



Officers:
DEBRA GEORGE
President
VICTORIA MILLER
Vice President
MARK LEVINSON
Secretary
PATRICIA BATES
Treasurer
GLENN BAILEY
Sergeant at Arms

ENCINO NEIGHBORHOOD COUNCIL OUTREACH COMMITTEE MEETING

Monday, September 11th, 2017 @ 6:30pm

**Encino Women's Club Kitchen
4924 Paso Robles Ave. Encino, CA, 91316**

Voting Members – ENC Members:

Alex Garay (Chair)*, Jim Esterle*, Carol Levin*, Miriam Davis*, Chris Huckins*

Voting Members – Stakeholders:

Gail Reysa

Alternate Committee Members:

Victoria Miller*, Debra George*, Shani Hudson

* Indicates ENC Board Member or Alternate, no more than 5 Encino Neighborhood Council Board-Members or Alternates may be seated at a time to vote during a committee meeting

Motion, Discussion, and Vote may be taken on all items

1. **Call to Order. Roll call; determination of quorum.**
2. **Approve minutes from August Outreach Committee meeting.**
3. **Old Business:**
 - A. Utility Boxes – Update
4. **New Business:**
 - A. Encino Family Festival Popcorn – Do we want electricity at our booth? The initial application included the cost for electricity. If we're serving popcorn we need a health permit. The cost is \$51 to apply. We requested additional funds for this event and we should be able to use them. The recommendation is to give away popcorn – do we want to pop it at the booth?
 - B. Encino Family Festival - DONATIONS – There's little time to get donations from local eateries or service providers. Donations have not been approved as of yet, although EmPowerLA's site states we can receive them. We should look into getting 3 donations, as a 3rd place, 2nd place and 1st place raffle. If we cannot

get the donations we will need to purchase items for a raffle. A raffle ticket can be given for each email address collected.

- C. Encino Family Festival – Booth Staffing – Designate times to staff booth.
- D. Valley Disaster Preparedness Fair – October 7th at the Northridge Mall – ENC has a booth and items to give away – who will staff the booth?
- E. End of the year ENC Meeting: Officer Ham will provide a discussion on Crime and Homelessness. City officials are invited. Meet and greet starts at 6pm – food provided by_____. We should not sit at our tables, we should mingle with stakeholders at their tables. Beginning of meeting will consist of Officer Ham with a 30-45 min discussion on crime and homelessness. Councilmember Koretz can speak if he attends, then continue with our General ENC meeting. Will be at the Woman’s Kitchen.
- F. Name Tags – We can purchase lanyards and print out our own ENC badges or we can get badges made. There’s a significant cost difference.

5. Future Outreach Projects/Events:

- A. America’s Healthy Kids II
- B. Spring at the Farmer’s Market
- C. ENC Easter Egg Hunt or support and attend the one at Los Encinos?

6. Public Comments on Non-Agenda Items:

Limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Committee Chair.

7. Adjournment by 8:00pm

Next Outreach Committee meeting: 10/2/17 or 10/9/17

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials’ and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Community

Center www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Debra George, Board President, at (818) 971-6996 or email via enc@socal.rr.com

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debra George, Board President, at (818) 971-6996 or email via enc@socal.rr.com.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Debra George, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico enc@socal.rr.com para avisar al Concejo Vecinal.