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Encino Neighborhood Council BYOLAWS COMMITTEE Special Meeting Minutes (AMENDED—see Item #6)

Meeting Date: Monday, February 20, 2017 @3pm,

Location: Coffee Bean & Tea Leaf, 17301 Ventura Blvd., Encino 91316

Present: Glenn Bailey, Sherman Gamson, Victoria Miller, Kenneth Silk (Chair)

- 1. Call to Order:** @ 3:12pm: Roll Call, Determination of Quorum met
- 2. Approval of Minutes of the October 18, 2016 Bylaws Committed Meeting:** Deferred until the next scheduled committee meeting
- 3. Action Items:** Consideration of proposed amendment to ENC Bylaws Article V Governing Board, Section 1 Composition, Subsection F Alternate Representatives (Alternates):

If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the President or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat and the set of any designated Alternate temporarily becomes an At-Large Seat.

***Motion: Victoria Miller
Second: Sherman Gamson
MSP, 4-0-0, unanimous***

- 4. Establish next Bylaws Committee Meeting Date:** Friday, March 3, 2017—date and location to be confirmed.

5. Public Comments: n/a

6. Comments from Committee members: Will let the President and Executive Committee know that the Bylaws Committee has requested that in order to work within the required two consecutive readings of the proposed changes to the Bylaws at General Board Meetings + the City's imposed deadlines, that for the March 22, 2017 General Meeting we consider not scheduling guest speakers, unless for timely issues. In addition, we will also ask that Committees defer items that are not consent items until the April General Meeting. This request is to make sure there is ample time to read and the Bylaws and respond to questions and/or discussion of such.

7. Adjournment: 3:58pm

Respectfully Submitted on February 22, 2017
Victoria Miller
ENC Vice President/Business Representative
Bylaws Committee Member