

Department of Neighborhood Empowerment

Reporting Month:	NOVEMBER	MONTHLY EXPENDITURE REPORT
NC Name:	Encino	Submitted: 1/14/2017 10:54:48
Budget Fiscal Year:	2016-2017	



FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	FACEBOOK			11/1/16 BOOST CHARGES	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$82.83
2	JCS CATERING			11/1/16 CONGRESS OF NEIGHBORHOODS	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$500.00
3	PARTNERS IN DIVERSITY			11/10/16 TEMPORARY STAFFING	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$566.15
4	TWC TIME WARNER			11/14/16 2 MONTHS INTERNET	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$124.73
5	CONSTANT CONTACT			11/28/2016 EMAIL PROGRAM	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$40.00
6	SWEET LANY JANE			11/30/2016 BERTONI EVENT	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$55.00
7	THE WEB CORNER			11/14/2016 WEB MAINTENANCE	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$99.00
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
11						<input type="checkbox"/>	<input type="checkbox"/>	
12						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)								\$1,467.71
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)							\$6,656.62
C	OUTSTANDING COMMITMENTS (OBLIGATIONS)							
1	DEBRA GEORGE	Oct 6A3,4,5		REIMBURSEMENTS	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$161.29
2	PARTNERS IN DIVERSITY	Budget		NOVEMBER PAYROLL	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00
3	DEBRA GEORGE	Aug 5a4		REIMBURSEMENT NOT CLEARED	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$14.50
4	PARTNERS IN DIVERSITY	Budget		EXPECTED BALANCE OF TEMP STAFFING	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$8,457.00
5	OFFICE DEPOT, MISC	Budget		EXPECTED BALANCE OF OP. COST	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$1,408.00
6	WEB & CABLE	Budget		EXPECTED BALANCE FOR YEAR	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$703.00
7	Meeting costs	Budget		EXPECTED BALANCE FOR YEAR	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$2,100.00
8	Printing House or other	Aug 6B2		Balance authorised for printing	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$1,426.69
9	PARTNERS IN DIVERSITY	Oct. 6A2		Legal secretary - Bylaw revision authorised	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$500.00
10						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Outstanding Commitments (Includes total on page 3)								\$14,770.48
D	Total Expenditures & Commitments							\$22,894.81
E	Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)							\$0.00
F	Approved Budget 2016-2017							\$37,000.00
G	Balance of Budget 2016-2017							\$14,105.19

Reporting Month:	NOVEMBER
NC Name:	Encino

MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$11,357.38		\$11,357.38	\$1,467.71	\$9,889.67

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$14,300.00	\$566.15	\$0.00	\$3,191.40	\$10,542.45
200	Outreach	\$8,500.00	\$901.56	\$0.00	\$2,744.73	\$4,853.71
300	Community Improvement	\$4,200.00	\$0.00	\$0.00		\$4,200.00
400	NPG	\$10,000.00	\$0.00	\$0.00	\$720.49	\$9,279.51
500	Elections		\$0.00	\$0.00		\$0.00
	TOTAL	\$37,000.00	\$1,467.71	\$0.00	\$6,656.62	\$28,875.67

NEIGHBORHOOD COUNCIL DECLARATION			
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.			
Treasurer Signature		Signer's Signature	
Print Name	PATRICIA BATES	Print Name	DEBRA GEORGE
Date		Date	
NC Additional Comments			



STATEMENT OF ACCOUNTS

Statement Number: [REDACTED]
11/01/16 - 11/30/16

UNION BANK
CENTURY CITY 0206
PO BOX 512380
LOS ANGELES CA 90051-0380

Telephone Banking
For 24-hour Automated Direct Service
800-238-4486
800-826-7345(TDD)
Representatives are available
Monday through Saturday

To open additional accounts,
or apply for loans, call your
banking office at 310-551-8900

You may also access your account online
at unionbank.com

Thank you for banking with us
since 2014

ENCINO NEIGHBORHOOD COUNCIL
200 N SPRING ST FL 20
LOS ANGELES CA 90012-4801

- Save time by depositing checks directly from your smartphone or tablet. Easy Usage: It is simple to submit a deposit. Select an account, enter the amount and take a photo of both sides of the check. It's that simple. Quick Confirmation: Check your deposit status online or with your mobile app. For more information, go to: unionbank.com/mobilecheckdeposit

Business Basics Checking Summary

Account Number: [REDACTED]

Days in statement period: 30

Balance on 11/1	\$	11,357.38
Additions		0.00
Subtractions		-1,467.71
	Checks	-99.00
	Payments	-1,066.15
	Purchases	-302.56
Balance on 11/30	\$	9,889.67
Statement Average Ledger Balance		10,245.63

We waived your service charge this statement period.

Checks

Number	Date	Reference	Amount	Number	Date	Reference	Amount
5064	11/14	07715764	99.00				

Payments *online and electronic banking*

Date	Description/Location	Reference	Amount
11/1	JCS CATERING COM ONLINE PMT WEB UN1682190818POS	59483735	\$ 500.00
11/10	PARTNERS IN DIVE ONLINE PMT WEB UN1682190818POS	59885273	566.15
Total			\$ 1,066.15

Purchases *ATM card and Debit card™ purchases*

Date	Description/Location	Reference	Amount
11/1	FACEBK D64 650-6187714 CA 650-6187714 CA	70999738	\$ 82.83
11/14	TWC*TIME W 888-TWCABLE CA 888-TWCABLE CA	70464584	124.73
11/28	CTC*CONSTA 855-2295506 MA 855-2295506 MA	70707951	40.00
11/30	SWEET LADY ENCINO CA ENCINO CA	72104048	55.00
Total			\$ 302.56

Information and Banking Office Services

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.



Facebook, Inc.
 1601 Willow Road
 Menlo Park, CA 94025-1452
 United States

Account: 249205780

Transaction #953604378084690-2167587

Description	Facebook Ads Payment
Account	249205780
Transaction Date	10/31/2016 9:25am
Amount Billed	\$82.83 USD
Billing Reason	Remaining ad costs at the end of the month.
Method	MasterCard xxxx xxxx xxxx 4209 - Reference Number D648N9E392
Status	Payment Completed

Billing Activity

For advertising services provided from 10/30/2016 12:00am to 10/30/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	69 Impressions	\$0.92 USD
6059118442518	Post: "FF"	162 Impressions	\$2.11 USD

Total \$3.03 USD

Billing Activity

For advertising services provided from 10/29/2016 12:00am to 10/29/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	77 Impressions	\$0.95 USD
6059118442518	Post: "FF"	3 Impressions	\$0.05 USD

Total \$1.00 USD

Billing Activity

For advertising services provided from 10/28/2016 12:00am to 10/28/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	49 Impressions	\$0.83 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	34 Impressions	\$0.26 USD
6058911499918	Post: "Ventura Blvd Closures"	62 Impressions	\$0.71 USD

Total \$1.80 USD

ENCINO NC NOVEMBER 2016 MER ITEM A1

Billing Activity

For advertising services provided from 10/27/2016 12:00am to 10/27/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	56 Impressions	\$1.05 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	85 Impressions	\$0.94 USD
6058490424718	Post: "Haunted History!"	4 Impressions	\$0.05 USD
6058911499918	Post: "Ventura Blvd Closures"	170 Impressions	\$2.18 USD

Total \$4.22 USD

Billing Activity

For advertising services provided from 10/26/2016 12:00am to 10/26/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	53 Impressions	\$1.00 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	93 Impressions	\$0.94 USD
6058490424718	Post: "Haunted History!"	85 Impressions	\$1.03 USD
6058911499918	Post: "Ventura Blvd Closures"	89 Impressions	\$1.11 USD

Total \$4.08 USD

Billing Activity

For advertising services provided from 10/25/2016 12:00am to 10/25/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	62 Impressions	\$0.91 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	98 Impressions	\$0.95 USD
6058422611318	Post: "Encino Neighborhood Council Meeting"	6 Impressions	\$0.13 USD
6058490424718	Post: "Haunted History!"	90 Impressions	\$0.88 USD

Total \$2.87 USD

Billing Activity

For advertising services provided from 10/24/2016 12:00am to 10/24/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	36 Impressions	\$0.97 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	73 Impressions	\$0.92 USD
6058422611318	Post: "Encino Neighborhood Council Meeting"	69 Impressions	\$1.00 USD
6058490424718	Post: "Haunted History!"	80 Impressions	\$0.99 USD
6058490717518	Post: "Boo at the LA Zoo - family fun!"	6 Impressions	\$0.11 USD

Total \$3.99 USD

Billing Activity

For advertising services provided from 10/23/2016 12:00am to 10/23/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	40 Impressions	\$0.91 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	83 Impressions	\$0.96 USD

ENCINO NC NOVEMBER 2016 MER ITEM A1

6058422611318	Post: "Encino Neighborhood Council Meeting"	52 Impressions	\$1.09 USD
6058490424718	Post: "Haunted History!"	109 Impressions	\$1.02 USD
6058490717518	Post: "Boo at the LA Zoo - family fun!"	74 Impressions	\$0.96 USD

Total

\$4.94 USD

Billing Activity

For advertising services provided from 10/22/2016 12:00am to 10/22/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	42 Impressions	\$0.99 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	67 Impressions	\$0.99 USD
6058422611318	Post: "Encino Neighborhood Council Meeting"	56 Impressions	\$1.16 USD
6058490424718	Post: "Haunted History!"	79 Impressions	\$1.05 USD
6058490717518	Post: "Boo at the LA Zoo - family fun!"	86 Impressions	\$0.91 USD

Total

\$5.10 USD

Billing Activity

For advertising services provided from 10/21/2016 12:00am to 10/21/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	54 Impressions	\$0.98 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	71 Impressions	\$1.02 USD
6058422611318	Post: "Encino Neighborhood Council Meeting"	68 Impressions	\$1.43 USD
6058490424718	Post: "Haunted History!"	100 Impressions	\$1.08 USD
6058490717518	Post: "Boo at the LA Zoo - family fun!"	95 Impressions	\$1.07 USD

Total

\$5.58 USD

Billing Activity

For advertising services provided from 10/20/2016 12:00am to 10/20/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	54 Impressions	\$1.00 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	113 Impressions	\$1.06 USD
6058422611318	Post: "Encino Neighborhood Council Meeting"	64 Impressions	\$1.25 USD
6058490424718	Post: "Haunted History!"	62 Impressions	\$0.90 USD
6058490717518	Post: "Boo at the LA Zoo - family fun!"	99 Impressions	\$0.95 USD

Total

\$5.16 USD

Billing Activity

For advertising services provided from 10/19/2016 12:00am to 10/19/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	63 Impressions	\$1.00 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	107 Impressions	\$0.97 USD
6058422611318	Post: "Encino Neighborhood Council Meeting"	72 Impressions	\$0.94 USD

Total

\$2.91 USD

Billing Activity

For advertising services provided from 10/18/2016 12:00am to 10/18/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	66 Impressions	\$0.99 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	172 Impressions	\$0.99 USD

Total \$1.98 USD

Billing Activity

For advertising services provided from 10/17/2016 12:00am to 10/17/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	80 Impressions	\$1.00 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	165 Impressions	\$0.99 USD

Total \$1.99 USD

Billing Activity

For advertising services provided from 10/16/2016 12:00am to 10/16/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	77 Impressions	\$1.03 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	188 Impressions	\$1.16 USD

Total \$2.19 USD

Billing Activity

For advertising services provided from 10/15/2016 12:00am to 10/15/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	53 Impressions	\$1.06 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	185 Impressions	\$1.13 USD

Total \$2.19 USD

Billing Activity

For advertising services provided from 10/14/2016 12:00am to 10/14/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	69 Impressions	\$1.10 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	145 Impressions	\$1.12 USD

Total \$2.22 USD

Billing Activity

For advertising services provided from 10/13/2016 12:00am to 10/13/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	58 Impressions	\$0.99 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	139 Impressions	\$0.96 USD
6058105851518	Post: "Stern/Fazio Debate 10...0. Ballot measures will..."	24 Impressions	\$0.31 USD

Total \$2.26 USD

Billing Activity

ENCINO NC NOVEMBER 2016 MER ITEM A1

For advertising services provided from 10/13/2016 12:00am to 10/13/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	1 Impression	\$0.01 USD

Total \$0.01 USD

Billing Activity

For advertising services provided from 10/12/2016 12:00am to 10/12/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	66 Impressions	\$1.05 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	129 Impressions	\$0.97 USD

Total \$2.02 USD

Billing Activity

For advertising services provided from 10/11/2016 12:00am to 10/11/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	76 Impressions	\$1.06 USD
6057599544918	Post: "Animal Services needs volunteers"	75 Impressions	\$0.79 USD
6057968675718	Post: "Halloween Carnival for 12 and under. 10/29"	71 Impressions	\$0.65 USD

Total \$2.50 USD

Billing Activity

For advertising services provided from 10/10/2016 12:00am to 10/10/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	87 Impressions	\$1.03 USD
6057599544918	Post: "Animal Services needs volunteers"	120 Impressions	\$1.02 USD

Total \$2.05 USD

Billing Activity

For advertising services provided from 10/09/2016 12:00am to 10/09/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	79 Impressions	\$0.97 USD
6057599544918	Post: "Animal Services needs volunteers"	96 Impressions	\$0.91 USD

Total \$1.88 USD

Billing Activity

For advertising services provided from 10/08/2016 12:00am to 10/08/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	78 Impressions	\$1.05 USD
6057599544918	Post: "Animal Services needs volunteers"	96 Impressions	\$0.94 USD

Total \$1.99 USD

Billing Activity

For advertising services provided from 10/07/2016 12:00am to 10/07/2016 11:59pm

Ad ID	Ad Name	Details	Amount
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ENCINO NC NOVEMBER 2016 MER ITEM A1

6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	62 Impressions	\$1.01 USD
6057599544918	Post: "Animal Services needs volunteers"	90 Impressions	\$1.13 USD

Total

\$2.14 USD

Billing Activity

For advertising services provided from 10/07/2016 12:00am to 10/07/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6057599544918	Post: "Animal Services needs volunteers"	2 Impressions	\$0.03 USD

Total

\$0.03 USD

Billing Activity

For advertising services provided from 10/06/2016 12:00am to 10/06/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	77 Impressions	\$1.08 USD
6057599544918	Post: "Animal Services needs volunteers"	95 Impressions	\$1.08 USD

Total

\$2.16 USD

Billing Activity

For advertising services provided from 10/05/2016 12:00am to 10/05/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	81 Impressions	\$1.12 USD
6057599544918	Post: "Animal Services needs volunteers"	102 Impressions	\$1.02 USD

Total

\$2.14 USD

Billing Activity

For advertising services provided from 10/04/2016 12:00am to 10/04/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	132 Impressions	\$0.99 USD
6057599544918	Post: "Animal Services needs volunteers"	6 Impressions	\$0.05 USD

Total

\$1.04 USD

Billing Activity

For advertising services provided from 10/03/2016 12:00am to 10/03/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	129 Impressions	\$1.04 USD

Total

\$1.04 USD

Billing Activity

For advertising services provided from 10/02/2016 12:00am to 10/02/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6056316777518	Post: /encinoneighborhoodcou...5 to fans and their friends	102 Impressions	\$1.04 USD

Total

\$1.04 USD

Billing Activity

For advertising services provided from 10/02/2016 12:00am to 10/02/2016 11:59pm

Ad ID	Ad Name	Details	Amount
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ENCINO NC NOVEMBER 2016 MER ITEM A1

605631677518	Post: /encinoneighborhoodcou...5 to fans and their friends	1 Impression	\$0.01 USD
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Total

\$0.01 USD

Billing Activity

For advertising services provided from 10/01/2016 1:30am to 10/01/2016 2:30pm

Ad ID	Ad Name	Details	Amount
605631677518	Post: /encinoneighborhoodcou...5 to fans and their friends	25 Impressions	\$0.48 USD

Total

\$0.48 USD

Billing Activity

For advertising services provided from 10/01/2016 12:00am to 10/01/2016 11:59pm

Ad ID	Ad Name	Details	Amount
605631677518	Post: /encinoneighborhoodcou...5 to fans and their friends	51 Impressions	\$0.58 USD

Total

\$0.58 USD

Billing Activity

For advertising services provided from 09/30/2016 12:00am to 09/30/2016 11:59pm

Ad ID	Ad Name	Details	Amount
605631677518	Post: /encinoneighborhoodcou...5 to fans and their friends	55 Impressions	\$1.08 USD
6057282824318	Post: "Sign up for our email newsletter!"	158 Impressions	\$1.77 USD

Total

\$2.85 USD

Billing Activity

For advertising services provided from 09/29/2016 12:00am to 09/29/2016 11:59pm

Ad ID	Ad Name	Details	Amount
605631677518	Post: /encinoneighborhoodcou...5 to fans and their friends	63 Impressions	\$1.12 USD
6057282824318	Post: "Sign up for our email newsletter!"	32 Impressions	\$0.23 USD

Total

\$1.35 USD

Billing Activity

For advertising services provided from 09/28/2016 12:00am to 09/28/2016 11:59pm

Ad ID	Ad Name	Details	Amount
605631677518	Post: /encinoneighborhoodcou...5 to fans and their friends	1 Impression	\$0.01 USD

Total

\$0.01 USD

ENCINO NC NOVEMBER 2016 MER ITEM A1



Patricia Bates <batesbird@gmail.com>

Your NC Contribution Requested for Two Upcoming Valley Alliance of NCs Events

1 message

Judith Daniels <judi13@gmail.com>

Mon, Oct 10, 2016 at 5:06 PM

To: ENC@empowerla.org

Dear Valley Neighborhood Council Presidents, Treasurers, and Board Members:

The Valley Alliance of Neighborhood Councils (VANC) represents all 34 Neighborhood Councils in the San Fernando Valley. We offer education and outreach opportunities as well as monthly meetings with guest speakers.

As you may be aware, VANC has scheduled two events for this Fiscal Year, a **Planning Forum** on Thursday, November 10, 2016 and our fabulous **14th Anniversary Mixer** on Thursday, March 9, 2017. Both events will be held at CBS Studios in Studio City and typically draw over 200 attendees. (Further details on the Planning Forum will be provided at this Thursday's monthly meeting of VANC.)

VANC events are always free for your Board members to attend. But there is a cost – primarily for food – that our member Councils generously contribute to.

The VANC Executive Committee is asking that each of our member Councils consider contributing a total of \$500 for our two events. We suggest making one motion and one payment, although that is not required. We try to make it easy for you to contribute. We have worked with the Department of Neighborhood Empowerment (DONE) to have procedures that are easy for you and acceptable for them. DONE has always supported our events.

All contributions are appreciated, no matter what amount. Councils that do not contribute now may do so before the March 2017 event. Your Board members may attend these events even if your NC does not contribute. All NCs that contribute timely will be listed on the program for the event and thanked publicly. At our Spring Anniversary Mixer, we encourage each contributing NC to bring their banner to display.

What your NC needs to do.

- You must approve a funding motion at a properly agendized and posted Board meeting of your NC.
- The only paperwork DONE/City Clerk funding requires is the signed Funding Request Form. You do not need an event form. No pre-approval is required. No community benefit statement is required. The Funding Request Form description should read: "Payment for VANC outreach and education events for NCs: Resource Board Planning Forum November 10, 2016, and VANC mixer March 9, 2017" or similar wording.
- Your NC Treasurer/Second Signer needs to request a check no later than November 1, 2016 made out to "JCS Catering Company." See address below for Vic Viereck, who will be collecting and delivering the checks.
- After payment is made, each NC will receive an invoice listing your contribution. DONE/City Clerk Funding approves of this procedure.
- If your NC Treasurer prefers to make two payments, please let Vic know so that he can expect your payments.

Send checks payable to "JCS Catering Company" by November 1, 2016 to:

Victor N. Viereck
12702 Tiara Street
Valley Village, CA 91607

If there are questions about any of these procedures, please contact Vic (vicviereck@sbcglobal.net) or Judith Daniels (judi13@gmail.com).

On behalf of the Valley Alliance of NCs, thank you for your continued support of these special VANC events!

Cordially,

ENCINO NC NOVEMBER 2016 MER ITEM A2

Judith Daniels
Executive Committee Member
Valley Alliance of Neighborhood Councils



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

INVOICE

Invoice Amount

\$197.22

Remit to: Partners In Diversity, Inc.
ASGE Marquette Commercial Finance
NW 6333 P.O. Box 1450
Minneapolis, MN 55485-6333

Payment Terms	Invoice Date
Due On Receipt	10/31/2016
Invoice No.	Customer No.
25574	1510

Neighborhood Council/Encino
4924 Paso Robles Ave
Encino, CA 91316

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 10/30/2016				
Ackerman, Jason E Executive Administrative Assistant	Reg	4.83	\$22.18	\$107.13
Ackerman, Jason E Minute Taker	Reg	3.50	\$25.74	\$90.09
Total This Week ending:				\$197.22

g: 8.33 OT: 0 DT: 0	Total - This Invoice:	\$197.22
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

10/10/16 25385 \$ 149.72
 10/17/16 25478 219.21
 10/31/16 25574 197.22
\$ 566.15

Paid 11/6/16

ENCINO NC NOVEMBER 2016 MER ITEM A3



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
ASGE Marquette Commercial Finance
NW 6333 P.O. Box 1450
Minneapolis, MN 55485-6333

Neighborhood Council/Encino
4924 Paso Robles Ave
Encino, CA 91316

INVOICE

Invoice Amount
\$219.21

Payment Terms	Invoice Date
Due On Receipt	10/17/2016
Invoice No.	Customer No.
25478	1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 10/16/2016				
Ackerman, Jason E Executive Administrative Assistant	Reg	8.92	\$22.18	\$197.85
Ackerman, Jason E Minute Taker	Reg	0.83	\$25.74	\$21.36
Total This Week ending:				\$219.21

g: 9.75 OT: 0 DT: 0	Total - This Invoice:	\$219.21
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

ENCINO NC NOVEMBER 2016 MER ITEM A3



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

INVOICE

Invoice Amount

\$149.72

Remit to: Partners In Diversity, Inc.
ASGE Marquette Commercial Finance
NW 6333 P.O. Box 1450
Minneapolis, MN 55485-6333

Payment Terms	Invoice Date
Due On Receipt	10/10/2016
Invoice No.	Customer No.
25385	1510

Neighborhood Council/Encino
4924 Paso Robles Ave
Encino, CA 91316

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 10/09/2016 Ackerman, Jason E Executive Administrative Assistant	Reg	6.75	\$22.18	\$149.72
Total This Week ending:				\$149.72

Reg: 6.75 OT: 0 DT: 0	Total - This Invoice:	\$149.72
------------------------------	------------------------------	-----------------

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

ENCINO NC NOVEMBER 2016 MER ITEM A3

October 28, 2016

Auto Pay Notice

Account: **8448 20 001 3772834**
 Phone Number: (818) 971-6996
 Security Code: **6486**
 Service At: **4924 PASO ROBLES AVE
 ENCINO CA 91316-3458**

Contact Us

Visit us at twc.com/support
 Or, call us at 855-70-SPECTRUM (855-707-7328)

SPECTRUM NEWS

Important Rate Update. In an effort to align pricing for service fees, effective December 15, 2016 pricing will be adjusted for:

- Late Fee (voice only customer) from \$4.75 to 1.5%
- New Agent Assisted Payment will be established at \$5.00

Unreturned Equipment

- Digital Receiver \$123.00
- WiFi Modem/Extender/Router/Gateway \$78.00
- Access Point \$172.00



Summary *Service from 11/06/16 through 12/05/16
 details on following pages*

Previous Balance	59.99
Payments Received	0.00
Remaining Balance	59.99
Internet Services	59.99
Current Charges	59.99
YOUR AUTO PAY WILL BE PROCESSED 11/14/16	
Total Due by Auto Pay	\$119.98

+ Late Fee 4.75
 124.73

Welcome to Spectrum! Spectrum product & services are now available. Spectrum offers more choice & value with equipment prices to help you make the most of your services. Spectrum TV has more FREE HD, Internet with the fastest starting speeds plus no modem fees & Voice service with no added taxes or fees. For more info, visit Spectrum.com or call 1-855-397-7281.



Please note your account is past due.
 To avoid a late fee, the BALANCE must be paid by the DUE DATE. If unpaid balance is not paid immediately your service may be interrupted. There may be additional fees to restore service. Thank you for your prompt payment.

October 28, 2016

John Arnstein

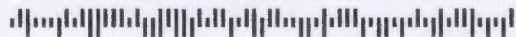
Account: **8448 20 001 3772834**
 Phone Number: (818) 971-6996
 Service At: **4924 PASO ROBLES AVE
 ENCINO CA 91316-3458**



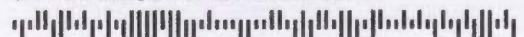
9260 TOPANGA CYN BV CHATSWORTH CA 91311-5760
 8448 2000 NO RP 28 10292016 NNNNNNNN 01 012822 0041

JOHN ARNSTEIN
 ENCINO NEIGHBORHOOD COUNCI
 4924 PASO ROBLES AVE
 ENCINO CA 91316-3458

Total Due by Auto Pay \$119.98



TIME WARNER CABLE
 PO BOX 60074
 CITY OF INDUSTRY CA 91716-0074



844820001377283400119982

ENCINO NC NOVEMBER 2016 MER ITEM A4



[Print](#)

Billing Activity - Invoices

Encino Neighborhood Council

*Attn: Patricia Bates
200 N. Spring St FL 20
Los Angeles CA 90012-4801
US
P: 818-971-6996*

Today's Date: 11/27/2016
User Name: president@encinonc.org

Invoices from 10/27/2016 to 11/27/2016

Date	Description	Charge Amount	Credit Amount
11/27/2016	Invoice #160165283	\$40.00 USD	

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



Los Angeles City Councilmember Paul Koretz and the Department of City Planning

INVITE YOU to a

Meet & Greet with Vince Bertoni

New Director of the Department of City Planning

Encino Community Center – Auditorium

4935 Balboa Blvd., Encino, CA 91316

Wednesday, November 30th, 2016

~~7:00 - 8:00~~

Customer Copy
Sweet Lady Jane - Encino

Sweet Lady Jane

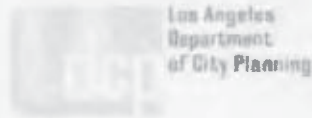
Current Batch 11292016
Tue 11/29/2016 3:37:57 PM
Check 106
Corbin M.

Cardholder acknowledges receipt of goods and/or services in the amount of the TOTAL shown hereon and agrees to perform the obligations set forth in the Cardholder agreement with the Issuer

MasterCard XXXXXXXXXXXX4209
Approval AP063896

BASE	\$55.00
TIP	_____
TOTAL	_____

Customer Copy



ENCINO NC NOVEMBER 2016 MER ITEM A6

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
11/1/2016	14123	11/1/2016

Bill To
 Encino Neighborhood Council
 P.O. Box 260439
 Encino, CA 91426

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	99.00	99.00
<i>Paid 11/6/16</i>			
		Total	\$99.00
		Payments/Credits	\$0.00
		Balance Due	\$99.00