacant positions, and notify the Executive Committee of such assumption or delegation and any changes of assignment for such duties. Pat/Alex Passed 4 yes/0 no/0 abstentions)
- Pat B. introduced the item, Glenn B. 2nds, Victoria M. 2nds.
- Lee B. commented on the item
- Glenn B. further elaborated on the item
- Following comments a vote took place, the motion passed: 20 (Y), 0 (N), 0 (A)
- * Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting
- Pat B. requested to change the order of the agenda to cover the education items next.
 - B. Planning & Land Use Committee:
 - 1. Southern California Gas Company: MOTION: The acknowledges notification and its approval of the Southern California Gas Company (SCGC) pipeline safety improvement project at Burbank Blvd. and Yarmouth Avenue, and further thanks the SCGC for clarifying that the street will be left in the same or better condition at the end of the project as it was in the beginning.

10. New Business - Funding - Motion, Discussion and vote may be taken on all items

- **A.** Executive Committee:
 - 1. Outreach for Planning matters: MOTION: The ENC's Executive committee recommends that the board support printing and mailing postcards announcing upcoming Planning & Land Use Committee matters using a vendor such The Printing House or similar. (Alex G/Glenn B. Passed 5/0/0) The President recommends that this be done at a cost of up to \$1,000.
- Pat B. introduced the item and opened it for discussion.
- Danny K. commented that it's a great idea and recommends to have a way to log the mailings are made, offered a suggestion that PTC may be able to provide a logging service.
- Michael S. commented on the agenda item saying why log, just send it out.
- Pat B. moved the item, Alex G. 2nds
- The item was opened to discussion
- Danny K. asked if this is for the initial hearing
- Pat B. commented that it should be monthly for PLU meetings
- Danny K. asked for clarification if this is to announce PLU meetings or specific projects

- Glenn B. commented that if this passes, our funds are only available until the end of June and that it should go into the budget.
- Alex G. clarified that this is for the initial PLU meeting when developers come to the ENC to present.
- Victoria M. commented that there are areas that needed clarification.
- Laurie K. commented that maybe with the help of committee members, that the areas could be physically covered.
- Alex G. provided clarification to Victoria's comments
- Daniel F. joined the meeting.
- Pat B. called for the question.
- A member of the public commented on the item.
- The item was voted on and passed: 18 (Y), 0 (N), 0 (A), 1 (I)
- * Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting
- It was noted that Jennifer G. left the meeting. Glenn B. did not vote on the item
- The next item was deferred to later in the meeting.
 - 2. Meeting in person will happen eventually. There is a shortage of the easy-to-move and set up plastic tables at the Encino Community Center. The composition wood tables are extremely heavy and in very bad condition. MOTION: The ENC's Executive Committee recommends that the board support purchasing five heavy-duty 30# x 96" plastic tables (Event Stable Titon Pro from Amazon or similar) at a cost of up to \$2,500. (Glenn B./Victoria M. Passed 5/0/0)
- Pat B. introduced the item. Glenn B. moved, Pat B. 2nds
- Lee B. commented on a previous item
- No further comments received
- Following a vote, the item passed: 18 (Y), 0 (N), 0 (A), 1 (I)
- * Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting
 - **B.** Outreach Committee:
 - FOLAR Cleanup June 25th, 2022. The ENC is an event sponsor. In addition to getting the word out for volunteers via our social media, we should be prepared to supply light snacks and water to the volunteers as we have done in the past. MOTION: The ENC's Outreach Committee recommends that the board support purchasing light snacks (breakfast bars, energy bars, chips and other similar items as well as water for the volunteers from Smart and Final or other Encino retail store in the amount of \$150. Alex G. moves, Pat B. 2nds, Passed: 4-0-0
- Pat B. introduced both item and combined both items, B1 & B2 for one vote with 2 BACs
- Pat B. moved, Victoria M. 2nds
- A member of the public spoke on the item.
- Following comments, the item was voted on
- Both items passed: 18 (Y), 0 (N), 0 (A), 1 (I)
- * Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting
- Glenn B. was not in attendance for the vote
 - 2. Fire Station 83 Ribbon Cutting June 26th, 2022, LAFD Station 83 open house/fund raiser combined with native garden ribbon cutting. The ENC has funded the native garden and has been supportive of the Station 83. We will participate in the ribbon cutting and would like to budget up to \$350 for hot dogs, condiments, buns, drinks, etc...MOTION: The ENC's Outreach Committee recommends

that the board support spending up to \$350 for hot dogs, condiments, buns, snacks and drinks, from Smart & Final, or similar for the June 26th native garden ribbon cutting and fund raiser at Fire Station 83 in Encino. Alex G, moves, Pat B. 2nds, Passed: 4-0-0.

- See above for vote count
 - **C.** Finance Committee: Motion, discussion, and vote may be taken on all items:
 - 1. The ENC Finance Committee recommends the ENC approve the Neighborhood Purposes Grant request from <u>Friends of Lanai Booster</u> in the amount of \$5,000 for purchase of picnic tables and umbrellas for use by children. Henry/Glenn, Passed 4 yes/0 no/ 0 abstentions
- Pat B. read the agenda item and commented that this item came in at the last minute.
- Lee B. asked for an image of the tables, an image was shared
- Glenn B. commented on why this is a recommendation from the Finance Committee and that the funds are from the Budget NPG Category separate from the amount allocated for schools.
- Lee B. requested the warranty information
- Jennifer G. commented that she felt it was important to attend the meeting because she is not clear on the process of how this NPG did not go to the Education Committee given that the committee members have been speaking with our schools advising of dates for NPG requests
- Pat B. commented on the warranty info.
- Glenn B. clarified his previous comments and elaborated on this NPG.
- Henry E. commented on the agenda item and commented that this board has a tendency to gum items and feels as if we are doing that with this item
- Victoria M. commented that we, as a board should communicate with committee chairs better
- Jennifer G. further commented on the agenda item and again questioned the process issue.
- Pat B. clarified why this grant went through the finance committee.
- Darin S. commented that although there is a process concern, it's a more concerning that the amount is being questioned.
- Lee B. commented again, that the process needs to be discussed in a different setting. He also commented that the plastic tables may get too hot in the summer. He further continued to request a tag noting that the ENC donated the tables
- Glenn B. responded to the Lee's comments and asked if it could be noted in the minutes
- Jim E., commented that Jennifer made very good comments regarding process but the school should not have to suffer over an internal process and asked to call the question.
- Dana C. commented that there's a place downtown called Surplus and any administrator can go get the items for free.
- Danny K. commented on the total amount allocated.
- Glenn B. commented that the funds are from the Budget NPG Category separate from the amount allocated for schools.
- Alex G. commented that there are two attendees with questions.
- Dina A. asked if the Special meeting had started.
- Pat B. clarified why there's a Special meeting
- A member of the public commented that the cost seems high and if the school shopped around for less expensive tables.
- No further comments from board member or the public
- Henry E. moved and Glenn B. 2nd
- Following a vote the item passed: 16 (Y), 0 (N), 3 (A), 1 (I)
- * Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting

- Following the vote, Pat B. asked Dina A., our NEA to provide an update.
- Dina A. provided an update from DONE
- Glenn B. commented on the updates from DONE.
- Pat B. resumed the agenda
 - 2. The ENC Finance Committee recommends the ENC approve the Neighborhood Purposes Grant request from Los Encino Docents Association in the amount of \$4,960 for a public Shakespeare play to be held in July 2022. Glenn/Henry Passed 4 yes/o no/0 abstentions..
- Pat B. introduced the item and moved the item, Lee B. 2nds.
- Amy from Los Encinos commented on the purpose of the grant request.
- The item was opened to board member and public comment
- Glenn B. commented on the item
- Lee B. commented on the item
- Jess W. asked what the funds will be used for
- It was clarified that the funds are used for a range of things, bathrooms, for the play and many other aspects of the production.
- Following comments, the item was voted on and passed: 18 (Y), 0 (N), 0 (A), I (I) * Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting
- It was noted that Anni K. left the meeting
 - 3. The ENC Finance Committee recommends the ENC approve the Neighborhood Purposes Grant application from <u>Volunteers Cleaning Communities</u> in the amount of \$1,850 for tools and equipment on the condition that the board be informed of who is in charge of the program in Encino and that the tools should be kept in Encino and the board be informed of the location.. Glenn/Al Approved 4 yes/0 no/0 abstentions.
- Pat B. introduced the item. Glenn B. moved, Pat B. 2nds.
- Glenn B. commented that this item was discussed in detail at the Finance Committee and elaborated on the non-profit.
- Lee B. commented on the item and requested a tracking system for the items.
- The motion was amended to include a tracking system
- The item was voted on and passed: 18 (Y), 0 (N), 0 (A), 1 (I)
- * Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting

- 4. The ENC Finance Committee recommends the ENC approve the resubmitted Neighborhood Purposes Grant application from the <u>Academy for Enriched Sciences</u> PTA in the amount of \$3,000 to fund upgrade of shade panels for the student lunch areas.Glenn/Pat Approved 4 yes/0 nio/0 abstentions
- Glenn B. introduced the item.

- Jennifer G. commented that the school did not make an error, only a significant amount of time passed since it was submitted.
- Jennifer G. moves, Michael S. 2nds
- No further board member comments and no public comment.
- The motion passed: 19 (Y), 0 (N), 0 (A), 1 (I)
- * Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting
 - 5. .Discussion and possible motion: The ENC Finance Committee Recommends that the ENC authorize a financial contribution to the Neighborhood Council Budget Advocates in the amount of up to \$500 contingent on the NC Budget Advocates being the sole recipient of the funds. Pat/Henry Approved 4 yes/0 no/0 abstentions
- Pat B. introduced the item. Lee B. moved, Alex G. 2nds.
- Pat B. asked what assurance will we have that the Budget Advocates are the sole recipients of the funds.
- Glenn B. clarified.
- No discussion
- Following a vote, the item passed: 18 (Y), 0 (N), 0 (A), 1 (I)
- * Lee Blumenfeld voted on this item but had not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for the Encino NC as of the start time of the meeting
 - 6. Discussion and Possible Motion: Consider recommendation from the ENC Parks and Environment Committee to fund up to \$10,000 for new street trees at vacant or stump sites, with an initial priority for the area along Ventura Blvd. from White Oak Avenue to Lindley Avenue (Parks Pat/Marianne 5 yes/0 no/0 abstentions)
- Pat B. requested to table the item to a different meeting.
 - 7. **Discussion and possible motion:** Consider revision of 2021-2022 budget based on actual and projected expenditures at meeting date including, but not limited to, NPG and CIP categories, with a final budget revision to be produced in June 2022.
- Glenn B. commented that this is not needed at this time.
- 11. New Business- Non-Funding Motion, Discussion and vote may be taken on all items:
 - **A.** Added at president's Discretion: Presentation from the Southern California Gas Company regarding pipeline safety improvement project is on the corner of Elm View Drive and Lake Encino Drive. This project will improve public safety and is part of a CPUC mandated Pipeline Safety Enhancement Plan. The project is scheduled to start in July of 2022 and take 4-6 months to complete. The street will be under construction for 3-4 months and we have a traffic control plan in place for residents and traffic safety. Notification of this project will be made to residents in a 500-foot radius of the job site.
- 12. Committee Reports
- 13. Board Member comment on non-agenda items.
- 14. Adjournment Pat B. recessed the meeting at 9:38pm to open a Special ENC Board Meeting

- The regular meeting reconvened 10:33pm.
- Glenn B. commented that workshop that's taking place tomorrow night on Robert's Rules and the Brown Act session the following week.
- Lee B. says he would be happy to explain any new projects, etc. to reach out to him.
- No further comments
- The meeting was adjourned at 10:39pm

Next meeting: Wednesday, June 22, 2022