



Officers:
Alex Garay • President
Victoria Miller • Vice-President
Glenn Bailey • Secretary
Pat Bates • Treasurer
Henry Eshelman • Sergeant-at-Arms

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ENCINO NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING

MINUTES

Tuesday, July 19, 2022 @6:30

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87172153317>

Meeting ID: 871 7215 3317

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IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minutes per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. **Call to Order. Start recording. Roll call. determination of quorum.**
 - **Meeting called to order at 6:32pm**
2. Approval of [June 2022 Executive Committee Minutes](#) -
 - **Alex G.moved, Henry E. 2nds. One member of the public had a comment on the minutes. Following public comment, the item was voted on and the minutes were approved: 5 (Y), 0 (N), 0 (A).**
3. Reports from Public Officials/Departments/Community Agencies -
 - **No public officials were in attendance.**
4. Public Comment on Non-Agenda Items – Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.
 - **One member of the public spoke during public comment on non-agenda items.**
5. Officer's Reports:
 - A. President's Report - **Alex thanked Pat B. for her work during the past year**
 - B. Vice-President's Report - **the VP deferred her time**
 - C. Secretary's Report
 1. Review of [Prior General Board Meeting minutes](#)
 - **Glenn B. spoke regarding the upcoming minutes, and deferred the time to Alex G., this is not an action item, no action taken.**
 - D. Treasurer's Report
 1. [June 2022](#) Monthly Expenditure Report (MER), emailed to board and posted to ENC Financials webpage
 - **Pat B. shared the MER, no action was taken**
 2. Neighborhood Purposes Grants – update on previous and potential NPGs.
 - E. Sergeant-at-Arms Report:
 1. Discussion and possible action regarding current compliance situation
 - **Commented that there are 2 board members that need to complete their trainings.**
 - **Following the officers reports 2 board members spoke. Victoria M. comment/suggestion was to invite our Assistant Secretary. Glenn B. provided an update on the Assistant Secretary, and asked which NPG recipients sent in their completion reports.**
 - **Pat B. provided an update.**
 - **Following board member comments, the item was opened to public comment.**
 - **One member of the public spoke regarding the officer’s reports.**

Motion, Discussion, and Vote may be taken on all items

6. **New and Old Business Executive Committee**
 - A. Discussion on how we handle the Board meeting agenda item of "Reports from Public Officials/Departments/Community Agencies" in terms of questions and comments from Board members and the public. **Discussion and possible action.**
 - **The item was introduced, the item was brought up by a few board members.**
 - **Following much discussion it was decided that we would go through the reports and then ask**

for comments

- **Alex G. will follow-up with our new Deputy City Attorney and NEA regarding opening the floor to public comment on Officials and Officers Reports.**

B. CF 21-1472 - To Rules, Elections, and Intergovernmental Relations Committee

Motion (Raman - Krekorian - Martinez) relative to instructing the Chief Legislative Analyst, with assistance from the City Attorney and other departments, as needed, to report with options for a ballot measure for the November 2022 ballot, to amend the City Charter to create an Independent Redistricting Commission for the City. **Discussion and possible action.**

- **Glenn B. introduced the item.**
- **Alex G. introduced the following motion: The ENC's Executive Committee recommends that the board is in support of Council File 21-1472 to amend the city charter to create to create an independent redistricting commission for the city**
- **Pat B. 2nds**
- **The item was opened to public comment - a member was called on and did not respond.**
- **The item was voted on and passed: 5 (Y), 0 (N), 0 (A)**

C. Roles of Executive Committee members during Regular Board meetings – Discussion on what roles each Exec Committee member will take during Regular Board meetings, **Discussion and possible action.**

- **Alex G. introduced the item.**
- **Pat B. commented that she continues to track the vote counts for our paperwork and would be happy to call for the votes.**
- **All roles were discussed.**
- **Glenn B. further commented that he can assist with Zoom hosting.**
- **A member of the public commented on the item.**

D. In person meetings/hybrid meetings - update on returning to in-person meetings/hybrid meetings, including the survey DONE is requesting we complete – **discussion and possible action**

- **Alex G. introduced the item and asked Glenn B. to provide an update**
- **Glenn B. provided a thorough update regarding the work group meetings.**
- **Henry E. commented**
- **Glenn B. further commented on how hybrid meetings may run**
- **Pat B. commented on the equipment needed.**
- **Henry E. requested to look at our existing equipment**
- **Victoria M. commented on the item.**
- **It was decided to not take action**
- **A member of the public spoke on the item.**

E. Bylaws – Discussion based on the response from DONE regarding our Bylaws and adding a standing rule regarding alternate members holding an Executive Committee position.. **Discussion and possible action.**

- **Alex G introduced the item and recommended that we request our Bylaws as they had not been sent back and we would advise DONE that we would take an internal position on our question.**
- **Victoria M. commented on the item**
- **Glenn B. commented on the item**

- **Victoria M. further commented on the item.**
- **Glenn B. suggested that Alex G. follow up.**
- **Alex G. will work on getting our Bylaws.**
- **Although no action was taken, a member of the public commented on the item.**

F. Standing Rule Item - Article X Elections, Section 4. [Method of Verifying Stakeholder Status - Voters will verify their Stakeholder status by providing acceptable documentation.] Verification of registered Los Angeles County voter status at an Encino address shall be an acceptable documentation method for resident Stakeholder status. **Discussion and possible action.**

- **Pat B. introduced the item.**
- **Victoria M. commented on the item.**
- **Glenn B. commented on the item**
- **Pat B. crafted the following MOTION: The ENC's Exec Committee recommends that the board support requesting that the city clerk incorporate voter registration as acceptable documentation for neighborhood council elections.**
- **Alex G. 2nd.**
- **The item was opened to public comment**
- **Following comment, the item was voted on and passed: 5 (Y), 0 (N), 0 (A)**

G. Absences - Review of board member absences and possible removal – discussion and possible action

- **Victoria M. introduced the item**
- **Glenn B. commented on the item**
- **Victoria M. further commented.**
- **Alex G. commented that formal notifications would be sent**
- **No formal action was taken, a member of the public spoke on the item.**

H. Board member interactions - Discussion on board members interactions during meetings – discussion and possible action

- **Alex G. pulled the item and will email the board**

I. Committee Participation - Review committee participation, including Board and Alternate Members in non-compliance with the ENC's Bylaws requiring members to serve on at least one (1) committee. Discussion and possible action.

- **This was discussed in item G.**
- **Glenn B. asked for clarification, is everyone in compliance.**
- **Victoria M. commented that it was the same people discussed in item G.**

7. Board Member Comment on Non Agenda Items

- **Glenn B. commented that we did not complete the one on one election meeting with DONE.**
- **Pat B. commented that we did not have another meeting**
- **Alex G. commented that Outreach looked at some of the items.**
- **Glenn B. recommended that the election form needs to be submitted. Glenn further asked about the last regular meeting and the council file from it.**
- **Pat B. commented that quorum was lost at that meeting.**
- **Alex G. commented that it was on the agenda as old business.**

- **The item was opened to public comment.**
- **Following public comment, the meeting was adjourned at: 8:30pm**