



ENCINO
NEIGHBORHOOD COUNCIL

4924 Paso Robles Avenue, Encino CA 91316 Phone: (747) 282-0450

Roy Nwaisser - President
Jnnifer Luce - Vice President
Shaindi Schwebel - Secretary
Pilar DeFreest - Treasurer
Kelvin Tolbert - Sergeant at Arms

NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING
Wednesday October 28, 2026 @ 7:00 PM

Women's Club 4924 Paso Robles Ave, Encino CA 91316
(At the Encino Community Center 4935 Balboa Bl, Encino CA 91316)

Public comment on agenda items will be heard when the item is up for discussion. **Public comment on agenda items is limited to ONE MINUTE (1) per agenda item.** Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

Encino Neighborhood Council Representatives

Josh Sautter Area 1 Rep	Adam Wright Area 2 Rep	Shaindi Schwebel Area 3 Rep	Michelle Tepper Area 4 Rep
Diane Rosen Area 5 Rep	Laure Stevens Area 6 Rep	Jennifer Novian Area 7 Rep	Mark Reynolds At Large Rep 1
Anita Kamjoo At Large Rep 2	Heather Michaels At Large Rep 3	Victoria Biddle Business Rep	Rachel Perry Business Rep
Roy Nwaisser Homeowner Rep	Pilar DeFreest Renter's Rep	Glenn Bailey Park & Environment Rep	Kelvin Tolbert Planning & Land Use Rep
Jennifer Luce Community Interest Rep	Tess Gurlanick Youth Rep	Geraldine Hernandez At Large Alternate 1	LeeVante Haywood At Large Alternate 2
Sally Bayram At Large Alternate 3	Dana Caruso Area 1 Alternate	Area 2 Alternate VACANT	Area 3 Alternate VACANT
Area 4 Alternate VACANT	Area 5 Alternate VACANT	Robert Meer Area 6 Alternate	Andrew Zucker Area 7 Alternate

- 1. Call to Order / Roll call / Determination of quorum**
- 2. Comments from chair**

3. Reports from Public Officials/Departments/Community Agencies: Limited to two minutes per report. If you have questions, please call or email the representatives, their contact information is below.

LAPD: Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634

LAFD: Battalion Chief Barna robert.barna@lacity.org

Mayor Karen Bass: Nico Padron, nico.padron@lacity.org

Councilmember Nithya Raman: Denton Cohen, denton.cohen@lacity.org (213) 851-3407

Assemblymember Jesse Gabriel: Zoe Hronsky, Zoe.Hronsky@asm.ca.gov (818) 380-2460

Supervisor Lindsey Horvath: Paige Hajiloo, PHajiloo@bos.lacounty.gov (310) 231-1170

DONE: John Darnell, john.darnell@lacity.org (213) 473-7470

Budget Advocates: Glenn Bailey, glennbaileyenc@yahoo.com

4. Seating of Alternates: Per ENC Bylaws (Article V, Section C.1-C.2)

Area Seats: Absent Area Rep -> Designated Area Alternate -> Other Area Alternate (designated by president or presiding officer with Board approval) -> At Large Alternate (designated by president or presiding officer with Board approval)

Non-Area Seats: Absent Non-Area Rep -> At Large Alternate 1 -> At Large Alternate 2 -> At Large Alternate 3 -> Area Alternate (designated by president or presiding officer with Board approval)

Alternates must be in good standing with all training required by the City to be eligible to be seated.

5. ENC Officer Reports (limited to two minutes per report)

A. President

B. Vice President

C. Treasurer

D. Secretary

E. Sergeant At Arms

I. Update on required training for Board and Committee members.

Any board member present who has not completed the required training must be recorded as "Ineligible" not as a Yes, No, or Abstain vote.

II. Reading of ENC Meeting Protocols

6. Reports from Committee Chairs (limited to one minute per report):

Finance Committee: Pilar DeFreest

Planning & Land Use: Kelvin Tolbert

Outreach: Michelle Tepper

Community Events: Shaindi Schwebel

Parks & Environment: Glenn Bailey

Youth Committee: Tess Guralnick

Education Committee: Shaindi Schwebel

Traffic & Transportation Committee: Laure Stevens

Others

7. Public Comment on Non-Agenda Items

Public comments on non-agenda items **within the ENC's subject matter jurisdiction** is limited to *TWO (2) MINUTES* per speaker. Time may be adjusted at the Chair's discretion.

Councilmembers may not answer questions from the public or respond to public comment. They may only ask brief clarifying questions.

The total comment period shall not last more than ten minutes. At the conclusion of all business, if time allows, the Chair may, at his or her discretion, open another Comment Period.

8. Old Business

9. Consent Calendar

- A. **Motion:** ENC approves the [September 23, 2026 Board meeting minutes](#).
- B. **Motion:** Approve Karen Bass, Brad Sherman, Henry Stern, Nithya Raman as possible event sponsors for Home for the Holidays.
- C. **Motion:** Approval of any for-profit business with a footprint in Encino as event sponsors for Home for the Holidays.
- D. **Motion:** ENC will support the LAFD Station 109 Pancake breakfast, occurring on November 8th, with promotional outreach to ENC social media platforms, website, and possible tabling. (Passed Traffic 9-0)
- E. **Motion:** The ENC directs Laure Stevens to repay the City of Los Angeles the amount of \$103.17 for a Sticker Mule mischarge made to the ENC credit card. Repayment to be submitted no later than October 30, 2026.

Check must be made out to and sent to: City of Los Angeles, 555 Ramirez St, Space 300 Los Angeles, CA 90012

10. New Business

- A. **Discussion & Motion:** Due to ongoing disturbances from Party House events at the property located at 4434 Grimes Place, the ENC recommends further actions by LAPD and the City Attorney to enforce Los Angeles Municipal Code Section 41.58.1.
- B. [Council File 26-1071](#): The ENC will submit a CIS supporting CF 26-1071, which concerns grant funding for the Los Angeles Internet Crimes Against Children Program. The program supports efforts to investigate and prevent the online exploitation of children. (Passed Youth 5-0)
- C. **Discussion & Motion:** ENC approves the Holy Martyrs School, Los Angeles City Planning case CPC-2026-2181-CU3 conditional use application filed on April 30, 2026, for a school expansion project at 5300 N. White Oak Ave. in the Encino – Tarzana community area. (Passed PLU 6-0-1)
- D. **Discussion & Motion:** ENC recommends Los Angeles City Planning Commission amend the Missing Middle LA Program with the following changes:
 - No Ministerial Approvals
 - No lot splits
 - Do not increase ADUs over State requirements

- Do not exceed any of the States Mandates
 - Do not allow a reduction of parking local requirements
- (Passed PLU 7-0)

- E. **Council File 26-0386**: The ENC will submit a CIS supporting CF 26-0386 if amended with the addition of including other public safety risk in abandoned properties to include dangerous pest or animals, excessive rubbish, and housing squatters or homeless people. (Passed PLU 7-0)

CF 26-0386 seeks to establish a program enabling the LAFD to demolish abandoned structures with high fire risk.

- F. **Motion**: ENC Board requests that the Sepulveda Basin Master Plan Draft: Recommend the ENC Board request that the U.S. Army Corps of Engineers
- Hold a public meeting and
 - Extend the comment period deadline from the current deadline of 10/30/26 until 30 days after the public meeting has been held. (Passed Parks & Env 4-0)

2026 Master Plan Draft Link [HERE](#)
Master Plan Draft Comment Form [HERE](#)

- G. **MOTION**: ENC Parks and Environment Committee recommends the ENC Board support the following comments regarding the 2026 Sepulveda Basin Master Plan Draft
- 1) **Sepulveda Basin Wildlife Reserve**: Request that the entire Wildlife Reserve be classified as Wildlife Management, including the approximately 12-acre area along Haskell Creek south of Wildlife Way, which the draft classifies as High Density Recreation. This area has been part of the Reserve since 1988 and contains riparian habitat where Least Bell's vireos nest. We also request that the final plan confirm that reclassifying the Reserve from Environmentally Sensitive Area to Wildlife Management will not remove any existing wildlife protections, and that uses in the Reserve remain limited to quiet enjoyment, with no amplified sound, large events, fires, or bright lighting.
 - 2) **Park rangers**. Add a resource objective that requires sufficient park ranger staffing to regularly patrol the entire Sepulveda Basin and protect its natural resources, wildlife areas, and visitors. The Corps shall provide its own rangers and coordinate patrols with the City's Recreation and Parks rangers and other partner agencies.
 - 3) **Back 40**. Reclassify the undeveloped area known as the "Back 40" (located north of the Los Angeles River, west of the Sepulveda Basin Sports Complex, and northeasterly of the G Line Bridge over the Los Angeles River) from High Density Recreation to Low Density Recreation, consistent with its current condition. Appendix E (p. E-8) acknowledges that this land "has not been developed."
 - 4) **Lighting, noise, and hours of use**: The draft places no limits on new or extended lighting, amplified sound, or hours of use near homes or wildlife areas surrounding the Sepulveda Basin, and the Environmental Assessment contains no analysis of noise or light impacts on adjacent residents or wildlife. We request that the final plan include a resource objective that prohibits new or expanded lighting, amplified sound, and extended hours of use in areas bordering residential neighborhoods and wildlife areas. Any future proposal of this kind should require separate environmental review with public comment.

2026 Master Plan Draft Link [HERE](#)

Additional Information Summaries for Motions F & G:

- Please reference the [October Parks & Environment Special Meeting Minutes](#) for an overview
- Or the summary from the [US Army Corps of Engineers Los Angeles District Website](#).

11. New Business Funding

- A. Motion:** ENC approves the September 2026 Monthly Expenditure Report. (pending repayment by Laure Stevens)
- B. Motion:** ENC approves up to \$425 for 20 ENC logo t-shirts for all ENC board members and stakeholders on Outreach committee. To ensure ROI shirts will be distributed to members the first time they represent the ENC at a public-facing event. (passed Outreach 6-0)

12. Announcements:

Committee member announcements about items not related to ENC business.

13. Adjournment

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6)(A),**

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6)(B).**

The Encino Neighborhood Council (ENC) is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Shaindi Schwebel, Secretary, at (747) 282-0450 or email at: secretary@encinonc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- 4933 Balboa Blvd, Encino, CA 91316
- www.encinonc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org