



Officers:
Alex Garay • President
Victoria Miller • Vice-President
Glenn Bailey • Secretary
Pat Bates • Treasurer
Henry Eshelman • Sergeant-at-Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450 www.encinonc.org

**NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
EXECUTIVE COMMITTEE MEETING**

Wednesday, May 17, 2023 @ 6:30pm

Encino Community Center

4935 Balboa Blvd.

Encino, CA 91316

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public wishing to speak on non-agenda items will fill out a speaker card and turn it in to the Secretary.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of one minute per item. When turning in the speaker card, indicate which items you wish to speak on. Otherwise, comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

- 1. Call to Order. Start recording. Roll call. determination of quorum.**
- 2. Reports from Public Officials/Departments/Community Agencies/Candidates General Public Comment on Non-Agenda Items** – Public comments on non-agenda items within the ENC’s subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion.
- 3. General Public Comment on Non-Agenda Items** – Public comments on non-agenda items within the ENC’s subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion.
- 4. Officer's Reports:**
 - A. President’s Report – Bylaws, Committee Chairs, Meetings
 - B. Vice-President's Report
 - C. Treasurer's Report
 - D. Secretary’s Report:
 - E. Sergeant-at-Arms Report
- 5. NEW BUSINESS - FUNDING:**
 - A. Conferencing Mics In Person Meetings** – Should the ENC invest in a conference style microphone system, with 24 mics? Sets sell for about \$3200. Should we request up to \$4500 for a conference style microphone system? Discussion and possible action.
 - B. Input Mixer** – To go with the new mic system, should the ENC consider purchasing an input mixer? These are usually about \$100 for an 8 XLP input mixer, may need one to handle up to 24 mics. Should we request up to \$500 for an input mixer? Discussion and possible action.
 - C. New ENC Laptop** – The ENC desperately needs a new laptop. Chromebooks may be an option. Usually Chromebooks sell for about \$450+. If a laptop is needed, with more functionality, we should be prepared to discuss. Should we request up to \$2000 for a new laptop or Chromebook? Discussion and possible action
 - D. Wide angle camcorder** – As we move to streaming and/or hybrid meetings, we should be prepared with a camcorder. Prices have dropped dramatically, should we request up to \$450 for a camcorder to record and stream meetings? Discussion and possible action
 - E. Tripod for recording** – A tripod would be necessary if we are streaming or hosting hybrid/virtual meetings. Should we request up to \$150 for a tripod? Discussion and possible action.
 - F. Shakespeare By The Sea** – A new location in Encino has been secured for the Shakespeare by the Sea’s production of A Midsummer Night’s Dream. The new venue is the Encino Garden Center. Each year the ENC is a major sponsor of the event and this year should be no exception. Should we request up to \$5000 to cover various costs, i.e., generator, Andy Gumps, Banners and other related expenses for the production? Discussion and possible action.
 - G. ENC logo’s Table Covers** – Should the ENC invest in green, ENC logo, table covers for meetings. The right cloth should help hide cables, etc.... Should we request up to \$600 for ENC logo table covers? Discussion and possible action.

6. New Business:

A. SB411 – Senator Portantino introduced legislation to amend the Brown Act - Update

B. Elections – Update

7. Review ENC Regular Board Meeting Agenda – Candidate Forum

8. Committee Member comment on non-agenda items.

9. Adjournment

Next meeting: Tuesday, June 20, 2023

Announcements: Please see the Encino NC [website](#) for announcements of other events and to join our mailing list.

- **ENC Election Day will be June 18th. Meet the candidates at our May meeting**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Community Center auditorium at 4935 Balboa Blvd, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System: [Early Notification System \(ENS\)](#)

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.