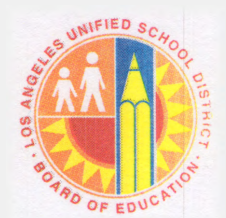




LOS ANGELES UNIFIED SCHOOL DISTRICT  
LOCAL DISTRICT NORTHWEST  
**LANAI ROAD SCHOOL**  
4241 Lanai Road  
Encino, CA 91436  
PHONE (818) 788-1590  
FAX (818) 788-4263

**VIVIAN EKCHIAN**  
INTERIM SUPERINTENDENT OF SCHOOLS  
**JOSEPH NACORDA**  
INSTRUCTIONAL AREA SUPERINTENDENT  
**LISA ELAN**  
PRINCIPAL  
**BEHNAZ VALAMEHR**  
ASSISTANT PRINCIPAL



April 6, 2018

Encino Neighborhood Council,

Thank you for considering Lanai Road Elementary in Encino, CA for a grant.


The Active Classroom for Diverse Learners project seeks funds to purchase a range of adaptive materials aimed to better support the sensory and movement needs of diverse learners at Lanai Road Elementary. These materials will be utilized in the Autism Inclusion classroom, and mainstream classrooms in grades K thru 2.

The overall objective of the program is to create an inclusive environment that allows all types of students to participate in the learning process and succeed academically. This project seeks funds to purchase 12 wobble chairs, one sensory pod, one crash pad, one weighted sensory lap pad, a soft play wall, a comfy couch, a round floor table, two comfy floor seats, and multisensory raised line paper. Proudly, Lanai is one of the few elementary schools within the Los Angeles Unified School District that integrates high-functioning autism students in the general education classroom. As a result of this program, Lanai is considered a full-inclusion school, which means that whenever possible, students with special needs are placed in integrated classrooms for daily instruction, with occasional periods of time for specialized intervention with our autism specialist, Ms. Rachel Freeman, and with other specially trained personnel as needed. This project will provide much needed adaptive materials to ensure the success of all students at Lanai.

Supporting all students regardless of ability or disability is important at Lanai Road Elementary. We teach tolerance and acceptance of all individuals. We believe an inclusive and diverse environment is the best environment for student learning. The High Functioning Autism program has been an important part of this mission. Students on the autism spectrum are integrated in our lower elementary grades (K -

2) regular. This special equipment will be readily available in the autism inclusion classrooms and general education classrooms to provide movement for students on the autism spectrum, as well as students with varying sensory needs who need additional sensory input through rocking or swaying. Currently, Lanai does not have any alternative seating options for these students. These innovative materials will assist Lanai's diverse learners in fulfilling their need for movement, while staying engaged in classroom activities. They also aim to minimize disruption to other students by eliminating the need for students to move around the classroom or exit the classroom for movement breaks.

Thank you,

  
Lisa Elan

Neighborhood Council Funding Program  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Encino

**SECTION I - APPLICANT INFORMATION**

1a) Lanai Road Elementary 95-6001908 \_\_\_\_\_  
*Organization Name* *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 4241 Lanai Road Encino CA 91436  
*Organization Mailing Address* *City* *State* *Zip Code*

1c) \_\_\_\_\_  
*Business Address (if different)* *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

Lisa Elan (818) 788-1590 lje9260@lausd.net  
*Name* *Phone* *Email*

2) Type of Organization- Please select one:  
 Public School (not to include private schools) or  501(c)(3) Non-Profit (other than religious institutions)  
 Attach Grant Request on School Letterhead Attach IRS Determination Letter

3) \_\_\_\_\_  
*Name / Address of Affiliated Organization* *City* *State* *Zip Code*  
 (if applicable)

**SECTION II - PROJECT DESCRIPTION**

4) Please describe the purpose and intent of the grant.  
 The Active Classroom for Diverse Learners project seeks funds to purchase a range of adaptive materials aimed to better support the sensory and movement needs of diverse learners at Lanai Road Elementary. These materials will be utilized in the Autism Inclusion classroom, and mainstream classrooms in grades K-2. The overall objective of the program is to create an inclusive environment that allows all types of students to participate in the learning process and succeed academically. This project seeks funds to purchase 12 wobble chairs, one sensory pod, one crash pad, one weighted sensory lap pad, a soft play wall, a comfy couch, a round floor table, two comfy floor seats, and multi-sensory raised line paper. Proudly, Lanai is one of the few elementary schools within the Los Angeles Unified School District implementing a program that integrates high-functioning autism students in the general education classroom. As a result of this program, Lanai is considered a full-inclusion school, which means that whenever possible, students with special needs are placed in integrated classrooms for daily instruction, with occasional periods of time for specialized intervention with our autism specialist, Ms. Rachel Freeman, and with other specially trained personnel as needed. This project will provide much needed adaptive materials to ensure the success of all students at Lanai.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.  
 (Grants cannot be used as rewards or prizes for individuals)  
 Supporting all students regardless of ability or disability is important at Lanai Road Elementary. We teach tolerance and acceptance of all individuals. We believe an inclusive and diverse environment is the best environment for student learning. The High Functioning Autism program has been an important part of this mission. Students on the autism spectrum are integrated in our lower elementary grades (K-2) regularly. This special equipment will be readily available in the autism inclusion classrooms and general education classrooms to provide movement for students on the autism spectrum, as well as students with varying sensory needs who need additional sensory input through rocking or swaying. Currently, Lanai does not have any alternative seating options for these students. These innovative materials will assist Lanai's diverse learners in fulfilling their need for movement, while staying engaged in classroom activities. They also aim to minimize disruption to other students by eliminating the need for students to move around the classroom or exit the classroom for movement breaks.

**SECTION III - PROJECT BUDGET OUTLINE**

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Sensory Pod, Crash Pad, Weighted Sensory Lap Pads & Soft Play Wall	\$87 + \$220 + \$54 + \$159	\$520
Kore Wobble Chairs & comfy floor seats & round table & comfy couch	\$588 + \$99 + \$290 + \$280	\$1257
Pacon Multi-sensory Raised Line paper	\$52	\$52

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

- No  Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: \$1,829

10a) Start date: 8/15/18 10b) Date Funds Required: 5/18/18

10c) Expected completion date: 8/15/18 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

- No  Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant
<u>Zach Helsper</u>	<u>In-law of Principal</u>

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - **REQUIRED\***  
Lisa Elan Principal *Lisa Elan* 4/6/18  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - **REQUIRED\***  
Denise Shane S.A.P. *Denise Shane* 4/12/18  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form