



Officers:
 Josh Sautter - President
 Roy Nwaiser - Vice President
 LeeVante Haywood - Secretary
 Laure Stevens - Treasurer
 Glenn Bailey - Sergeant-at-Arms

4924 Paso Robles Avenue • Encino • CA • 91316 (747) 284-0450

NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING

WEDNESDAY, JANUARY 22, 2025 @ 7:00 PM

via Zoom:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85444510024>

Webinar ID: 854 4451 0024

Zoom Meetings Are Recorded

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 +1 301 715 8592 US (Washington DC), +1 305 224 1968 US, +1 309 205 3325 US, +1 312 626 6799 US (Chicago), +1 360 209 5623 US
 +1 386 347 5053 US 833 548 0276 US Toll Free
 833 548 0282 US Toll Free, 877 853 5257 US Toll Free, 888 475 4499 US Toll Free, International numbers available: <https://us02web.zoom.us/j/85444510024>

Joshua Sautter Area 1 Rep	LeeVante Haywood Area 2 Rep	Vacant Area 3 Rep	Robert Wenger Area 4 Rep	Diane Rosen Area 5 Rep
Laure Stevens Area 6 Rep	Andrew Zucker Area 7 Rep	Heather Michaels At-Large Rep	Lissa Morrow At-Large Rep	Vacant Apt/Condo Rep
Daniel Kashani Business Rep	Kelvin Tolbert Business Rep	Geraldine Hernandez-Abisror Education Rep	TBD Encino Chamber Rep	Laurie Kelson EPOA Rep
Athena Novak HOME Rep	Glenn Bailey Park Advocate/ Environment Rep	Matthew May PLU Rep	Roy Nwaiser Public Safety Rep	Anni Keusseyan Religious Rep
Volunteer Rep Vacant	Max Furberg Youth Rep			

Encino Neighborhood Council Alternates

Dana Frances Caruso Area 1 Alt	Vacant Area 2 Alt	Vacant Area 3 Alt	James Wenger Area 4 Alt	Vacant Area 5 Alt
Vacant Area 6 Alt	Vacant Area 7 Alt	Vacant At-Large Alt 1	Vacant At-Large Alt 2	Vacant Apt/Condo Alt
Vacant Business Alt 1	Vacant Business Alt 2	Vacant Education Alt	Vacant Encino Chamber Alt	Vacant EPOA Alt
TBD HOME Alt	Vacant Park Advocate/Environment Alt	Vacant PLU Alt	Vacant Public Safety Alt	Eric Kingsley Religious Alt
Volunteer Alt Vacant				

1. Call to Order. Start recording. Roll call. Determination of quorum.

2. Reports from Public Officials/Departments/Community Agencies, not limited to:

- LAPD, Senior Lead Officer: **Pravind Walia**, 34024@lapd.online (818) 374-7634
- Councilmember Nithya Raman: **Ricky Angel**, ricky.angel@lacity.org
- Assemblymember Gabriel: **Jack Trent-Dorfman**, ack.Trent-Dorfman@asm.ca.gov
- Department of Neighborhood Empowerment: **Vincent Autiero**, vincent.autiero@lacity.org
- NC Budget Advocates: **Glenn Bailey** www.BudgetAdvocates.org

3. General Public Comment on Non-Agenda Items – Public comments on non-agenda items within the ENC’s subject matter jurisdiction is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion.

4. Consideration of any applications received for open positions Area 2 Alt., Area 3 Alt., Area 5 Alt., Area 6 Alt., Area 7 Alt., At-Large Alt. (2), Apartment/Condo Alt., Business Alt. (2), Education Alt., Park/Environment Alt., Planning and Land Use Alt., Public Safety Alt., Volunteer Alt.

5. Seating of Alternates: The chair will appoint eligible Alternates with affirmation of the board. Discussion and Possible Action. Per the ENC Bylaws (Article V, Section 1D.1): “If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. **The appointed Alternate must be in good standing with all required training to be eligible.**”

6. Officer’s Report:

- A. President’s Report - Discussion on the impact of the Palisades Fire on Encino and an overview of the events and response efforts.
- B. Vice-President's Report
- C. Treasurer's Report - approve November & December **MERS Links:**
[Nov. MER](#)
[Dec MER](#)
- D. Secretary’s Report
- E. Sergeant-at-Arms Report

7. New Business Funding:

A. The ENC Outreach Committee recommends that the Encino Neighborhood Council (ENC) General Board approve an allocation of up to \$500 for the creation of a new ENC logo design. The motion was introduced by Josh Sautter and seconded by Varant. The motion passed with a vote of 5 in favor, 1 opposed, and 1 abstention. (January 6, 2025)

B. Encino Day 2025 - Motion: The Encino Neighborhood Council (ENC) Outreach Committee recommends that the ENC General Board approve an allocation of up to \$7,000.00 to support Encino Day, which will take place on Sunday, April 27th. While funding will also be sought from various organizations, this allocation will help ensure the success of the event and cover essential expenses. Motion to approve was passed in Outreach Committee:

Motion: The ENC Outreach Committee recommends that the ENC Board approve an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.

Motion Made Sautter / 2nd Varant Majarian, Vote 4-Yes. 1-No, 2-Absent , 1 -Inelegible

Proposed Scope & Budget: [HERE](#)

8. New Business:

A. Discussion Item: Community Reflection on the Recent Fire - An open discussion on the recent fire, its impact on the community, and how residents are coping in its aftermath. This will provide an opportunity for stakeholders to share their experiences, concerns, and thoughts on the event, as well as discuss any support or resources needed moving forward.

B. Motion: The Encino Neighborhood Council (ENC) has been offered the opportunity to co-sponsor the Encino Property Owners Association (EPOA) "**Thank You Event**" to honor and express gratitude to the Los Angeles Fire Department (LAFD), the Los Angeles Police Department (LAPD), and Cal Fire for their efforts in saving and securing the Encino community. The event will take place on **Sunday, February 2, at 9:30 AM** at Encino Little League, coinciding with Super Bowl Sunday.

9. Board Members comment on non-agenda items (no discussion).

10. Adjournment

Available ENC Representative Positions:

● **Open Board positions in the Encino Neighborhood Council. Open Positions Include: Area 2 Alt , Area 3 Alt , Area 5 Alt., Area 6 Alt., Area 7 Alt., At-Large Alt. (2), Apartment/Condo Alt , Business Rep Alt (2), Education Alt , Park/Environment Alt., Planning and Land Use Alt., Public Safety Rep Alt , Volunteer Alt .**

Next meeting: Wednesday, February 26, 2025 @ 7pm

Announcements: Please see the Encino NC website for announcements of other events and to join our mailing list. [Here](#)

2025 Election Timeline and Election Handbook – The 2025 ENC elections are around the corner, please review the election handbook and timeline to become familiar with all things election. Encino is in Region 3.

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, 91316 and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System: [Early Notification System \(ENS\)](#)

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Josh Sautter, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the ENC's process for board action reconsideration, stakeholder

grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Josh Sautter, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.

SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.