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**NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
BYLAWS COMMITTEE SPECIAL MEETING
MONDAY, FEBRUARY 20, 2017
START TIME: 3:00 PM
The Coffee Bean & Tea Leaf
17301 Ventura Blvd. Encino, CA 91316**

COMMITTEE MEMBERS: Ken Silk (Chair)*, Glenn Bailey*, Sherman Gamson*, Victoria Miller*
** indicates ENC Representative Board Member, **indicates ENC Alternate Board Member*

The public who wish to ask a question or speak under public comments are requested to fill out a Speaker Card and provide it to the Committee Chair. Any personal information can be released pursuant to the California Public Records Act.

MOTION(S), DISCUSSION(S), AND A VOTE MAY BE TAKEN ON ALL AGENDA ITEMS.

At the discretion of the Chair this agenda may be modified as to time slots for agenda items or speakers to accommodate changes at that time.

- 1. Call to Order, Introduction of Committee Members, Verification of Quorum**
- 2. Approval of Minutes of October 18, 2016**
- 3. Consideration of proposed amendment to ENC Bylaws Article V Governing Board, Section 1 Composition, Subsection F Alternate Representatives [Alternates]:**
If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. The seat of any absent Representative temporarily becomes an At-Large Seat and the seat of any designated Alternate temporarily becomes an At-Large Seat.
- 4. Establish next meeting date to consider input from first reading of proposed Bylaws amendments at February 22, 2017 ENC Board meeting.**
- 5. Public Comments: Comments from the public on non-agenda items within the Committee's subject matter jurisdiction.**
- 6. Comments from the Committee members**
- 7. Adjournment**

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL COMMITTEE MEETINGS – The public is requested to fill out a “Speaker Card” to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee’s jurisdiction will be heard during the Public Comment period.

Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the Public Comment on non-agenda items period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to two minutes per speaker per item, unless adjusted by the presiding officer of the Committee.

PUBLIC POSTING OF AGENDAS – Encino NC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, Encino Community Center and on www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

PUBLIC ACCESS OF RECORDS – Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Committee in advance of a meeting may be viewed 4933 Balboa Blvd., Encino, CA 91316 at our website: www.EncinoNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Encino NC Office at (818) 971-6996 or email ENC@socal.rr.com

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting Debra George, Encino NC Board President, at (818) 971-6996 or email via enc@socal.rr.com

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the Encino NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Encino NC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.php>

SERVICIOS DE TRADUCCION – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Debra George, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:(818)971-6996) o por correo electrónico enc@socal.rr.com para avisar al Concejo Vecinal.