ENCINO NEIGHBORHOOD COUNCIL
4924 Paso Robles Avenue, Encino CA 91316 Phone: (747) 282-0450

Roy Nwaisser - President
Jnnifer Luce - Vice President
Shaindi Schwebel - Secretary
Pilar DeFreest - Treasurer
Kelvin Tolbert - Sergeant at Arms

ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING
Wednesday October 28, 2026 @ 7:00 PM

Minutes

Women's Club 4924 Paso Robles Ave, Encino CA 91316
(At the Encino Community Center 4935 Balboa Bl, Encino CA 91316)

Public comment on agenda items will be heard when the item is up for discussion. **Public comment on agenda items is limited to ONE MINUTE (1) per agenda item.** Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair's discretion.

Encino Neighborhood Council Representatives

Josh Sautter Area 1 Rep **P**	Adam Wright Area 2 Rep **P**	Shaindi Schwebel Area 3 Rep **P**	Michelle Tepper Area 4 Rep **P**
Diane Rosen Area 5 Rep **P (teleconference)** **L 7:40 PM**	Laure Stevens Area 6 Rep **P**	Jennifer Novian Area 7 Rep **P**	Mark Reynolds At Large Rep 1 **P**
Anita Kamjoo At Large Rep 2 **A**	Heather Michaels At Large Rep 3 **P**	Victoria Biddle Business Rep **P**	Rachel Perry Business Rep **P 7:08 PM**
Roy Nwaisser Homeowner Rep **P**	Pilar DeFreest Renter's Rep **P**	Glenn Bailey Park & Environment Rep **P 7:08 PM**	Kelvin Tolbert Planning & Land Use Rep **P**
Jennifer Luce Community Interest Rep **P**	Tess Gurlanick Youth Rep **P**	Geraldine Hernandez At Large Alternate 1 **A**	LeeVante Haywood At Large Alternate 2 **A**
Sally Bayram At Large Alternate 3 **A**	Dana Caruso Area 1 Alternate **A**	Area 2 Alternate VACANT	Area 3 Alternate VACANT
Area 4 Alternate VACANT	Area 5 Alternate VACANT	Robert Meer Area 6 Alternate **P**	Andrew Zucker Area 7 Alternate **A**

1. **Call to Order / Roll call / Determination of quorum 7:03 PM**

2. **Comments from chair – In accordance with California Government Code § 54953, Diane**

Rosen is present via teleconference with two-way audio along with her helper, Becky.

3. **Reports from Public Officials/Departments/Community Agencies:** Limited to two minutes per report. If you have questions, please call or email the representatives, their contact information is below.

LAPD: Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634 – *Call the nonemergency line at (877) ASK-LAPD for anything that is not an immediate danger to human life or property: loud party/noise complaints, verbal disputes, vehicle break-ins (discovered after the fact). Complete the LAPD Community Sentiment Survey.*

LAFD: Battalion Chief Barna robert.barna@lacity.org – *Introduced some new battalion members. Recently had the Great Shakeout. Remember to review your emergency plans for earthquakes — 72 hours' worth of water, food, medication, supplies to self-sustain. This year will see rain and flooding, please factor that into your emergency plans. In Sepulveda Basin we are working continuously with Jesse Gabriel's office who gave $22 million to the City and $2 million of it is for LAFD to prepare Basin for El Niño and prevent impacts to commutes due to flooding. Unofficial Q3 numbers are out for July 1- September 30, and compared to last year, 29% reduction from 2025 and 32% reduction from 2024. Vegetation fires 47%, grass fires 38% reduction, and no official Brush fires in the Basin despite being dryer and higher winds. Pancake breakfast at Fire Station 109 at Mulholland from 9 am to 12 pm on November 8.*

Mayor Karen Bass: Nico Padron, nico.padron@lacity.org – *Not present.*

Councilmember Nithya Raman: Denton Cohen, denton.cohen@lacity.org (213) 851-3407 – *Not present. Roy Nwaisser reads CD4 updates: speed cameras are installed on White Oak and Victory but not yet activated. Laspeedsafety.org. Inquiries about street closures: apply via the City's Special Events Portal at least 2 months in advance of the event. When funding is available CD4 can cover costs. Uptick in abandoned vehicle reports. Call 1-800-ABANDON and submit the form so CD4 can escalate to LADOT.*

Assemblymember Jesse Gabriel: Zoe Hronsky, Zoe.Hronsky@asm.ca.gov (818) 380-2460 – *CA State Legistlature wrapped up session. All 10 of Gabriel's bills were signed by the government, including for youth and security grants. If anyone has questions, email Zoe. This Fall has been a lot of community events. Had a press conference last weekend for Sepulveda Basin. Upcoming Toy Collection at Encino Little League on November 21 from 11 am to 1 pm. Toys will go to New Economics for Women and other nonprofits. RSVP if you can but still feel free to come if you do not RSVP.*

Supervisor Lindsey Horvath: Paige Hajiloo, PHajiloo@bos.lacounty.gov (310) 231-1170 – *Not present. Emergency Preparedness Event this Sunday 9:30 am to 12 pm at Skirball Center.*

DONE: John Darnell, john.darnell@lacity.org (213) 473-7470 – *Sent an email about a new legislative management system where they will be keeping track of everything since 1970, it operates the same but different interface. Congress of Neighborhoods hundreds of Board members attended with dozens of workshops. It is important to understand why disasters happen so there will be a new workshop on Thursday 10/29. There will be quarterly town halls on emergency preparedness programs including CERT, and EMD. In December the CAO*

office will present to NCs about full budget process, terms. John will be sending weekly emails about tips and tricks so keep an eye out.

Budget Advocates: Glenn Bailey, glennbaileyenc@yahoo.com **–** *Meeting with 40+ City departments and there are meetings and vacancies that can be attended via Zoom. Opportunities for input to budget prior to Mayor's final release. Was a workshop at Congress of NCs.*

4. **Seating of Alternates:** Per ENC Bylaws (Article V, Section C.1-C.2)

   Area Seats: Absent Area Rep -> Designated Area Alternate -> Other Area Alternate (designated by president or presiding officer with Board approval) -> At Large Alternate (designated by president or presiding officer with Board approval)

   Non-Area Seats: Absent Non-Area Rep -> At Large Alternate 1 -> At Large Alternate 2 -> At Large Alternate 3 -> Area Alternate (designated by president or presiding officer with Board approval)

   Alternates must be in good standing with all training required by the City to be eligible to be seated.

   Robert Meer is seated as At-Large Representative 2.

   Josh Sautter is ineligible to vote because he has not completed Funding training, but still counts toward quorum per City policy.

   John Darnell informs the Board that Diane Rosen can no longer join the meeting via teleconference due to potential Brown Act violations. Diane is disconnected out of abundance of caution to avoid the meeting being invalidated.

5. **ENC Officer Reports (limited to two minutes per report)**

   A. **President –** *Safety objective goal complete: LAPD is now uploading data on Crimemapping website.*

   B. **Vice President –** *Remember to upload minutes in timely fashion.*

   C. **Treasurer –** *None.*

   D. **Secretary –** *None.*

   E. **Sergeant At Arms**

      I. Update on required training for Board and Committee members. **–** *Josh and Tess have not completed new funding training.*

      II. Reading of ENC Meeting Protocols **–** *Don't speak until recognized. 1st comment gets 2 minutes, 2nd comment gets 1 minute. No more than twice per motion.*

6. **Reports from Committee Chairs (limited to one minute per report):**

   Finance Committee: Pilar DeFreest **–** *Expenses to date: $4,256. No outstanding commitments. Upcoming events money reserved for and still looking to purchase the tent.*

   Planning & Land Use: Kelvin Tolbert **–** *Will wait until motions.*

   Outreach: Michelle Tepper **–** *This weekend is a fun and important weekend: "Get Ready Stay Ready" from Lindsay Horvath's office at Skirball Center on Sunday, we will be tabling there.*

2026 Doggy Costume Contest on Saturday at 10 am and contest starts at 1:30 pm. Save the Date for first "Home for the Holidays" event on December 6 at 4 pm to 7 pm. Crafts tables, snacks, holiday music, and real snow!

Community Events: Shaindi Schwebel – *Movie Night was great thanks to everyone!*

Parks and Environments: Glenn Bailey – *Shoutout to Rachel for her co-chairship, please add her to the agendas moving forward.*

Youth Committee: Tess Guralnick – *We had a meeting in September and talked about voter preregistration and goals for the year. Have been working on grassroots recycling projects.*

Education: Shaindi Schwebel – *Thanks to everyone who came to our first meeting! Next meeting is November 5.*

Traffic: Laure Stevens – *Had a great meeting about the closures that have been happening on the weekends. Good news is they're over for now. Please complete the Traffic survey! It closes in December.*

7. **Public Comment on Non-Agenda Items**

   Public comments on non-agenda items **within the ENC's subject matter jurisdiction** is limited to *TWO (2) MINUTES* per speaker. Time may be adjusted at the Chair's discretion.

   Councilmembers may not answer questions from the public or respond to public comment. They may only ask brief clarifying questions.

   The total comment period shall not last more than ten minutes. At the conclusion of all business, if time allows, the Chair may, at his or her discretion, open another Comment Period.

   Public comment: The community is invited to contact Roger Rodd at (818) 425-6966 and David Francis at (818) 316-4466 for private security, bodyguard, and detective services.

8. **Old Business**

9. **Consent Calendar**

   A. Motion: ENC approves the September 23, 2026 Board meeting minutes.

   B. Motion: Approve Karen Bass, Brad Sherman, Henry Stern, Nithya Raman, as possible event sponsors for Home for the Holidays.

   Motion: Approve Karen Bass, Brad Sherman, Henry Stern, Nithya Raman, Nick Melvoin, Lindsay Horvath, as possible event sponsors for Home for the Holidays, taking place December 6 at Encino Park.

   C. Motion: Approval of any for-profit business with a footprint in Encino as event sponsors for Home for the Holidays.

   Motion: Approval of any for-profit business and religious, community, and nonprofit organizations with a footprint in Encino as event sponsors for Home for the Holidays, taking place December 6 at Encino Park.

   D. Motion: ENC will support the LAFD Station 109 Pancake breakfast, occurring on November 8th, with promotional outreach to ENC social media platforms, website, and possible tabling. (Passed Traffic 9-0)

   E. Motion: The ENC directs Laure Stevens to repay the City of Los Angeles the amount of

$103.17 for a Sticker Mule mischarge made to the ENC credit card. Repayment to be submitted no later than October 30, 2026.

Check must be made out to and sent to: City of Los Angeles, 555 Ramirez St, Space 300 Los Angeles, CA 90012

Glenn pulls B and C. No public comment.

Consent calendar (items A, D, and E) passes unanimously by show of hands.

Glenn requests that date is added to B and C. Laure requests additional sponsors for B and C.

Amended items B and C pass unanimously by a show of hands.

10. New Business

A. Discussion & Motion: Due to ongoing disturbances from Party House events at the property located at 4434 Grimes Place, the ENC recommends further actions by LAPD and the City Attorney to enforce Los Angeles Municipal Code Section 41.58.1.

Motion: Due to ongoing disturbances from Party House events at the property located at 4434 Grimes Place, the ENC recommends further actions by LAPD and the City Attorney to enforce Los Angeles Municipal Code Section 41.58.1.

Roy 1st, Jennifer Luce 2nd. Motion passes by show of hands (YES 15/ABSTAIN 1/INELIGIBLE 1).

YES: Roy Nwaisser, Adam Wright, Shaindi Schwebel, Michelle Tepper, Laure Stevens, Jennifer Novian, Mark Reynolds, Heather Michaels, Victoria Biddle, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Tess Guralnick, Robert Meer.

ABSENT: Anita Kamjoo, Diane Rosen.

INELIGIBLE: Josh Sautter.

ABSTAIN: Rachel Perry.

B. Council File 26-1071: The ENC will submit a CIS supporting CF 26-1071, which concerns grant funding for the Los Angeles Internet Crimes Against Children Program. The program supports efforts to investigate and prevent the online exploitation of children. (Passed Youth 5-0)

Motion: The ENC will submit a CIS supporting CF 26-1071, which concerns grant funding for the Los Angeles Internet Crimes Against Children Program.

Tess and Shaindi will co-submit the CIS.

Roy Nwaisser 1st, Tess Guralnick 2nd. Passes by show of hands **(YES 16/ INELIGIBLE 1)**

YES: Roy Nwaisser, Adam Wright, Shaindi Schwebel, Michelle Tepper, Laure Stevens, Jennifer Novian, Mark Reynolds, Heather Michaels, Victoria Biddle, Rachel Perry, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Tess Guralnick, Robert Meer.

ABSENT: Anita Kamjoo, Diane Rosen.

INELIGIBLE: Josh Sautter.

C. Discussion & Motion: ENC approves the Holy Martyrs School, Los Angeles City Planning case CPC-2026-2181-CU3 conditional use application filed on April 30, 2026, for a school expansion project at 5300 N. White Oak Ave. in the Encino – Tarzana community area. (Passed PLU 6-0-1)

Motion: ENC approves the Holy Martyrs School Los Angeles City Planning case CPC-2026-2181-CU3 conditional use application filed on April 30, 2026, for a school expansion project at 5300 N. White Oak Ave. in the Encino–Tarzana community area.

Representatives from the Holy Martyrs school answer questions: adding 4 new classrooms. Will improve traffic flow by increasing space for queuing.

Roy Nwaisser 1st, Jennifer Luce 2nd. Passes by show of hands. **(YES 16/ INELIGIBLE 1)**

YES: Roy Nwaisser, Adam Wright, Shaindi Schwebel, Michelle Tepper, Laure Stevens, Jennifer Novian, Mark Reynolds, Heather Michaels, Victoria Biddle, Rachel Perry, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Tess Guralnick, Robert Meer.

ABSENT: Anita Kamjoo, Diane Rosen.

INELIGIBLE: Josh Sautter.

D. **Discussion & Motion:** ENC recommends Los Angeles City Planning Commission amend the Missing Middle LA Program with the following changes:

- No Ministerial Approvals
- No lot splits
- Do not increase ADUs over State requirements
- Do not exceed any of the State's Mandates
- Do not allow a reduction of local parking requirements (Passed PLU 7-0)

Motion: ENC will submit a CIS to the Los Angeles City Planning Commission requesting that they amend the Missing Middle LA Program with the following changes: no ministerial approvals, no lot splits, limit ADUs to the lesser of City or State requirements, do not exceed any of the State's mandates, and do not allow a reduction of local parking requirements.

PLU Chair Kelvin Tolbert explains the Missing Middle program where the City. Glenn Bailey would like a clarifying addition to point 3: include "the lesser of City or State requirements", to be consistent with City Council efforts. Neighbors report ADUs bigger than the limitations, so we want to make sure to cover our bases. Kelvin will submit the CIS.

Roy Nwaisser 1st, Mark Reynolds 2nd. Passes by show of hands. **(YES 16/ INELIGIBLE 1)**

YES: Roy Nwaisser, Adam Wright, Shaindi Schwebel, Michelle Tepper, Laure Stevens, Jennifer Novian, Mark Reynolds, Heather Michaels, Victoria Biddle, Rachel Perry, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Tess Guralnick, Robert Meer.

ABSENT: Anita Kamjoo, Diane Rosen.

INELIGIBLE: Josh Sautter.

E. **Council File 26-0386**: The ENC will submit a CIS supporting CF 26-0386 if amended with the addition of including other public safety risk in abandoned properties to include dangerous pests or animals, excessive rubbish, and housing squatters or homeless people. (Passed PLU 7-0)

CF 26-0386 seeks to establish a program enabling the LAFD to demolish abandoned structures with high fire risk.

Motion: The ENC will submit a CIS supporting CF 26-0386 if amended with the addition of including other public safety risk in abandoned properties to include dangerous pests or animals, excessive rubbish, and housing squatters or homeless people.

Kelvin will submit the CIS.

Roy Nwaisser 1st, Adam Wright 2nd. Passes unanimously. **(YES 16/ INELIGIBLE 1)**

YES: Roy Nwaisser, Adam Wright, Shaindi Schwebel, Michelle Tepper, Laure Stevens, Jennifer Novian, Mark Reynolds, Heather Michaels, Victoria Biddle, Rachel Perry, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Tess Guralnick, Robert Meer.

ABSENT: Anita Kamjoo, Diane Rosen.

INELIGIBLE: Josh Sautter.

F. **Motion:** ENC Board requests that the Sepulveda Basin Master Plan Draft: Recommend the ENC Board request that the U.S. Army Corps of Engineers

- Hold a public meeting, and
- Extend the comment period deadline from the current deadline of 10/30/26 until 30 days after the public meeting has been held. (Passed Parks & Env 4-0)

Motion: ENC Board requests that, regarding the 2026 Sepulveda Basin Master Plan Draft, the U.S. Army Corps of Engineers: (1) Hold a public meeting; and (2) Extend the comment period deadline from the current deadline of 10/30/26 until 30 days after the public meeting has been held.

Public commenter supports this effort because it takes a long time to gather information. Glenn comments: the last time this happened, they held extensive comments periods and public meetings, which is why the recommendation is used.

Roy Nwaisser 1st, Adam Wright 2nd. Passes by show of hands. **(YES 16/ INELIGIBLE 1)**

YES: Roy Nwaisser, Adam Wright, Shaindi Schwebel, Michelle Tepper, Laure Stevens, Jennifer Novian, Mark Reynolds, Heather Michaels, Victoria Biddle, Rachel Perry, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Tess Guralnick, Robert Meer.

ABSENT: Anita Kamjoo, Diane Rosen.

INELIGIBLE: Josh Sautter.

G. **Motion:** ENC Parks and Environment Committee recommends the ENC Board support the following comments regarding the 2026 Sepulveda Basin Master Plan Draft

Motion: The ENC Board supports the following comments regarding the Sepulveda Basin Master Plan Draft:

1. **Sepulveda Basin Wildlife Reserve:** Request that the entire Wildlife Reserve be classified as Wildlife Management, including the approximately 12-acre area along Haskell Creek south of Wildlife Way, which the draft classifies as High Density Recreation. This area has been part of the Reserve since 1988 and contains riparian habitat where Least Bell's vireos nest. We also request that the final plan confirm that reclassifying the Reserve from Environmentally Sensitive Area to Wildlife Management will not remove any existing wildlife protections, and that uses in the Reserve remain limited to quiet enjoyment, with no amplified sound, large events, fires, or bright lighting.

2. **Park rangers:** Add a resource objective that requires sufficient park ranger staffing to regularly patrol the entire Sepulveda Basin and protect its natural resources, wildlife areas, and visitors. The Corps shall provide its own rangers

and coordinate patrols with the City's Recreation and Parks rangers and other partner agencies.

3. **Back 40:** Reclassify the undeveloped area known as the "Back 40" (located north of the Los Angeles River, west of the Sepulveda Basin Sports Complex, and northeasterly of the G Line Bridge over the Los Angeles River) from High Density Recreation to Low Density Recreation, consistent with its current condition. Appendix E (p. E-8) acknowledges that this land "has not been developed."

4. **Lighting, noise, and hours of use:** The draft places no limits on new or extended lighting, amplified sound, or hours of use near homes or wildlife areas surrounding the Sepulveda Basin, and the Environmental Assessment contains no analysis of noise or light impacts on adjacent residents or wildlife. We request that the final plan include a resource objective that prohibits new or expanded lighting, amplified sound, and extended hours of use in areas bordering residential neighborhoods and wildlife areas. Any future proposal of this kind should require separate environmental review with public comment.

   2026 Master Plan Draft Link **HERE**

Roy Nwaisser 1st, Adam Wright 2nd. Passes by show of hands. **(YES 16/ INELIGIBLE 1)**

YES: Roy Nwaisser, Adam Wright, Shaindi Schwebel, Michelle Tepper, Laure Stevens, Jennifer Novian, Mark Reynolds, Heather Michaels, Victoria Biddle, Rachel Perry, Pilar Defreest, Glenn Bailey, Kelvin Tolbert, Jennifer Luce, Tess Guralnick, Robert Meer.

ABSENT: Anita Kamjoo, Diane Rosen.

INELIGIBLE: Josh Sautter.

Glenn will submit the two approved motions as public comments to the Army Corps of Engineers.

11. New Business Funding

A. Motion: ENC approves the September 2026 Monthly Expenditure Report. (pending repayment by Laure Stevens) **TABLED UNTIL NEXT MEETING.**

B. Motion: ENC approves up to $425 for 20 ENC logo t-shirts for all ENC board members and stakeholders on Outreach committee. To ensure ROI shirts will be distributed to members the first time they represent the ENC at a public-facing event. (passed Outreach 6-0)

Motion: ENC approves up to $425 for 20 ENC logo t-shirts.

Roy Nwaisser 1st, Michelle Tepper 2nd. (YES 15 /ABSENT 3/ INELIGIBLE 2)

Board Member's First and Last Name	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter					X	
Adam Wright	X					
Shaindi Schwebel	X					
Michelle Tepper	X					

Diane Rosen				X		
Laure Stevens	X					
Jennifer Novian	X					
Mark Reynolds	X					
Anita Kamjoo				X		
Heather Michaels	X					
Victoria Biddle	X					
Rachel Perry	X					
Roy Nwaisser	X					
Pilar Defreest	X					
Glenn Bailey	X					
Kelvin Tolbert	X					
Jennifer Luce	X					
Tess Guralnick					X	
Robert Meer	X					

12. **Announcements:**

Committee member announcements about items not related to ENC business. Laure encourages everyone to attend the November 8, 2026 pancake breakfast at Fire Station 109.

13. **Adjournment 8:30 PM**

Next meeting: 7:00 PM Wednesday, November 25, 2026.

Name	7/22/26	8/26/26	9/23/26	10/28/26
Josh Sautter, Area 1 Representative	P	P 7:11 PM, L 8:21 PM	A	P
Adam Wright, Area 2 Representative	P	P, L 8:15 PM	P	P
Shaindi Schwebel, Area 3 Representative	P	P	P	P
Michelle Tepper, Area 4 Representative	P	P	P	P

Diane Rosen, Area 5 Representative	P	P	A	P, L 7:40 PM
Laure Stevens, Area 6 Representative	P	P	P	P
Jennifer Novian, Area 7 Representative	P	A	P	P
Mark Reynolds, At Large Representative 1	P	P	P	P
Anita Kamjoo, At Large Representative 2	P	A	P	A
Heather Michaels, At Large Representative 3	P	P	A	P
Victoria Biddle, Business Representative	A	P	A	P
Rachel Perry, Business Representative	P	A	A	P 7:08 PM
Roy Nwaisser, Homeowner Representative, President	P	P	P	P
Pilar DeFreest, Renter's Representative, Treasurer	P	P	P	P
Glenn Bailey, Park & Environment Rep	P	P	P	P 7:08 PM
Kelvin Tolbert, Planning & Land Use Rep, Sergeant At Arms	P	P	P	P
Jennifer Luce, Community Interest Rep, Secretary	P	P	P	P
Tess Gurlanick, Youth Representative	P	A	A	P
Robert Meer, Alternate (seated)	P	P	P	P
Sally Bayram, Alternate		P, L 9:38 PM		

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6(A)**,

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6)(B).**

The Encino Neighborhood Council (ENC) is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Shaindi Schwebel, Secretary, at (747) 282-0450 or email at: secretary@encinonc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- 4933 Balboa Blvd, Encino, CA 91316
- www.encinonc.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at https://www.lacity.org/subscriptions

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org

ENC VOTE RECORD FOR 10/28/26 GENERAL MEETING

10/28/2026	(9) Consent Calendar items A, D, E.	(9) Consent Calendar amended items B and C.	(10A) Motion: Due to ongoing disturbances from Party House events at the property located at 4434 Grimes Place, the ENC recommends further actions by LAPD and the City Attorney to enforce Los Angeles Municipal Code Section 41.58.1.	(10B) Motion: The ENC will submit a CIS supporting CF 26-1071, which concerns grant funding for the Los Angeles Internet Crimes Against Children Program.	(10C) Motion: ENC approves the Holy Martyrs School Los Angeles City Planning case CPC-2026-2181-CU3 conditional use application filed on April 30, 2026, for a school expansion project at 5300 N. White Oak Ave. in the Encino–Tarzana community area.	(10D) Motion: ENC will submit a CIS to the Los Angeles City Planning Commission requesting that they amend the Missing Middle LA Program with the following changes: no ministerial approvals, no lot splits, limit ADUs to the lesser of City or State requirements, do not exceed any of the State's mandates, and do not allow a reduction of local parking requirements.	(10E) Motion: The ENC will submit a CIS supporting CF 26-0386 if amended with the addition of including other public safety risk in abandoned properties to include dangerous pests or animals, excessive rubbish, and housing squatters or homeless people.	(10F) Motion: ENC Board requests that, regarding the 2026 Sepulveda Basin Master Plan Draft the U.S. Army Corps of Engineers: (1) Hold a public meeting; (2) Extend the comment period deadline from the current deadline of 10/30/26 until 30 days after the public meeting has been held.	(10G) Motion: The ENC Board supports the following comments regarding the Sepulveda Basin Master Plan Draft (see 10/28 Minutes).	(11B) Motion: ENC approves up to $425 for 20 ENC logo t-shirts for all ENC board members and stakeholders on Outreach committee.
Josh Sautter, Area 1 Representative	Ineligible	Ineligible	Ineligible	Ineligible	Ineligible	Ineligible	Ineligible	Ineligible	Ineligible	Ineligible
Adam Wright, Area 2 Representative	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Shaindi Schwebel, Area 3 Representative	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Michelle Tepper, Area 4 Representative	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Diane Rosen, Area 5 Representative	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Laure Stevens, Area 6 Representative	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Jennifer Novian, Area 7 Representative	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Mark Reynolds, At Large Representative 1	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Anita Kamjoo, At Large Representative 2	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Heather Michaels, At Large Representative 3	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Victoria Biddle, Business Representative	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rachel Perry, Business Representative	Yes	Yes	Abstain	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Roy Nwaisser, Homeowner Representative, President	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Pilar DeFreest, Renter's Representative, Treasurer	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Glenn Bailey, Park & Environment Rep	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Kelvin Tolbert, Planning & Land Use Rep, Sergeant At Arms	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Jennifer Luce, Community Interest Rep, Secretary	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Tess Gurlanick, Youth Representative	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Ineligible
Robert Meer, Alternate	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Sally Bayram, Alternate	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent