



ENCINO
NEIGHBORHOOD COUNCIL

4424 Paso Robles Avenue, Encino CA 91316 Phone: (747) 282-0450

Roy Nwaiser - President
Jennifer Luce - Vice President
Shaindi Schwebel - Secretary
Pilar DeFreest - Treasurer
Kelvin Tolbert - Sergeant-at-Arms

NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING
Wednesday September 23, 2026 @ 7:00 PM

Women's Club 4924 Paso Robles Ave, Encino CA 91316
(At the Encino Community Center 4935 Balboa Bl, Encino CA 91316)

Public comment on agenda items will be heard when the item is up for discussion. **Public comment on agenda items is limited to ONE MINUTE (1) per agenda item.** Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

Encino Neighborhood Council Representatives

Josh Sautter Area 1 Rep	Adam Wright Area 2 Rep	Shaindi Schwebel Area 3 Rep	Michelle Tepper Area 4 Rep
Diane Rosen Area 5 Rep	Laure Stevens Area 6 Rep	Jennifer Novian Area 7 Rep	Kristin Moss At Large Rep 1
Anita Kamjoo At Large Rep 2	Heather Michaels At Large Rep 3	Victoria Biddle Business Rep	Rachel Perry Business Rep
Roy Nwaiser Homeowner Rep	Pilar DeFreest Renter's Rep	Glenn Bailey Park & Environment Rep	Kelvin Tolbert Planning & Land Use Rep
Jennifer Luce Community Interest Rep	Tess Gurlanick Youth Rep	Geraldine Hernandez At Large Alternate 1	LeeVante Haywood At Large Alternate 2
At Large Alternate 3 VACANT	Dana Caruso Area 1 Alternate	Area 2 Alternate VACANT	Area 3 Alternate VACANT
Area 4 Alternate VACANT	Area 5 Alternate VACANT	Robert Meer Area 6 Alternate	Andrew Zucker Area 7 Alternate

- 1. Call to Order / Roll call / Determination of quorum**
- 2. Comments from chair**

3. Reports from Public Officials/Departments/Community Agencies: Limited to two minutes per report. If you have questions, please call or email the representatives, their contact information is below.

LAPD: Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634

LAFD: Battalion Chief Barna robert.barna@lacity.org

Mayor Karen Bass: Nico Padron, nico.padron@lacity.org

Councilmember Nithya Raman: Denton Cohen, denton.cohen@lacity.org (213) 851-3407

Assemblymember Jesse Gabriel: Zoe Hronsky, Zoe.Hronsky@asm.ca.gov (818) 380-2460

Supervisor Lindsey Horvath: Paige Hajiloo, PHajiloo@bos.lacounty.gov (310) 231-1170

DONE: John Darnell, john.darnell@lacity.org (213) 473-7470

Budget Advocates: Glenn Bailey, glennbaileyenc@yahoo.com

4. Seating of Alternates: Per ENC Bylaws (Article V, Section C.1-C.2)

Area Seats: Absent Area Rep -> Designated Area Alternate -> Other Area Alternate (designated by president or presiding officer with Board approval) -> At Large Alternate (designated by president or presiding officer with Board approval)

Non-Area Seats: Absent Non-Area Rep -> At Large Alternate 1 -> At Large Alternate 2 -> At Large Alternate 3 -> Area Alternate (designated by president or presiding officer with Board approval)

Alternates must be in good standing with all training required by the City to be eligible to be seated.

5. ENC Officer Reports (limited to two minutes per report)

A. President

B. Vice President

C. Treasurer

D. Secretary

E. Sergeant At Arms

I. Update on required [training](#) for Board and Committee members.

II. Reading of ENC Meeting Protocols

6. Reports from Committee Chairs (limited to one minute per report):

Finance Committee: Pilar DeFreest

Planning & Land Use: Kelvin Tolbert

Outreach: Michelle Tepper

Community Events: Shaindi Schwebel

Public Safety: Roy Nwaiser

Youth Committee: Tess Guralnick

Others

7. Public Comment on Non-Agenda Items

Public comments on non-agenda items **within the ENC's subject matter jurisdiction** is limited to *TWO (2) MINUTES* per speaker. Time may be adjusted at the Chair's discretion.

Councilmembers may not answer questions from the public or respond to public comment. They may only ask brief clarifying questions.

The total comment period shall not last more than ten minutes. At the conclusion of all business, if time allows, the Chair may, at his or her discretion, open another Comment Period.

8. Old Business

- A. **Motion:** ENC approves the formation of an Ad Hoc LA28 Olympic Committee. (passed by exec 5-0)Appoint LA28 committee chair
- B. Nomination of Ad Hoc LA28 Olympic Committee Chair by Vice President and approval by Board.

9. Consent Calendar

10. New Business

- A. **Motion:** ENC approves the [August 26, 2026 Board meeting minutes](#).
- B. **Motion:** Approve Coffee Bean as event sponsor for National Coffee With A Cop Day.
- C. **Motion:** Approve Tapia Bros as event sponsor for holiday event.
- D. **Motion:** Approve Encino Property Owners Association as co-host or co-sponsor for holiday event.

11. New Business Funding

- A. **Motion:** ENC approves the [August 2026 Monthly Expenditure Report](#).
- B. **Motion:** ENC approves up to \$175 for expenses related to ENC Public Safety Committee special meeting including facility fees, application fee, water, and light refreshments. (Passed Public Safety Committee 4-0)
- C. **Motion:** ENC approves [updated 2026-2027 ENC Funding Packet](#) with revised ENC budget including reallocation of Rollover Funds as summarized [here](#). (Passed Finance Committee 4-0)
- D. **Motion:** ENC approves Home For The Holidays [budget](#) of up to \$2300.

12. Announcements:

Committee member announcements about items not related to ENC business.

13. Adjournment

Next meeting: 7:00 PM Wednesday, October 28, 2026

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6)(A)**,

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6)(B)**.

The Encino Neighborhood Council (ENC) is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Shaindi Schwebel, Secretary, at (747) 282-0450 or email at: secretary@encinonc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- 4933 Balboa Blvd, Encino, CA 91316
- www.encinonc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org