



**CITY OF  
LOS ANGELES**

# ENCINO NEIGHBORHOOD COUNCIL

(A CERTIFIED NEIGHBORHOOD COUNCIL)

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## ENC EXPENSE REPORT: January 2011

DATE PAID	EXPENSE CODE	VENDOR	AMOUNT PAID	PAYMENT TYPE	DESCRIPTION
12/30/10	FAC	PortaStor	\$65.00	Credit Card	Storage Container Rental (11/28/10 - 12/27/10)
1/14/11	TAC	AppleOne Employ.	\$1,089.12	Deduction	Administrative Assistant (48 Hrs., 11/14/10 - 12/18/10)
1/14/11	FAC	Time Warner Cable	\$50.99	Credit Card	Internet Service (1/6/11 - 2/5/11)
1/18/11	OFF	Office Depot	\$96.29	Credit Card	ENC Office Supplies
1/18/11	FAC	USPS	\$200.00	Credit Card	Post Office Box Rental (2/1/11 - 3/31/12)
1/18/11	MAT	USPS	\$88.00	Credit Card	Postage stamps for PLU
1/21/11	MAT	Office Depot	\$19.43	Credit Card	Document Copying for PLU
1/25/11	MAT	Office Depot	\$6.71	Credit Card	Document Copying for General Meeting
1/26/11	EVE	Smart & Final	\$46.51	Credit Card	ENC General Meeting Refreshments
1/26/11	EVE	Subway	\$142.50	Credit Card	ENC General Meeting Refreshments
1/31/11	FAC	PortaStor	\$65.00	Credit Card	Storage Container Rental (12/28/10 - 1/27/11)
<b>TOTAL</b>			<b>\$1,869.55</b>		

### FYTD Monthly Cash Expense

August 2010	(\$468.32)
September 2010	(\$1,080.74)
October 2010	(\$1,122.46)
Nov./Dec. 2010	(\$653.45)
January 2011	(\$1,869.55)
<b>Total</b>	<b>(\$5,194.52)</b>

### FYTD Encumbrances

AT&T/MCI	(\$234.00)	(13 mos. @ \$18.00/ mo.)
Education Committee	(\$5,000.00)	(Grant per 12/1/10 ENC General Mtg. Minutes)
	<b>(\$5,234.00)</b>	

### Annual Expense Summary

<b>2010 ENC BUDGET</b>	<b>\$45,000.00</b>
FYTD Cash Expense	(\$5,194.52)
FYTD Encumbrance	(\$5,234.00)
<b>Remaining Balance</b>	<b>\$34,571.48</b>