



Officers:  
 Josh Sautter - President  
 Roy Nwaiser - Vice President  
 LeeVante Haywood - Secretary  
 Laure Stevens - Treasurer  
 Glenn Bailey - Sergeant-at-Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450

# NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL SPECIAL GENERAL BOARD MEETING

WEDNESDAY, DECEMBER 11, 2024 @ 7:00 PM

via Zoom:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87533764334>

Webinar ID: 875 3376 4334

**Zoom Meetings Are Recorded**

Or One tap mobile: +16694449171,,87533764334# US, +16699006833,,87533764334# US (San Jose)  
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<b>Joshua Sautter</b> Area 1 Rep	<b>LeeVante Haywood</b> Area 2 Rep	Vacant Area 3 Rep	<b>Robert Wenger</b> Area 4 Rep	<b>Diane Rosen</b> Area 5 Rep
<b>Laure Stevens</b> Area 6 Rep	<b>Andrew Zucker</b> Area 7 Rep	<b>Heather Michaels</b> At-Large Rep	<b>Lissa Morrow</b> At-Large Rep	Vacant Apt/Condo Rep
<b>Daniel Kashani</b> Business Rep	<b>Kelvin Tolbert</b> Business Rep	<b>Geraldine Hernandez-Abisoror</b> Education Rep	TBD Encino Chamber Rep	Laurie Kelson EPOA Rep
<b>Athena Novak</b> HOME Rep	<b>Glenn Bailey</b> ParkAdvocate/ Environment Rep	<b>Matthew May</b> PLU Rep	<b>Roy Nwaiser</b> Public Safety Rep	<b>Anni Keusseyan</b> Religious Rep
Volunteer Rep Vacant	<b>Max Furberg</b> Youth Rep			

### Encino Neighborhood Council Alternates

<b>Dana Frances Caruso</b> Area 1 Alt	Vacant Area 2 Alt	Vacant Area 3 Alt	<b>James Wenger</b> Area 4 Alt	Vacant Area 5 Alt
Vacant Area 6 Alt	Vacant Area 7 Alt	Vacant At-Large Alt 1	Vacant At-Large Alt 2	Vacant Apt/Condo Alt
Vacant Business Alt 1	Vacant Business Alt 2	Vacant Education Alt	Vacant Encino Chamber Alt	Vacant EPOA Alt
TBD HOME Alt	Vacant Park Advocate/Environment Alt	Vacant PLU Alt	Vacant Public Safety Alt	<b>Eric Kingsley</b> Religious Alt
Volunteer Alt Vacant				

**1. Call to Order. Start recording. Roll call. Determination of quorum.**

**2. Reports from Public Officials/Departments/Community Agencies, not limited to:**

- LAPD, Senior Lead Officer: **Pravind Walia**, [34024@lapd.online](mailto:34024@lapd.online) (818) 374-7634
- Councilmember Nithya Raman: **Ricky Angel**, [ricky.angel@lacity.org](mailto:ricky.angel@lacity.org)
- Assemblymember Gabriel: **Ryan Valencia**, [ryan.valencia@asm.ca.gov](mailto:ryan.valencia@asm.ca.gov)
- Department of Neighborhood Empowerment: **Vincent Autiero**, [vincent.autiero@lacity.org](mailto:vincent.autiero@lacity.org)
- NC Budget Advocates: **Glenn Bailey** [www.BudgetAdvocates.org](http://www.BudgetAdvocates.org)

**3. General Public Comment on Non-Agenda Items** – Public comments on non-agenda items within the ENC’s subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion.

**4. Consideration of any applications received for open positions** Area 2 Alt., Area 3 Alt., Area 5 Alt., Area 6 Alt., Area 7 Alt., At-Large Alt. (2), Apartment/Condo Alt., Business Alt. (2), Education Alt., Park/Environment Alt., Planning and Land Use Alt., Public Safety Alt., Volunteer Alt.

- a. Appoint Paul Zablidowsky as new ENC Volunteer Representative. **Discussion and possible action.**

**5. Seating of Alternates:** The chair will appoint eligible Alternates with affirmation of the board. Discussion and Possible Action. Per the ENC Bylaws (Article V, Section 1D.1): “If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. **The appointed Alternate must be in good standing with all required training to be eligible.**”

**6. Officer’s Report:**

- A. President’s Report
- B. Vice-President’s Report
- C. Treasurer’s Report - **Review Sept & Oct MERS Links:**  
[September MER](#), [October MER](#).
- 1. **Motion:** ENC Board Approves the September MER.
- 2. **Motion:** ENC Board Approves the October MER.
- D. Secretary’s Report
  - 1. **Motion** to approve the [October Minutes](#)
- E. Sergeant-at-Arms Report -

**7. New Business Funding:**

A. Approval of an Annual Recurring Charge for Google Data Storage: **MOTION:** ENC Approves google storage charge of \$19.99 for November 2024 to November 2025.

B. The Encino Finance Committee has conducted a mid-year review of the ENC budget and discussed a few revisions to allow for additional NPGs. Please see Amended Budget for Fiscal Year 2024/2025: [HERE](#). **MOTION:** ENC Finance Committee requests the ENC Board consider revising the Budget for Fiscal Year 2024/2025: by increasing the NPG Category by \$4,500 for a new total of \$14,500.

C. Review Community Improvement Project (CIP) request from Mural Artist, Sandy Bliefer and Kiernan Graves, of Site & Studio Conservation to complete the restoration of “Can of Sardines” mural on Hayvenhurst & 101 Freeway underpass in Encino. Please see attached information about the mural and the ongoing restoration that has been happening for the last 6 months. Please note this is not an NPG request because there is no 501c3 status, this will be an CIP However, we have included their submitted NPG

application for informational purposes only. [HERE](#) Discussion and possible motion. Presentation by Artist Sandy Bliefer. Motion: To Approve made in Finance Committee - Stevens / 2nd Bailey. Vote 6-Yes / 0-No.

**1. MOTION: ENC Board approves an expenditure of \$3000.00 to pay Site Studio Conservation for a Community Improvement Project (CIP) to complete the restoration of the “The Can Of Sardines” mural on Hayvenhurst Avenue and 101 Freeway underpass in Encino.**

**D.** Review Neighborhood Purpose Grant request from San Fernando Valley Girls Softball Association. Grant request would be to provide a new scoreboard. See attached application. [HERE](#) Discussion and possible motion. Presentation by Gelila Asres-Hurwitz from SFV Girls Softball Assoc. Motion to Approve made in Finance Committee - Hernandez-Abisror / Nwaiser 2nd. Vote 6-Yes / 0-No.

**1. MOTION: ENC Board approves the expenditure of \$5000 for the Neighborhood Improvement Grant (NPG) to purchase the scoreboard for San Fernando Valley Girls Softball Association / Encino - Sherman Oaks Girls Softball League.**

**E.** Motion to provide up to \$1,000 for refreshments, supplies, support and outreach for CERT’s 3rd Annual Encino Disaster Preparedness Drill on March 25. Discussion and possible MOTION: Approve \$1,000 to cover any expenses - (Roy/Varant) - Passes: 4Y – 1N – 1 Abstain 3 (Public Safety Meeting 11/11/2024).

## **8. New Business:**

**A.** Consideration of a motion to support: Council File [24-1543 Motion](#) (Padilla - Raman) relative to instructing the Department of Recreation and Parks, with the assistance of relevant departments, to report with a work plan to develop a website for the Sepulveda Basin.

**B.** Confirmation of 2025 Ballot Voting Model: Review and confirm the [2025 Ballot Voting Model](#) (BVM) for the Encino NC All Vote-By-Mail Election, including voter qualifications, board seats, terms, and election details. Submit corrections or confirm accuracy by January 24, 2025, and provide information on any vacant seats with unexpired terms to include in the election. Discussion and Possible Motion.

## **9. Board Members comment on non-agenda items (no discussion).**

## **10. Adjournment**

### **Available ENC Representative Positions:**

● **Open Board positions in the Encino Neighborhood Council. Open Positions Include: Area 2 Alt , Area 3 Alt , Area 5 Alt., Area 6 Alt., Area 7 Alt., At-Large Alt. (2), Apartment/Condo Alt , Business Rep Alt (2), Education Alt , Park/Environment Alt., Planning and Land Use Alt., Public Safety Rep Alt , Volunteer Alt .**

**Next meeting: Wednesday, January 22, 2024 @ 7pm**

**Announcements: Please see the Encino NC website for announcements of other events and to join our mailing list. [Here](#)**

**2025 Election Timeline and Election Handbook – The 2025 ENC elections are around the corner, please review the election handbook and timeline to become familiar with all things election. Encino is in Region 3.**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials’ and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED

by the community who live, work or otherwise are involved in the activities of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

**IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, 91316 and digitally at [www.encinonc.org](http://www.encinonc.org) You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System: [Early Notification System \(ENS\)](#)

**THE AMERICAN WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Josh Sautter, Board President, at (747) 282-0450 or email via [president@encinonc.org](mailto:president@encinonc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**SERVICIOS DE TRADUCCIÓN:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Josh Sautter, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal.

**SB 411 Updates:**

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body’s control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.