



CITY OF  
LOS ANGELES

# ENCINO NEIGHBORHOOD COUNCIL

(A CERTIFIED NEIGHBORHOOD COUNCIL)

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**OFFICERS**  
LOUIS KROKOVER  
PRESIDENT

LAURIE KELSON  
VICE-PRESIDENT

MICHAEL KAUFMAN  
TREASURER

SHELLEY RIVLIN  
SECRETARY

GERALD SILVER  
SERGEANT-AT-ARMS

## AUGUST 2012 EXPENSE REPORT

DATE PAID	EXPENSE CODE	VENDOR	AMOUNT PAID	PAYMENT TYPE	DESCRIPTION
8/1/12	ELE	L.A. Daily News	\$432.00	Credit Card	Election Print Advertisement (pro rata share of 6 NC's per 6/27/12 ENC Board Mtg.)
8/2/12	WEB	The Web Corner	\$99.00	Credit Card	Phone support & general web development
8/9/12	TAC	AppleOne Employ.	\$2,303.05	Deduction	Administrative Assistant for weeks ending 5/5/12 (15.5 Hrs), 5/12/12 (15 Hrs), 5/19/12 (14.5 Hrs.), 5/26/12 (15.50 Hrs.), 6/9/12 (12 Hrs.), 6/16/12 (14 Hrs) & 6/23/12 (15 Hrs). (Total: 101.50 Hrs. @ \$22.69/ Hr.)
8/13/12	TAC	AppleOne Employ.	\$843.31	Deduction	Administrative Assistant for weeks ending 7/7/12 (8 Hrs), 7/21/12 (15.17 Hrs) & 7/28/12 (14 Hrs). (Total: 37.17 Hrs. @ \$22.69/ Hr.)
8/14/12	FAC	Time Warner Cable	\$52.99	Credit Card	Internet Service (8/6/12 - 9/5/12)
8/15/12	ADV	AAA Flag & Banner	\$230.00	Credit Card	Los Encinos Park Banner L.A. City Permit fee per 8/14/12 Executive committee Mtg.
8/17/12	ELE	USPS	\$810.00	Credit Card	Postage for ENC Election Mailing (1,800 first-class stamps)
8/22/12	MAT	Office Depot	\$8.37	Credit Card	Document Copying for General Board Meeting
8/30/12	MAT	Office Depot	\$4.65	Credit Card	Document Copying for Special Board Meeting
8/30/12	EVE	Smart & Final	\$29.52	Credit Card	ENC Special Meeting Refreshments
8/30/12	EVE	Coffee Bean & Tea	\$79.75	Credit Card	ENC Special Meeting Refreshments
<b>TOTAL</b>			<b>\$4,892.64</b>		

### 2012-2013 FISCAL YEAR

#### Annual Expense Summary

2012-13 ENC BUDGET	\$37,000.00
2011-12 ENC Election Encumbrance	\$5,000.00
<b>Budget Subtotal</b>	<b>\$42,000.00</b>
FYTD Cash Expense	(\$5,881.88)
<b>Remaining Balance</b>	<b>\$36,118.12</b>