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MINUTES

ENCINO NEIGHBORHOOD COUNCIL EDUCATION COMMITTEE MEETING

Meeting #1

Monday, November 18, 2024 6:30PM - via webinar (ZOOM)

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82894567891> Meeting ID: 828 9456 7891

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Zoom Webinars are recorded

IN CONFORMITY WITH GOVERNOR NEWSOME SIGNING SB411 INTO LAW ON OCTOBER 9, 2023 AND IN CONFORMITY WITH THE LOS ANGELES CITY COUNCIL PASSING CF 23-1114, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minute per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

Voting Committee Members: *Geraldine Hernandez-Abisror, Chair, Shelley Rivlin, Varant Majarian, Joanne Narcisse, Amy Petry *Alternate Committee Members:*

* Indicates ENC Board Member or Alternate, no more than 5 Encino Neighborhood Council Board-Members or Alternates may be seated at a time to vote during a committee meeting.

1. Call to Order: 6:34pm Start recording. Roll call: *All new committee members(Geraldine Hernandez-Abisror, Chair, Shelly Rvlin, Varant Majarian, present +Joanne Narcisse, VP AES PTA, Amy Petry, Principal Academy of Enriched Sciences Elementary was confirmed to committee after Agenda was posted) Determination of quorum: YES. All present*

Public Participants Members: (3): *Kristin Moss, ENC Dir Marketing Outreach Committee, 2 - stakeholders (un-named)*

2. Meeting Norms: *Turn on Cameras, type in full name, Committee member, Assume positive intentions, share equitably, be active listeners. Governed by California Government Code Section 54950 Law "Brown Act" aka "Open meeting law"*

3. Public Comment on Non-Agenda Items – Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. -

NO PUBLIC COMMENT

4. Reports from Public Officials/Departments/Community Agencies - NONE

5. New Business – Motion, Discussion and Voting may be taken on all items:

A. Introduction of Committee Members (30sec ea) -

***Varant Majarian- Motivator Speaker/Educator:** served on ENC Board for 3 terms, joined ENC Education Committee to be of support Geraldine, our new Education Chairperson. He is happy she is the Chair. "This Education Committee seat has not been filled in a long time and it is important and is glad shes in this role."*

***Shelley Rivlin - Retired LAUSD Educator, Co-Chair for the Districts Human Relations Commission:** served on ENC for many years. Education Committee Chair 2013 and ENC Committee member in 2021. Happy to assist.*

Amy Petry, Principal Academy of Enriched Sciences (AES) Magnet School (LAUSD) -a whole school magnet elementary school in Encino close to Trader Joes, has worked for LAUSD about 20 years as a teacher, Coordinator, Assistant Principal and the last 4 years as Principal for AES. She is happy to be invited by Geraldine and be on ENC Education Committee.

Joanne Narcisse, Vice President of AES PTA - finishing her 2 year term on executive board on PTA but will always be involved and excited to be invited on ENC Education Committee. She is a mother of (2) kids; 5th grader & kinder. Excited to help move forward the ENC education committee and help ENC community.

Geraldine Hernandez-Abisror, ENC Education Rep/Chair - Grateful for our new committee members serving and restarting the ENC Education Committee. My goal is to build a strong committee (Principals, Teachers, Parent Stakeholders, staff from public & private schools) to collaborate and share their expertise and be a collective to move forward the ENC Education Committee's mission. Elected as ENC Education Rep end of September, currently works for LAUSD as Family & Community Engagement Rep / Parent

Education Support Assistant for Region North - Reseda Network of Schools that serves & supports the Community Reps/Parent Center Directors at 19 schools (Encino, Tarzana, Lake Balboa & Reseda) and supports the Regional Director, also serves as the LAFD Community Emergency Response Team (CERT) Battalion 10 Coordinator that serves Encino & Sherman Oaks communities. My goal is to reconnect & re-engage our communities.

B. Onboarding (Code of Conduct) - Discussion and possible action. *Showed code of conduct & return signed agreement by end of week to Geraldine, Chair.*

C. Mission - Review ENC Education Committee's Mission. Discussion and Possible Action.

Reviewed missions: *The Encino Neighborhood Council (ENC) Youth Committee's mission is to give a voice to Encino youths, engaging them in civic decision-making and community outreach & service. The Youth Committee addresses concerns that are important to young people in Encino, devises strategies to educate and involve them in local governance, and works with the ENC, the City Council, local schools, and community stakeholders to ensure the voices of the next generation are heard.*

[here](#)

D. Goals & Objectives - Review ENC Education Committee's Goals & Objectives 2024-2025. Discussion and possible action. Review Goals & Objectives & asked to think about and help edit/create:

Recruit Dedicated Stakeholders: *Identify & engage experienced local stakeholders to join and support the committee's initiatives. Looking for principal, teacher, counselors, parent organization leadership to join (*currently 5 committee members ... can have 9 committee members and then alternates)*

Outreach & Reconnect School Communities: *Foster connections between schools to exchange best practices aimed at enhancing student success*

Assess Local School Needs: *Conduct surveys to understand the specific needs and challenges of local schools.* **Engagement & Outreach:** *Increase school & community engagement through targeted outreach efforts.* **Neighborhood Purpose Grant (NPG) vetting:** *Establish a structured process & regular cadence for reviewing & approving local grant applications re school community.*

Advise Youth Committee: *Serve as an advisor to support the Youth Committee's objectives & initiatives.*

Launch "IMPACT" Career Talk Series: *Initiate a career talk series featuring inspiring speakers to motivate students toward career aspirations. *created & developed by Geraldine*

**Proposed program: "IMPACT" Inspiring Minds, Powering ambition through Career Talks, collective aims to build a distinguished roster of Encino stakeholders and their networks, renowned for their excellence in professional fields such as film, television, music, arts & media, science & technology, medicine, law, construction, real estate & development, government, business and more. Through sharing their unique experiences and insights about their careers; will seek to inspire and empower students, fostering a sense of possibility and ambition for the future. Time Commitment: approx 1 hr (Speaking: 15-20 min, Q&A: 15-20 min)*

E. Committee Recruitment - Review ENC Education Committee Recruitment.

Discussion and possible action. *Looking to recruit experienced educators dedicated to the mission (i.e. teachers, administrators, classified staff, parent organizations) Attend scheduled ENC meetings(per Bylaws: Any Committee member who misses a total of four (4) regularly scheduled Committee meetings during any twelve (12) month period may be removed from the Committee. Committee members shall be removed in the same manner in which they were appointed.)*

There can be (9) Education Committee members and alternates. Currently we have (5) committee members. Open committee member seats (4). Interested parties email Geraldine.

F. Meeting dates & formats for 2025 (options include virtual, hybrid, in-person) **Discussion & possible action.** *Geraldine shared proposed monthly meeting dates (“to hold “3rd Monday’s of the month 6:30pm-7:30pm. She understands everyone’s plate is full and is grateful for serving on the committee and will work with everyone’s schedule. We can hold every couple months pending special ENC outreach events or committee items on Agenda. Ms. Petry shared zoom works well & proposed meeting dates are good as well as Joanne due to family commitments and all other members agree. Geraldine will give typically give committee members at least a month’s notice unless ENC has a special outreach ask.*

6. Committee members comment on non-agenda items. **NONE**

Adjournment: 7:07pm

Next Meetings: ENC Education Committee: Hold possibly Monday, Jan 27, 2024 7:30pm on Zoom - (proposed Mon. 1/20 meeting the President Inauguration & Fed Holiday) Will reconfirm from ENC President if there are no conflicting meetings

Announcements: Please see the Encino NC website for announcements of other events and to join our mailing list. [Here](#)

2025 Election Timeline and Election Handbook – The 2025 ENC elections are around the corner, please review the election handbook and timeline to become familiar with all things election. Encino is in Region 3.

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials’ and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, 91316 and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System: [Early Notification System \(ENS\)](#)

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Josh Sautter, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Josh Sautter, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.

SB 411 Updates: In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body’s control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.