

Department of Neighborhood Empowerment

Monthly Expenditure Report for: April 2014

NC Name: Encino

Budget Fiscal Year: 2014

(Must be submitted to the Department within 10 days of Board Approval)



						Total
A	EXPENDITURES BY LINE ITEM (Item/Service Des.)	BUDGET CATEGORY	VENDOR	OUT OF STATE VENDOR	INVOICE NUMBER	1099 Reportable
	<b>A. 1. Monthly Expenditures</b>					
1	Website Maintenance	OUTREACH	The Web Corner		8999	\$99.00
2	Internet Service	OPERATIONS	Time Warner Cable		N/A	\$53.98
3	Temporary Staff 48 hrs @ 22.69	OPERATIONS	Apple One		S2244947	\$1,089.12
	Advertisement Expense 4/01/14	OUTREACH	Facebook			\$6.38
	<b>SUBTOTAL: Expenditures by Line Item</b>					\$1,248.48
B	<b>CUMULATIVE EXPENDITURES FROM PRIOR MONTHS</b>					\$12,213.30
C	<b>OUTSTANDING COMMITMENTS</b>					
	C. 1. Outstanding Checks					
	C. 2. Outstanding Demand Warrants					
	C. 3. Rent/Lease					
	C. 4. Contractual Services					
	C. 5. Large Purchases					
	C. 6. Neighborhood Purpose Grants in process ( Los Encinos Flag Pole @\$6,850 & Audubon Society Staffing @ \$4,000)					\$10,850.00
	C. 7. Temporary Staffing Services (Apple One December 2013 - June 2014 @ \$1,500/month)					\$7,410.88
	C. 8. Storage					
	C. 9. Other (Purchase Gardenings books for Encino Library @ \$350) (Event Expense - 4/23/14 ENC Board Refreshments Green Olive @ \$250)					\$600.00
	<b>SUBTOTAL: Outstanding Commitments</b>					\$18,860.88
D	<b>Total Expenditures &amp; Commitments</b>					\$32,322.66
E	<b>Total Adjustments by Department</b>					
F	<b>Approved Budget 2013-2014</b>					\$37,000.00
G	<b>Balance of Budget</b>					\$4,677.34

\$13,461.78

<b>CASH Status Analysis</b>						
<b>Category Identifier</b>	<b>Budget Category</b>	<b>Budget (A)</b>	<b>Cash Deposited to Date (B)</b>	<b>Uncommitted Balance</b>	<b>Cash Spent to date (D)</b>	<b>Cash In-Bank Remaining Balance</b>
100	Operations	\$19,200.00		\$19,200.00	\$7,350.05	-\$7,350.05
200	Outreach	\$6,100.00		\$6,100.00	\$2,537.15	-\$2,537.15
300	Community Improvement	\$2,000.00		\$2,000.00		\$0.00
400	NPG	\$6,000.00		\$6,000.00	\$11,200.00	-\$11,200.00
500	Elections	\$3,700.00		\$3,700.00	\$82.68	-\$82.68
	<b>TOTAL</b>	<b>\$37,000.00</b>	<b>\$0.00</b>	<b>\$37,000.00</b>	<b>\$21,169.88</b>	<b>-\$21,169.88</b>

<b>NEIGHBORHOOD COUNCIL CERTIFICATION</b>			
<p>We, George Jawlakian (Treasurer Name) and Todd Rubinstein (Signer Name), declare that we are the Treasurer and Signer, respectively of the Encino Neighborhood Council (NC) and that on March 26, 2014 (date adopted), a Brown Act noticed public meeting was held by the Encino NC with a quorum of ____ (number) board members present and that by a vote of ____ (number) yes, ____ (number) no, and ____ (number) abstentions the _____ NC adopted the Monthly Expenditure Report for the month of ____ (month), ____ (year).</p>			
<b>Treasurer Signature</b>		<b>Signer's Signature</b>	
<b>Print Name</b>		<b>Print Name</b>	
<b>Date</b>		<b>Date</b>	
<b>NC Additional Comments</b>			



U.S BANCORP SERVICE CENTER  
 P. O. Box 6343  
 Fargo, ND 58125-6343



CITY OF LA - DONE

ACCOUNT NUMBER XXXX-XXXX-XXXX-0992

STATEMENT DATE 04-21-14

TOTAL ACTIVITY \$ 844.15

000010693 1 MB 0.435 106481547268096 P

JOHN R ARNSTEIN  
 ENCINO NC  
 4827 OAK PARK AVE  
 ENCINO CA 91316-4116

"MEMO STATEMENT ONLY"  
 DO NOT REMIT PAYMENT

NEW ACCOUNT ACTIVITY					
POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
03-24	03-21	VERTICALRESPONSE INC 415-905-6880 CA PUR ID: CS-634155-1395441 TAX: 0.00	24431064081026465620013	4816	4.79
03-27	03-25	SHARKY'S TARZANA TARZANA CA	24055234085200888400044	5814	880.00
04-02	04-01	FACEBK *29XB56ENU2 WWW.FB.ME/CC CA PUR ID: P559060914210723 TAX: 0.00	24692164091000629900280	7311	6.38
04-02	04-01	THE WEB CORNER 818-345-7443 CA PUR ID: 60000022 TAX: 0.00	24733094091206600000228	8096	99.00
04-17	04-16	TMC*TIME WARNER COM 888-TWCABLE CA PUR ID: 102575234TXBYLKC TAX: 0.00	24692164106000753545094	4899	53.98

Default Accounting Code:				
<b>CUSTOMER SERVICE CALL</b>  <b>800-344-5696</b>	<b>ACCOUNT NUMBER</b> XXXX-XXXX-XXXX-0992		<b>ACCOUNT SUMMARY</b>	
	<b>STATEMENT DATE</b> 04-21-14	<b>DISPUTED AMOUNT</b> \$ .00	<b>PREVIOUS BALANCE</b> \$ .00	
<b>SEND BILLING INQUIRIES TO:</b>  C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	<b>AMOUNT DUE</b> \$ 0.00 <b>DO NOT REMIT</b>		<b>PURCHASES &amp; OTHER CHARGES</b> \$844.15	
			<b>CASH ADVANCES</b> \$ .00	
			<b>CASH ADVANCE FEE</b> \$ .00	
			<b>CREDITS</b> \$ .00	
			<b>TOTAL ACTIVITY</b> \$844.15	



**The Web Corner, Inc.**  
 19509 Ventura Blvd.  
 Tarzana CA 91356  
 (818) 345-7443

# Invoice

Date	Invoice #	Due Date
4/1/2014	9694	4/1/2014

**PAID**  
**04/01/2014**

**Bill To**  
 Encino Neighborhood Council  
 P.O. Box 260439  
 Encino, CA 91426

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	99.00	99.00
		<b>Total</b>	\$99.00
		<b>Payments/Credits</b>	-\$99.00
		<b>Balance Due</b>	\$0.00

# Guest Check

TABLE	GUESTS	SERVER	
			07000
	20 PIZZA		
	ENCINO NEIGHBOR		
	COUNCIL		
	GREEN OLIVE		
	17312 VENTURA BLVD		
	ENCINO 91316		
	818-822-2242		
		Tax	
	Tax included	Total	250.00

SA108A

4-23-14

adams

April

Facebook \$6.38

I do not know who to contact or  
how to get a receipt for this charge.



April

Time Warner Bill Paid on  
April 15 2014 for \$53.98

Auto-pay on John Arnstein's account  
No receipt