



CITY OF
LOS ANGELES

ENCINO NEIGHBORHOOD COUNCIL

(A CERTIFIED NEIGHBORHOOD COUNCIL)

MAIL: P. O. BOX 260439
ENCINO, CA 91426-0439
(818) 255-1040
WWW.ENCINOCOUNCIL.ORG

OFFICERS
LOUIS KROKOVER
PRESIDENT

LAURIE KELSON
VICE-PRESIDENT

MICHAEL KAUFMAN
TREASURER

SHELLEY RIVLIN
SECRETARY

GERALD SILVER
SERGEANT-AT-ARMS

APRIL 2011 EXPENSES

DATE PAID	EXPENSE CODE	VENDOR	AMOUNT PAID	PAYMENT TYPE	DESCRIPTION
4/4/11	MAT	Office Depot	\$3.37	Credit Card	Document Copying for PLU Meeting
4/4/11	MAT	Office Depot	\$2.66	Credit Card	Document Copying for PLU Meeting
4/8/11	TAC	AppleOne Employ.	\$1,089.12	Deduction	Administrative Assistant for weeks ending 1/29, 2/5, 2/12 & 2/19/11. (48 Hrs. @ \$22.69/ Hr.)
4/8/11	WEB	The Web Corner	\$500.00	Credit Card	Balance of Contract for new Website (Total \$1,250.00)
4/8/11	WEB	The Web Corner	\$99.00	Credit Card	Phone support & general web development
4/12/11	MAT	Office Depot	\$36.65	Credit Card	Printing & mailing labels for CERT flyers
4/12/11	EVE	Oriental Trading	\$330.19	Credit Card	Donation of items for L.A. Rec. & Parks / Encino Community Center Spring Festival
4/14/11	FAC	Time Warner Cable	\$50.99	Credit Card	Internet Service (4/6/11 - 5/5/11)
4/25/11	MAT	Office Depot	\$11.11	Credit Card	Document Copying for PLU Meeting
4/25/11	MAT	Office Depot	\$7.93	Credit Card	Document Copying for General Board Meeting
4/25/11	OFF	USPS	\$15.33	Credit Card	Postage for DONE Audit
4/25/11	MAT	USPS	\$88.00	Credit Card	Postage stamps for ENC Office & PLU
4/27/11	EVE	Smart & Final	\$33.40	Credit Card	ENC Meeting Refreshments
4/27/11	EVE	Chipotle Mexican Grill	\$272.18	Credit Card	ENC Meeting Refreshments
4/27/11	FAC	PortaStor	\$65.00	Credit Card	Storage Container Rental (3/28/11 - 4/27/11)
TOTAL			\$2,604.93		

FYTD Encumbrances

AT&T/MCI	(\$288.00)	(16 mos. @ \$18.00/ mo.)
Education Committee	(\$5,000.00)	(Grant per 12/1/10 ENC General Mtg. Minutes)
	<u>(\$5,288.00)</u>	

Annual Expense Summary

2010 ENC BUDGET	\$45,000.00
FYTD Cash Expense	(\$10,771.75)
FYTD Encumbrance	<u>(\$5,288.00)</u>
Remaining Balance	\$28,940.25