



Officers:
Alex Garay - President
Victoria Miller - Vice-President
Laure Stevens - Secretary
Pat Bates - Treasurer
Henry Eshelman - Segeant-at-Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450 www.encinonc.org

NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL

GENERAL BOARD MEETING

Wednesday, January 24, 2024 @
7 pm

Please click the link below to join the
webinar:

<https://us02web.zoom.us/j/87533764334>

Or One tap mobile: US: +16699006833,87533764334# or
+12532158782,87533764334#

Or Telephone: Dial (for higher quality, dial a number based on your current
location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799
or +1 929 205 6099 or +1 301 715
8592 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) or 833 548 0276 (Toll
Free) or 833 548 0282 (Toll Free)

Webinar ID: 875 3376 4334

International numbers available: <https://us02web.zoom.us/j/87533764334>

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IN CONFORMITY WITH GOVERNOR NEWSOME SIGNING SB411 INTO LAW ON OCTOBER 9, 2023 AND
IN CONFORMITY WITH THE LOS ANGELES CITY COUNCIL PASSING CF 23-1114, THE ENCINO

**NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION
OR INTERNET-BASED SERVICE OPTION**

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public wishing to speak on non-agenda items will fill out a speaker card and turn it in to the Secretary.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of one minute per item and five (5) minutes per meeting. Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. When turning in the speaker card, indicate which items you wish to speak on. Otherwise comments from the public on agenda items will be heard only when the respective item is being considered. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment. Please be aware that time accumulates for any agenda items commented on.

Comments from the public on matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer of the Board decides differently.

Encino Neighborhood Council Board Members

Joshua Sautter Area 1 Rep Present	Vacant Area 2 Rep	Toyia Jackson Area 3 Rep Present	Robert Wenger Area 4 Rep Present	Diane Rosen Area 5 Rep Present
Laure Stevens Area 6 Rep Present	Andrew Zucker Area 7 Rep Present	Heather Michaels At-Large Rep Present	Henry Eshelman At-Large Rep Present	Alex Garay Apt/Condo Rep Present
Victoria Miller Business Rep Present	Kelvin Tolbert Business Rep Present	Vacant Education Rep	TBD Encino Chamber Rep	Laurie Kelson EPOA Rep Present
TBD HOME Rep	Glenn Bailey Park/Advocate Environment Rep Present	Matthew May PLU Rep Not Present	Samuel Apikyan Public Safety Rep Not Present **Missed 4 Meetings**	Anni Keusseyan Religious Rep Present
Patricia Bates Volunteer Rep Present	Vacant Youth Rep			

Encino Neighborhood Council Alternates

Dana Frances Caruso Area 1 Alt	Vacant Area 2 Alt	Vacant Area 3 Alt	Vacant Area 4 Alt	Vacant Area 5 Alt
Roy Nwaiser Area 6 Alt. Present	Vacant Area 7 Alt	Vacant Lissa Morrow Present For Samuel Apikyan At-Large Alt 1	Vacant At-Large Alt2	Vacant Apt/Condo Alt
Daniel Kashani Business Alt 1	Vacant Business Alt 2	Vacant Education Alt	Vacant Encino Chamber Alt	Vacant EPOA Alt

TBD HOME Alt	Vacant Park/Advocate Environment Alt	Athena Novak PLU Alt	Vacant Public Safety Alt	Vacant Religious Alt
Vacant Volunteer Alt				

1. Call to Order. Start recording. Roll call. determination of quorum. Call to order 7:03PM

Reports from Public Officials/Departments/Community Agencies, not limited to:

2. **LAPD, Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634**
Officer Walia read crime stats, answers questions
Councilmember Nithya Raman: Ricky Angel, ricky.angel@lacity.org Ricky introduced himself, gave updates on the traffic calming survey. Answered questions.
Department of Neighborhood Empowerment: Dina Andrews Dina.Andrews@lacity.org Updates
Budget Advocates: Glenn Bailey Updates

3. **Multiple Agenda Items Comment.** Comments by members of the public who wish to speak on multiple agenda items shall be allowed to speak for up to one minute per item up to a total of five (5) minutes per meeting. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comments. This comment period includes comment on all numbered agenda items including public officials' reports. **Various comments**

4. **General Public Comment on Non-Agenda Items** – Public comments on non-agenda items within the ENC's subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. **Various comments**

5. Consideration of any applications received for open positions: Application Received, LeeVante Haywood **Lee Vante introduced himself, application for Area 2. Voted 15 yes / 0 No**

6. **Seating of Alternates:** The chair will appoint eligible Alternates with affirmation of the board. Discussion and Possible Action. Per the ENC Bylaws (Article V, Section 1D.1): "If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. **The appointed Alternate must be in good standing with all required training to be eligible.**" **15/0**

7. **Officer's Report:**
 - A. President's Report –
 - B. Vice-President's Report –
 - C. Treasurer's Report
 1. **Motion to approve the [DECEMBER 2023 MER](#) 15/0**
 - D. Secretary's Report Vote on minutes **16/ yes (heather absent)**
 1. **Motion to approve the [December 2023 Special Board Meeting Minutes](#)**
 - E. Sergeant-at-Arms Report

8. NEW BUSINESS - FUNDING:

- Outreach Committee:

- A. Motion to use up to \$1000 total for boosted Facebook/instagram selected posts to increase stakeholder engagement. FacebookBoostAllocation: **Comments from board members and public.**

Passed 4-0. **Roll call vote 16 Yes / 0 No / 1 absent 1 Ineligible**

- B. Motion to upgrade constant contact to allow for multiple users, increasing the current year budget for emailing to \$1200 and reducing the allocation to NPGs by the \$600 increase.

Passed: 4-0. **New amendment to the motion to not reduce the allocation call to vote**

Yes – 15/ 0 Vote on the newly amended motion: 15 /0

- Executive Committee:

- C. **Grateful Hearts Event** – The ENC is able to participate in the Grateful Hearts event, on April 6, 2024 at Warner Center Park. The event will support first responders such as our local LAPD and LAFD. The cost to table is \$500, the invoice may be viewed here: [INVOICE](#). **MOTION: The ENC’s Executive Committee recommends that the board support approving \$500 to table at the Grateful Hearts Event on April 6, 2024 at Warner Center Park, 5800 Topanga Canyon Blvd., Woodland Hills, CA 91367. Passed: 5 (Y), 0 (N), 0 (A) Vote: 15 Yes / 0 no**

9. NEW BUSINESS:

- Bylaws Committee:

- A. **Bylaws Revision: Review Bylaws updates in progress, including new Board Structure. Discussion – no action will be taken, this is an update only. Victoria Miller gave report along with Glenn Baily.**

10. Board Member comment on non-agenda items.

11. Adjournment

Available ENC Representative Positions:

- **Open Board positions in the Encino Neighborhood Council. Open Positions Include: Area 2 Alt (1), Area 3 Alt (1), Area 4 Alt (1), Area 5 Alt., Area 7 Alt., Apartment/Condo Alt (1), Business Rep Alt (1), Education Rep (1), Education Alt (1), Public Safety Rep Alt (1), Religious Alt (1), Volunteer Alt (1), Youth Rep (1), Youth Rep Alt (1).**

Next meeting: Wednesday, February 28, 2024, 7pm – Location TBD

Announcements: Please see the Encino NC [website](#) for announcements of other events and to join our mailing list. Following are Planning and Land Use Projects/Pending Cases:

- ZA-2020-179-CU ENV-2020-180-CE at 4954 North Encino Avenue 91316 – CUP Hearing to convert a

single family home into a place of worship – January 30, 2024, 9AM, to join the meeting:

<https://planning-lacity-org.zoom.us/j/85441259557>

Meeting ID: 854 4125 9557 Passcode: 070136

Or Call: (669) 900-9128 or (213) 338-8477 When prompted, enter the Meeting ID of: 854 4125 9557#

- **LA City Council voted on an independent redistricting commission! Put this on your radar, the ENC was extremely active regarding the redistricting process and will more than likely have this item in an upcoming committee meeting**
- **Proposed Developments on Ventura Blvd – Next PLU Committee Meeting: Feb 13, 2024**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Community Center auditorium at 4935 Balboa Blvd, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System: [Early Notification System \(ENS\)](#)

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.