



Officers:  
Alex Garay • President  
Victoria Miller • Vice-President  
Glenn Bailey • Secretary  
Pat Bates • Treasurer  
Henry Eshelman • Sergeant-at-Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450 www.encinonc.org

# **NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL SPECIAL GENERAL BOARD MEETING**

**Wednesday, December 6, 2023 @  
7 pm**

**Meet and Greet @ 6:30pm**

**Encino Community Center  
4935 Balboa Blvd.  
Encino, CA 91316**

**Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public wishing to speak on non-agenda items will fill out a speaker card and turn it in to the Secretary.**

**The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.**

**A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of one minute per item and five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. When turning in the speaker card, indicate which items you wish to speak on. Otherwise comments from the public on agenda items will be heard only when the respective item is being considered. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment. Please be aware that time accumulates for any agenda items commented on.**

**Comments from the public on matters not appearing on the agenda that are within the Board's jurisdiction will**

be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

**Encino Neighborhood Council Board Members**

Joshua Sautter Area 1 Rep	Vacant Area 2 Rep	Toyia Jackson Area 3 Rep	Robert Wenger Area 4 Rep	Diane Rosen Area 5 Rep
Laure Stevens Area 6 Rep	Andrew Zucker Area 7 Rep	Heather Michaels At-Large Rep	Henry Eshelman At-Large Rep	Alex Garay Apt/Condo Rep
Victoria Miller Business Rep	Kelvin Tolbert Business Rep	Vacant Education Rep	TBD Encino Chamber Rep	Laurie Kelson EPOA Rep
TBD HOME Rep	Glenn Bailey Park/Advocate Environment Rep	Matthew May PLU Rep	Samuel Apikyan Public Safety Rep	Anni Keusseyan Religious Rep
Patricia Bates Volunteer Rep	Vacant Youth Rep			

**Encino Neighborhood Council Alternates**

Dana Frances Caruso Area 1 Alt	<b>Vacant</b> Area 2 Alt	<b>Vacant</b> Area 3 Alt	Vacant Area 4 Alt	Vacant Area 5 Alt
<b>Roy Nwaisser</b> Area 6 Alt	Vacant Area 7 Alt	Vacant At-Large Alt 1	Vacant At-Large Alt2	<b>Vacant</b> Apt/Condo Alt
<b>Daniel Kashani</b> Business Alt 1	<b>Vacant</b> Business Alt 2	<b>Vacant</b> Education Alt	Vacant Encino Chamber Alt	Vacant EPOA Alt
TBD HOME Alt	Vacant Park/Advocate Environment Alt	Athena Novak PLU Alt	<b>Vacant</b> Public Safety Alt	<b>Vacant</b> Religious Alt
<b>Vacant</b> Volunteer Alt				

**1. Call to Order. Start recording. Roll call. determination of quorum.**

**Reports from Public Officials/Departments/Community Agencies, not limited to:**

2. **LAPD, Senior Lead Officer Walia, [34024@lapd.online](mailto:34024@lapd.online) (818) 374-7634**  
**Councilmember Nithya Raman: Emma Taylor,**  
**Department of Neighborhood Empowerment: Dina Andrews [Dina.Andrews@lacity.org](mailto:Dina.Andrews@lacity.org)**  
**Budget Advocates: Glenn Bailey**
3. **Presentation – Mehmet Berker, Council Office – Hillside Traffic Mitigation & AB645**
4. **Multiple Agenda Items Comment.** Comments by members of the public who wish to speak on multiple agenda items shall be allowed to speak for up to one minute per item up to a total of five (5) minutes per meeting. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. This comment period includes comment on all numbered agenda items including public officials’ reports.
5. **General Public Comment on Non-Agenda Items** – Public comments on non-agenda items within the ENC’s subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion.
6. Consideration of any applications received for open positions: None received

7. **Seating of Alternates:** The chair will appoint eligible Alternates with affirmation of the board. Discussion and Possible Action. Per the ENC Bylaws (Article V, Section 1D.1): “If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. **The appointed Alternate must be in good standing with all required training to be eligible.**”
8. **Officer’s Report:**
- A. President’s Report –
  - B. Vice-President's Report –
  - C. Treasurer's Report
    - 1. **Motion to approve the [October MER & November MER](#)**
  - D. Secretary’s Report: [Sept. ENC Regular Board Meeting Minutes](#) & [Oct. Board Minutes](#)
  - E. Sergeant-at-Arms Report
9. **NEW BUSINESS - FUNDING:**
- A. **Encino Community Center Rec & Parks (RAP) Movie Night – RAP has been asked to host a movie night in the community center and we have been invited to have a table. The movie will be Friday, December 8, 2023, starting at We should have items to give you, including popcorn from our machine. We need to purchase new popcorn and perhaps logo’s bags. 500 logo’d bags, from 4Imprint, comes to \$250 plus setup, shipping and tax. We need to purchase new popcorn as well (from Smart and Final or similar.) Should we consider requesting up to \$500 for the event and include waters and other snacks for the guests? Discussion and possible action**
  - B. **2024 LA Homeless Count – The 2024 Annual Greater Los Angeles Homeless Count for Encino will be the evening of Tuesday January 23, 2024. Thanks to the Sherman Oaks/Encino Chamber of Commerce for allowing staging in their Encino office. I will be recruiting volunteers to assist with the count in the upcoming weeks.**  
**Motion: In connection with the 2024 Greater Los Angeles Homeless Count, provide up to \$300 for refreshments, printing and signage for the event. Pat/Josh 5 yes 0 abstentions 0 no**
10. **NEW BUSINESS:**
- (Public Safety Committee)**
- A. **CF 20-0190:**  
CF 20-0190 Arming RAP Rangers. Sadly, this City Council motion to arm our Park Rangers has expired without consideration. A possible reason for Recreation & Parks Ranter attrition is that they can not be armed on duty. The ENC supported this provision, and many NCs also supported it. The council file and documents, including the ENC’s previous CIS, may be viewed here: [CF 20-0190](#)  
**Motion: Request that the City Council re-introduce CF 20-0190 regarding arming Los Angeles Recreation & Parks Park Rangers and take any other necessary actions to recruit and retain these highly-trained and qualified Park Rangers. Pat/Varant 5 yes 0 abstentions 0 no**

**The following items were added at the discretion of the President due to time sensitivity. They have not gone through committee, discussion and action may be taken:**

- B. **CF 23-1339** – The council file was introduced by CD6 with a 2<sup>nd</sup> from Councilmember Raman on 11/29/23. The council file may be read here: [CF 23-1339](#)

**Discussion and possible action on filing a CIS for CF 23-1339.**

- C. **CF 23-1338** – The council file was introduced by Imelia Padilla from CD 6 with a 2<sup>nd</sup> from Councilmember Raman on 11/29/23. The council file may be read here: [23-1338](#)

**Discussion and possible action on filing a CIS for CF 23-1338.**

## **11. Board Member comment on non-agenda items.**

- **LA City Council voted on an independent redistricting commission! Put this on your radar, the ENC was extremely active regarding the redistricting process and will more than likely have this item in an upcoming committee meeting**

## **12. Adjournment**

**Available ENC Representative Positions:**

- **Open Board positions in the Encino Neighborhood Council. Open Positions Include: Area 2 Rep (1), Area 2 Alt (1), Area 3 Alt (1), Area 4 Alt (1), Area 5 Alt., Area 7 Alt., Apartment/Condo Alt (1), Business Rep Alt (1), Education Rep (1), Education Alt (1), Public Safety Rep Alt (1), Religious Alt (1), Volunteer Alt (1), Youth Rep (1), Youth Rep Alt (1).**

**Next meeting: Wednesday, January 24, 2024, 7pm, Encino Community Center**

**Announcements: Please see the Encino NC [website](#) for announcements of other events and to join our mailing list. Following are Planning and Land Use Projects/Pending Cases:**

- **Oak Tree Inn, 17448 Ventura Blvd., housing for youths that are transitioning out of the foster care system. Details pending..**
- **17660 Ventura Blvd - Chick-Fil-A -Plan Approval (Review of Conditions) for Conditional Use to allow a Drive Thru where not otherwise allowed by Zoning Code.  
City Planning Case No. ZA-2017-4754-CU-SPPA-SPR  
**NOTE: A City Planning Public Hearing was held on September 12 and the initial decision is pending but subject to Appeals to the South Valley Area Planning Commission & recommendation from the ENC.****
- **17017 - 17031 Ventura Blvd (also on Genesta Avenue)  
5-Story Elder Care - Medical Offices  
Requests include "Exception" to the Ventura Boulevard Specific Plan and Zoning Deviations.  
City Planning Case No. CPC-2018-3286-VZC-SPE-ELD-SPPA-SPP-SPRZA-2021-2018-CUB-CU**
- **17777 Ventura Blvd - Verdi Garden- Conditional Use Permit for full line of alcoholic beverages for existing restaurant that operates as a "Banquet Hall"  
City Planning Case No. ZA-2021-2018-CUB-CU  
**NOTE: Case on Hold - City termination letter sent July 2023.****

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Community Center auditorium at 4935 Balboa Blvd, Encino, 91316, and digitally at [www.encinonc.org](http://www.encinonc.org) You can also receive our agendas via email by subscribing to L.A. City's Early Notification System: [Early Notification System \(ENS\)](#)

**THE AMERICAN WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (747) 282-0450 or email via [president@encinonc.org](mailto:president@encinonc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**SERVICIOS DE TRADUCCIÓN:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal.