



**Encino
Neighborhood Council**
(A Certified Neighborhood Council)

4924 Paso Robles Avenue, Encino CA 91316 Phone: 747.282.0450

Roy Nwaiser - President
Josh Sautter - Vice President
Jennifer Luce - Secretary
Pilar DeFreest - Treasurer
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MINUTES

ENCINO NEIGHBORHOOD COUNCIL

YOUTH COMMITTEE MEETING

Thursday, October 23, 2025 @ 7:00 pm

Please click the link to join the Zoom webinar:

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Every person wishing to address the Board must join the Webinar via the link above or dial [\(888\) 475-4499](tel:8884754499) or [\(877\) 853-5257](tel:8778535257), and enter Webinar ID **890 6730 7801** and then **press #** to join the meeting. When prompted by the presiding officer to provide public input at the Neighborhood Council meeting, the public will be requested to **dial *9** or use the **Raise Hand** option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. **Public comment is limited to TWO minutes per speaker, unless adjusted by the presiding officer of the Board.**

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SB 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Voting Committee Members: *Tess Guralnick *Chair*, *Shaindi Schwebel *Vice Chair*, Mia Garfin, *community stakeholder*, Lucas Hurwitz *community stakeholder*, Maxwell F. *community stakeholder*.

(* Denotes Board Member/Alternate. Maximum of 5 allowed.)

I. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Present: Tess Guralnick, Shaindi Schwebel, Lucas Hurwitz

II. WELCOME FROM THE CHAIR

- a. Overview of Youth Committee goals and vision for 2025-2026
- b. Establishment of meeting norms

Established

III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

None

IV. NEW BUSINESS (Motion, Discussion, and Voting)

- a. Discuss and appoint a Committee secretary.

Voted 3-0, Shaindi as Secretary

- b. Discuss and approve a regular meeting schedule: Every other month, second Thursday at 7 pm.

Changed to every month

- c. Discuss and assign training for new members.

Discussed with meeting members

- d. Discuss and adopt a simple mission statement for the Youth Committee.

Discussed and made a new mission statement: Engage Encino youth in local government, build leadership, and support projects that serve our community.

- e. Discuss and establish a 2025-2026 Work Plan.

1. Outreach and events: How we will recruit youth and school partners.
2. Neighborhood Purpose Grants: How we will engage the community and promote opportunities for funding.

- f. Form small working groups of 2-3 individuals per group: Outreach, Communications, Events.

Moved item

- g. Discuss and vote on Legislative Items:

1. [Council File 16-0703-S7](#) - ENC Youth Committee recommends submitting a CIS supporting CF 16-0703-S7, which would direct the Community Investment for Families Department to expand outreach and increase awareness of the City's Opportunity L.A. Children's Savings Account program and California Kids Investment and Development Savings Program (CalKIDS). **Passed motion 3-0**
2. [Council File 25-1035](#) - ENC Youth Committee recommends submitting a CIS supporting CF 25-1035, which seeks a report on the feasibility of implementing an online intake system for recording personal testimony from witnesses of federal immigration enforcement.

Relevant Background:

<https://sanferandosun.com/2025/08/20/reseda-high-school-senior-detained-by-ice-while-walking-his-dog-in-van-nuys/>

V. FUTURE AGENDA ITEMS (No discussion, list only)

None

VI. COMMITTEE MEMBER COMMENTS ON NON-AGENDA ITEMS

None

VII. ADJOURNMENT

Adjourned at 7:28pm

Next Youth Committee Meeting: TBD

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

THE AMERICANS WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCSupport@lacity.org or phone: (213) 978-1551.

PUBLIC POSTING OF AGENDAS – ENC agendas are posted for public review as follows:

- Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, CA 91316
- Digitally at www.encinonc.org.
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Roy Nwaiser, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Roy Nwaiser, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.

SB 411 Updates: In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as

required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.