



Officers
ALEX GARAY
President
VICTORIA MILLER
Vice President
Vacant
Secretary
PATRICIA BATES
Treasurer
LEE BLUMENFELD
Sergeant at Arms

NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING

Wednesday, November 28th, 2018

**6:30pm Meet & Greet with Refreshments
7:00pm Meeting**

**Encino Women's Club
4924 Paso Robles Ave., Encino CA 91316**

Motion, Discussion, and Vote may be taken on all items
The Encino Neighborhood Council may be live streamed to the Encino Facebook page
<https://www.facebook.com/encinoneighborhoodcouncil/>

City of Los Angeles Harassment and Diversity Policy: All City volunteers have a right to work in an environment free from all forms of discrimination and conduct which can be considered harassing, coercive, or disruptive.

Meet and Greet with refreshments.

- 1. Call to Order & Pledge of Allegiance at 7:00pm.**
- 2. Public Comments on Non-Agenda Items: (10 minutes) Limited to maximum TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Board's Secretary. Time may be adjusted at president's discretion.**



3. Reports from Public Officials/Departments/Community Agencies: (30 minutes)

- A. Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups
- B. Councilmember Paul Koretz: Chris Givens, Encino Field Deputy (818) 971-3088
- C. Councilmember Koretz: Aviv Kleinman, Planning Deputy (818) 971-3088
- D. LAPD Senior Lead Officers: Officer Walia
- E. LA City Attorney: Raffy Astvasadoorian, Neighborhood Prosecutor (Raffy.A@lacity.org)
- F. Mayor's West Valley Rep: Tanaz Golshan
- G. LA Department of Public Works Representatives
- H. LADWP Representative
- I. County or State officials

4. PRESENTATION (30 Minutes) – LA City Victims Assistance Program – Melissa Hernandez, Victim Service Coordinator – Office of LA City Attorney - melissa.hernandez@lacity.org

5. Applications for open positions on the Encino Neighborhood Council (5 minutes)

A. Area 5 Alternate Application – Shari McCandlish

How to apply

Available positions include: Education Rep., **Alternates:** Business (2); Education; Public Safety; Religious Organization/Institution; Volunteer/Service Group; Area 3; Area 4, Area 5; Area 7

B. Seating of Alternates

Discussion and Possible Action to approve the acting President's recommendation(s) to appoint Alternate(s) to fill Representative Seat(s) for this meeting only.

C. Second Budget Representative

Discussion and Possible action to appoint a second Budget Representative. Budget Representatives attend Budget Day, elect Budget Advocates, and may attend all Budget Advocate meeting and/or serve on Budget Advocate Committees and serve as liaisons between the Budget Advocates and the Board. Budget Representatives do not have to be members of a Neighborhood Council Board but must be appointed by the Neighborhood Council they represent.

6. Officer's Reports:

A. President's Report – (5 minutes)

- 1. Past 3 weeks...

B. Treasurer's Report – (10 Minutes) Update for Board – ENC Account and cash flow

- 1. **MOTION:** Approval of October 2018 Monthly Expenditure Reports

C. Secretary's Report – (5 Minutes)

- 1. **MOTION:** Approval of February, July August, September, and/or October 2018 Meeting Minutes

D. Vice President's Report – (5 Minutes)

- 1. Current Committees and Membership Information

E. Sergeant at Arms' Report (5 minutes)

- 1. Ethics, Funding, Code of Conduct – training required of members



7. New Business – Non-Funding Consent Items (30 minutes)

Planning and Land Use (Non-Funding Items):

- A. 4741 Libbit.** A proposed apartment building, 60,000sq.ft., 5 stories with 46 units & 60 parking spaces. **MOTION; PLU-18-11-0005:** The ENC PLU does not support the 4741 Libbit Avenue apartment building as presented on November 13, 2018 due to the lack of parking and guest parking, the height of the building, noise issues, privacy issues for the adjacent houses and traffic issues on Libbit which is a narrow street. Additionally, the building does not comply with the minimum sq.ftg required by Ordinance 174994 of the Encino/Tarzana Community Plan. The ENC PLU would support a building of by-right adherence to the number of units, height, setback and parking requirements and which conforms to the original zoning requirements of Ordinance 174994. **Passed 8-0-0**
- B. Recode LA, Process and Procedures Ordinance; Case No. CPC-2016-3182-CA; Council File: 12-0460-S4, CEQA Case No. ENV-2016-3181-CE.** Recode LA will violate the City Charter by giving more authority to the Planning Commission and less to the Neighborhood Councils and City Council. **MOTION; PLU-18-11-0006:** The Encino Neighborhood Council opposes, in the strongest possible terms, the Processes & Procedures Ordinance; Case No. CPC-2016-3181-CA, Council File 12-0460-S4, CEQA Case No. ENV-2016-3183-CE. The ENC opposition is due to the facts that ordinance weakens safeguards, handcuffs public participation, limits or kills existing public notices and the public's rights to appeal many land-use decisions and gives unappealable decision making power to unelected, political appointees. Furthermore, this Ordinance delegates local control of building decisions to administrative, commissioners, and bureaucrats who have no idea of local concerns, conditions, traffic and continuity of the neighborhood(s) in question. **Passed 8-0-0.**

Executive Committee (Consent):

- C. Election Outreach – MOTION; EXE-18-11-0031:** ZIMAS has been suggested to obtain addresses for our 2019 elections, however there's an alternate method. The USPS Every Door Direct Mail Campaign. In the 91316 zip there are 13,632 mailing addresses and in the 91436 sip there are 7,534 mailing addresses. The cost for sending flyers to the 20,986 addresses comes to \$3,735.51. The cost to print the flyers is additional but if we can get printing costs at \$.04 per flyer it comes to \$839.44. **MOTION; EXE-18-11-0031** – The ENC Executive Committee recommends using the USPS Every Door Direct Mail Campaign and defers this to the Ad-Hoc Election Committee for consideration. Lee B. moves, Pat B. 2nds. **Passed 3-0-0.**
- D. Removal of Alternate Kathy Moghimi-Patterson.** Currently Mrs. Moghimi-Patterson does not sit on any committee. Per the Encino Neighborhood Council By-Laws, Section 3, Item B, "Each Representative or Alternate shall join at least one (1) committee by the second meeting of the Board after an election." Mrs. Moghimi-Patterson has not joined a committee since elected in 2016 thus violating the Encino Neighborhood Council By-Laws. **MOTION; EXE-18-11-0033:** The ENC Executive Committee supports voting on the removal of Kathy Moghimim-Patterson as the Alternate At-Large Representative pursuant on the following By-Laws violation; Section 3, Item B, "Each Representative or Alternate shall join at least one (1) committee by the second meeting of the Board after an election. Alex G. moves, Lee B. 2nds. . **Passed 3-0-0.**
- E. West Valley Neighborhood Alliance on Homelessness** – This is a joint effort with other West San Fernando Valley Neighborhood Councils and community partners to communicate with our Stakeholders on homelessness. **MOTION; EXE-18-11-0034:** The ENC Executive Committee supports participating in the West Valley Neighborhood Alliance on Homelessness and using the ENC's name and logo in the effort. Alex G. moves, Lee B. 2nds. **Passed: 3-0-0**
- F. ENC Secretary** – Discussion and possible action on the new ENC Secretary. **MOTION; EXE-18-11-0032:** The ENC Executive Committee recommends Karie Purcell to be the new Encino Neighborhood Council Secretary. Pat B. moves, Lee B. 2nds. **Passed: 3-0-0.**



G. Request that VANC create an Ad-Hoc Airport Committee –

MOTION; EXE-18-11-0035: The ENC Executive Committee recommends that VANC create an Ad-Hoc Airport Committee with liaisons from each NC to discuss and recommend actions regarding concerns from local airports & work with existing airport advisory committees. Alex G. moves, Lee B. 2nds. **Passed: 3-0-0**

8. Funding Consent Items (10 minutes)

Executive Committee (Consent Funding Items):

- A. **VANC Mixer** – Each year our NC contributes \$250 for the VANC Anniversary Mixer.
MOTION; EXE-11-18-0028 – The ENC Executive Committee supports contributing \$250 to the 16th VANC Anniversary Mixer, on March 16th, 2019. Payment will go directly to JCS Catering Co. Lee B. moves, Pat B. 2nds. **Passed: 3-0-0.**

9. New Business – Non-Consent Items (15 minutes)

Executive Committee (Non-Consent)

- A. **Welcome Neighbor - <https://mirylist.org/welcomeneighbor>**, a program to make LA a more welcoming place for refugees, board discussion and possible action. The program was this year's LA2050 winner and are now enrolling their first 10 NCs. A fair number of families have been resettled in Encino. We can apply our Neighborhood Council to be part of the Welcome, Neighbor program in collaboration with Miry's List and EmpowerLA. This program would give our neighborhood council and Stakeholders a framework for supporting families resettling in Encino and surrounding neighborhoods as refugees. This vote is to complete the application form for Welcome, Neighbor and programming would begin in January. In addition we are seeking a volunteer to act as the Welcoming Liaison. **MOTION; EXE-11-18-0035:** The Encino Neighborhood Council _____ being a part of the Welcome, Neighbor program set to launch in January 2019.

10. Committee Reports (5 minutes)

1. ByLaws - Jess Whitehall/Glenn Bailey
2. Homelessness – Pat Bates
3. Government Affairs – Joseph Alfano
4. Outreach - Alex Garay:
5. Parks/Environment – Shelley Bilik
6. Planning & Land Use - Eliot Cohen
7. Public Safety – Suzan Richmond/Sam Apikyan
8. Traffic/Transportation - Laurie Kelson

11. Board Member Comments on Non-Agenda Items: (10 minutes) Limited to Two MINUTES (2) per speaker; total time for all comment is limited to 10 minutes

Adjournment at 9:00pm -

Next Encino Neighborhood Council meeting will be held on Wednesday, January 23rd 2019



Community Events:

- Los Angeles County Registrar-Recorder/County Clerk's Voting Solutions for All People (VSAP) is an effort to modernize the voting process beginning in 2020, including early voting at 1,000 vote centers throughout the County in lieu of the existing 5,000 Polling Places. The County is holding a series of community meetings to introduce these changes and to obtain suggestions for and feedback on the location of proposed vote centers. The two meetings closest to Encino will be held on:
 - Monday, December 3 in Sherman Oaks: 6:00 pm at Sherman Oaks East Valley Adult Center, Building A, 5056 Van Nuys Bl.
 - Saturday, January 19 in Reseda: 2:00 p.m. at Reseda Recreation Center, 18411 Victory Bl.

Additional dates and locations are listed here: <https://www.lavote.net/docs/rrcc/documents/VCPP-Grassroots-Community-Meetings-Study-Area.pdf> For information on the VSAP, visit: <http://vsap.lavote.net/>

HAPPY HOLIDAYS & HAPPY NEW YEAR!

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Women's Club at 4924 Paso Robles Ave, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at (818) 971-6996 or email via president@encinonc.org



PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (818) 971-6996 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:(818)971-6996) o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.

