

Encino Neighborhood Council

Petty Cash Journal  
12 31 2009  
Quarter 2 FYE 2010

Date Paid	Recei	Vendor	Description / Purpose	Perform	Amount paid	Balance Fwd	Genrl Exp	Outreach	Comm Proj
			<b>Qtr 4 FY 09 Ending Balance</b>		(\$2,081.45)	\$119.02		(\$1,191.09)	(\$890.36)
7/2/2009		RG	Office Supplies, Copying	<b>Chk 1014</b>	(\$65.38)	\$53.64		(\$65.38)	
7/2/2009			Lost Check 1004 Replace 1015		\$500.00	\$553.64			
7/2/2009		Phillips Grad Instit	Lanai Elementary School	<b>Chk 1015</b>	(\$500.00)	\$53.64			(\$500.00)
7/15/2009			Petty Cash Deposit July 09		\$800.00	\$853.64			
7/15/2009		RG	Office Supplies, Copying_Awards	<b>Chk 1016</b>	(\$297.54)	\$556.10		(\$297.54)	
7/15/2009		SG	Copying, By Laws / Elections	<b>Chk 1017</b>	(\$7.92)	\$548.18		(\$7.92)	
7/20/2009		JW	Postage	<b>Chk 1018</b>	(\$9.84)	\$538.34	(\$9.84)		
7/20/2009		Phillips Grad Instit	Lanai Elementary School	<b>Chk 1019</b>	(\$500.00)	\$38.34			(\$500.00)
7/24/2009		MH	July Meeting Refreshments	<b>Chk 1020</b>	(\$27.44)	\$10.90		(\$27.44)	
8/4/2009			Petty Cash Deposit Aug 09		\$700.00	\$710.90			
8/11/2009		MH	Special Meeting Aug 11	<b>Chk 1021</b>	(\$70.44)	\$640.46		(\$70.44)	
9/1/2009			Petty Cash Deposit Sept 09		\$500.00	\$1,140.46			
9/1/2009			V.O.I.D	<b>Chk 1022</b>	\$0.00	\$1,140.46			
9/1/2009		West Vly Boosters	National Night Out	<b>Chk 1023</b>	(\$500.00)	\$640.46			(\$500.00)
			<b>Qtr 1 Sep FY 10 Ending Balance</b>		\$521.44		(\$9.84)	(\$468.72)	(\$1,500.00)
10/15/2009		Eduardo Interian	Labor - Connections -Move	<b>Chk 1024</b>	(\$70.00)	\$570.46	(\$70.00)		
10/15/2009		Encino Chamber	Greig Smith Awards Luncheon	<b>Chk 1025</b>	(\$200.00)	\$370.46			(\$200.00)
10/22/2009		Sue Dubrin	Chief Bratton Award	<b>Chk 1026</b>	(\$60.50)	\$309.96		(\$60.50)	
12/14/2009			Petty Cash Deposit Dec 09		\$500.00	\$809.96			
12/14/2009		Charles Music	Portola Chorale Music Grant	<b>Chk 1027</b>	(\$400.00)	\$409.96			(\$400.00)
						\$409.96			
						\$409.96			
						\$409.96			
			<b>Qtr 2 Dec FY 10 Ending Balance</b>		(\$230.50)		(\$70.00)	(\$60.50)	(\$600.00)